



REQUEST FOR PROPOSAL - ARCHITECTURAL DESIGN &  
CONSTRUCTION MANAGEMENT SERVICES  
**FINAL PHASE OF CLEARWELL BUILDING**

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**Request for Proposals #2667 - ReBid**

Addendum #1

Addendum #1 Issue Date: May 6th. 2025



City of Concord  
Parks & Recreation Department  
147 Academy Avenue, NW  
Concord, NC 28025



## **This addendum will serve to answer all questions received to date:**

1. The solicitation is called a Request for Proposal. Is there a fee component to the submittal, or is this a Request for Qualifications only?

**This request is for qualifications only and is not requiring a fee.**

2. The solicitation mentions Construction Management Services. Is this to mean Construction Administration Services, which are part of Basic Architectural Services, or do we need to team with a Construction Management firm or General Contractor?

**The request is for oversight to have services available in case construction management services are needed by the contractor. We would need to have construction management services readily available when needed.**

3. Is there a total project budget (owner cost and construction cost) established for the project so we can gauge scope and scale in order to define the design schedule that is requested in the RFP and to respond to the other RFP submittal requirements in the best manner?

**We do not have a project budget because we will need further information that will be derived from the architecture during this scope.**

4. Do you have any information regarding the amount of square footage that would need to be renovated in order to help gauge the scope and scale of the project?

**The approximate square footage for this scope is 8,300.**

5. Have there been any concept designs or studies completed to determine the scope of the project?

**The City of Concord conducted a structural study on the roof in 2024 and it will be posted in the attachment section of the RFP advertisement**

6. Can you confirm that this implies there is already a geotechnical Survey (report) – or is the part of the expectation that the selected consultant supply one?

**The City of Concord conducted a structural study on the roof in 2024 and it will be posted in the attachment section of the RFP advertisement**

7. Has a project budget been established? If so, could you please share the amount?

**A project budget has not been established at this time.**

8. The project scope appears somewhat open-ended — can you confirm the square footage and whether the area under consideration is a single room or an entire building?

**The approximate square footage for this scope is 8,300.**

9. The RFP doesn't explicitly request a proposed fee — should we include one with our submission?

**The proposal should not include a proposed fee for this project.**

10. Will community engagement be required as part of the project scope?

**Yes, the proposal should include methods which will engage the public and art community for input on the design. This is mentioned on page 6 of the RFP in Section 2 item b.**

**End of Addendum #1**