



City Council Agenda

Thursday, December 12, 2019

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

I. Call to Order

II. Pledge of Allegiance and Moment of Silent Prayer:

III. Approval of Minutes:

November 12 and November 14, 2019.

I. Organization and Procedure of City Council

A. Oath of Office administered to City Council Members

B. Establishment of time and place for Council's regular meetings and work sessions

C. Election of Mayor Pro-Tem for CY2020

II. Presentations

1. Presentation of a Proclamation to Derek "Tank" Schottle. Tank is a 29-year old, six sport Special Olympics Athlete from Texas. He is an advocate and fundraiser for the Special Olympics and an anti-bullying crusader. He is the recent recipient of the Specialized Education for All Learners (SEAL) Foundation Don Redman Profile Compassion and Courage Award.

2. Recognition of Ian Crane for obtaining the North Carolina Associate Emergency Manager Certification. North Carolina General Statute 166A, Article 5 authorizes the North Carolina Division of Emergency Management, to create a voluntary certification program for the profession of Emergency Management in the State of North Carolina. The certification program's purpose is to "strengthen and enhance the professional competencies of emergency management personnel in State and local emergency management agencies." After taking the state exam and submitting records of education, training hours, and public safety experience, Ian's documentation was officially accepted by the North Carolina Emergency Management Association in October. While attending the North Carolina Emergency Management Conference in November, Ian was presented with his official certification by the Director of North Carolina Emergency Management, Mike Sprayberry.

3. Presentation of retirement plaque to Captain Lester H. Cragan, III for over 30 years of service with the City of Concord Fire Department. Captain Cragan began his career April 5, 1989 for the City of Concord. During his career, he received numerous certifications including NC Fire Officer 1 & 2, Haz-Mat technician, and technical rescuer. Lester is a level 2 certified instructor and level 3 firefighter for the State of North Carolina. Lester is a graduate of Central Piedmont Community College with an Associate's Degree in Fire Protection. Lester was promoted through the department reaching ranks of Engineer in 1995, Senior firefighter 1997, and Captain in 1998. Captain Cragan has been

assigned to fire stations 1, 2, 3, 4, 5, 7, and 9 during his career. Lester has been married to his wife, Janet, for 40 years. They have two children and one granddaughter.

4. **Presentation of a retirement plaque to Terry Paxton for over 31 years of loyal and dedicated service with the City of Concord Water Resources Department.** Terry worked his entire career in the Water Resources department. Most recently as a Water Meter Technician. Terry's work included replacing water meters, troubleshooting meter issues, repairing water meter leaks, and more recently installing and troubleshooting water meter communication modules. Terry also served two terms on the City's Customer Service Design Committee.

III. Unfinished Business

IV. New Business

A. Informational Items

1. **Presentation of the Independent Auditor's report on the comprehensive annual financial report for fiscal year ending June 30, 2019.** G.S. 159-34 requires each unit of local government or public authority to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant or by an accountant certified by the Local Government Commission as qualified to audit local government accounts. The auditor shall be selected by and report directly to the governing board. As a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest require by law, and the auditor's opinion and comments relating to the financial statements. A copy of the report will be available upon request and is also available on the City's website. The City's auditor firm for fiscal year ending June 30, 2019 is Elliott Davis, PLLC.

B. Departmental Reports

C. Recognition of persons requesting to be heard

D. Public Hearings

1. **Conduct a public hearing to consider adopting an ordinance amending Articles 7, 8 and 14 of the Concord Development Ordinance (CDO) relative to Permissible uses.** With the adoption of the Concord 2030 Land Use Plan in March, 2018, there are numerous recommendations for future development which may only be achieved with revisions of the CDO. Furthermore, the CDO has not had a major wholesale revision since 2007, and it is necessary to modernize numerous provisions. The City has retained Tindale-Oliver to prepare most of the revisions, but staff is preparing some also, and the revisions will be coming for review and adoption in different phases. The first set of revisions relate to the permitted use chart in Article 8. It will be necessary to further revise the chart in the future after the consultant revises some of the supplemental standards for specific uses. A future revision will also include a modification of the use category chart (which assists in administration) and conversion of it to an appendix to further simplify the ordinance. This amendment contains items that the staff considers to be critical and time-sensitive in nature, and these revisions were discussed by the Planning Technical Team (PTT) at their September meeting. Following staff's presentation at the November meeting, the Planning and Zoning Commission unanimously voted to refer the item to City Council for consideration. Most of the revision to the permitted use chart is simple reformatting and simplification. There are however, ten (10) major changes to the chart. They are as follows: 1) Removal of townhomes from C-2 district and clarification of how they are allowed in the O-I district; 2) Restriction of multifamily in the commercial districts and clarification of how they are allowed in O-I; 3) Clarification of how accessory dwelling units are permitted; 4) Clarification of the definition of homeless shelter/soup kitchen and adoption of spacing standards; 5) Removal of sexually oriented businesses as special

uses to comply with the First Amendment; 6) Adoption of a category of event center (not a banquet home) and associated design standards; 7) Removal of self-service storage/mini-warehouses from the C-2 district; 8) Addition of a requirement for a repair bay for automotive repair and tire sales; 9) Removal of warehousing/distribution from I-2 and permitting them as special uses with supplemental standards; and 10) Adoption of supplemental standards and a modernized definition for truck terminals. The specifics of the changes are summarized in the attached Executive Summary. As a strikethrough of the existing chart would be too difficult to read, we have included a version of the existing chart for comparison purposes. Staff will conduct a thorough presentation of all of the changes to ensure the Council understands these changes. The changes have been publicized through a press release and the City's Facebook page. Furthermore, all recognized neighborhoods have been noticed through NextDoor. Two comments were received prior to the Planning Commission meeting. One comment concerned the amount of multifamily development and the other comment expressed concern about the minimum lot size for a homeless shelter/soup kitchen. The minimum lot size was two (2) acres and after discussion, the Commission recommended a one (1) acre minimum. This change has been incorporated into the ordinance.

Recommendation: Motion to adopt an ordinance amending Articles 7, 8 and 14 of the CDO relative to permitted uses, supplemental standards and definitions.

- 2. Conduct a public hearing to consider adopting an ordinance amending the 2030 Land Use Plan relative to Table 5-3, Future Land Use Categories.** The 2030 Land Use Plan was adopted in 2017. In the year and a half since adoption, City Staff has encountered scenarios where the Land Use Plan needs minor corrections; specifically Chapter 5, Land Use, as it relates to Table 5-3, Future Land Use Categories, and the applicable zoning districts to the Land Use categories. Staff suggests that Table 5-3 be amended to add and delete zoning classifications from several Land Use Categories to be in conformance with the overall intent of the Land Use Plan and to accommodate accurate and City zoning districts. Amending the Land Use Plan will decrease the number of rezoning's that must go before City Council for a Land Use Plan amendment and will also eliminate zoning districts and uses within incompatible areas such as the Industrial/Employment Land Use Category. The Planning and Zoning Commission reviewed the proposed amendments at their November 17, 2019 meeting and unanimously voted to recommend the document to City Council for approval.

Recommendation: Motion to adopt an ordinance to amend the 2030 Land Use Plan relative to Table 5-3, Future Land Use Categories.

- 3. Conduct a public hearing and consider adopting an ordinance annexing one parcel of land, located at 301 Goodman Rd (PIN 4690-48-8666) owned by Steven Greer Poplin and Mary Beth Poplin.** The subject property consists of approximately 3.72 Acres and is located at 301 Goodman Road, on the east side of Goodman Road, southwest of Glen Afton Blvd. Jason Banks with Orsborn Engineering (authorized agent) has requested annexation of the subject property in order to construct additional parking for an industrial project directly to the south. The applicant has provided a draft site plan indicating the anticipated layout of the project. The subject property boundaries are indicated in red. The subject property is depicted by the provided annexation map and is contiguous to the City of Concord primary corporate limits. If the annexation is adopted, City staff intends to administratively propose a rezoning to I-2 (Heavy Industrial). The current County zoning is LI (Light Industrial). The 2030 Land Use Plan (LUP) designates the subject property as Industrial and I-2 is a corresponding zoning district to the Land Use Category.

Recommendation: Conduct a public hearing and consider a motion adopting the annexation ordinance and set the effective date for December 12, 2019.

4. Conduct a public hearing and consider adopting an ordinance for annexation of four (4) parcels located on the northeast side of the Rocky River Road and Lower Rocky River Road intersection. The authorized petitioner for the annexation is Keith Rains, PE, of McKim and Creed. The subject property consists of +/- 56.83 acres on the northeast corner of Rocky River Road and Lower Rocky River Road. The property is also adjacent to the southwest corner of the Mills and Rocky River project, and west of Rocky River Elementary School. The applicant has proposed to annex the subject property for the development of a single-family detached subdivision. Should annexation be adopted, a request for the RV-CD (Residential Village Conditional District) zoning classification will be presented to the Planning and Zoning Commission. A preliminary site plan indicating a maximum of 113 lots has been submitted and is attached. This site plan has been through one complete round of technical site review by City staff and is currently under the second submittal review. Additional modifications may be required as a result of this and subsequent reviews. The property is currently zoned CR (Countryside Residential) in Cabarrus County which permits a density of up to one (1) dwelling unit per acre. Under the current annexation/rezoning proposal, density would be +/- 1.95 dwelling units per acre. The subject property is located within the 2030 Land Use Plan's Suburban Neighborhood Land Use Category, Conservation District Character Area, and the Central Area Plan's Very Low Density development guide. RV and conditional district variations are compatible zoning classifications to the Land Use Category. However, the Central Area Plan's guidance only allows density up to 1 unit per two acres or 2 units per acre with additional development standards. Additional development standards have not been provided to demonstrate why the additional density should be considered beyond one (1) unit per acre. They are not required at the time of annexation but will be prior to rezoning. As Council is aware, the 2030 Land Use Plan's Conservation District Character Area sets basic recommendations for developments in this area. However, specific Development Ordinance standards have not yet been adopted for regulation of subdivisions in this area but are currently in the composition process. With that said, staff cannot say with 100% certainty what the final Conservation Subdivision standards will be and therefore will be limited to reviewing the rezoning proposal against current basic subdivision standards and the minimal and suggestive (not required by ordinance) guidance provided by the Land Use Plan until those regulations are adopted. The LUP Criteria as it relates to conservation district character area: Maintain large, wide blocks of contiguous habitat to avoid habitat fragmentation by conserving 50% or more of the site if possible; Maintain functional connections between core habitat areas that wildlife can travel through to avoid isolating habitats; Major roads and large developments, make wildlife travel difficult or impossible while working farms and forests are more conducive to species movement; Protect rare landscape elements, sensitive areas and associated species; Natural open spaces, such as wetlands, riparian and native upland forests, will protect water, air, and wildlife much better than manicured open spaces; Allow patterns of natural disturbance to continue such as periodic fire and river flow patterns; Encourage habitat management, which can be funded by homeowner associations and parks departments; Ensure that the native tree and shrub species of the region will be retained by species and diameter requirements and minimize the introduction and spread of nonnative, invasive species; Avoid land uses that deplete or degrade natural resources in environmentally sensitive areas, including habitat for species of conservation concern; Define specific buffer widths, based on science, within which no permanent structures are allowed; Encourage the management of stormwater on site through Low Impact Development techniques such as rain gardens, native vegetation, constructed wetlands and swales; Accommodate a mix of housing densities, from large lots to more affordable and attractive condo-type development, on site due to open space amenities and attractive housing appearance; Contiguous open space can be owned by the homeowner

association; Coordinate with local land trust, Soil and Water Conservation District, and Extension agency to assist with conservation planning and projects, and potential ordinance amendments.” Staff’s opinion is that this project does not meet the intent of the Conservation Subdivision section of the 2030 Land Use Plan as no specified Low Impact Development Standards have been discussed, absence of tree survey/tree save proposal, no defined incorporation of native plant species, and the lack of a mixture of housing types. Should Council annex the subject property and the plan proceed to the Planning and Zoning Commission or rezoning, staff will advise the Commission that the plan does not appear to be in conformance with the Land Use Plan. As an alternative, since a City zoning classification must be applied to the property after annexation, staff would recommend RE (Residential Estate) for conformity with the surrounding area and the 2030 Land Use Plan.

Recommendation: Conduct a public hearing and consider a motion adopting the annexation ordinance and set the effective date for December 12, 2019.

- 5. Conduct a public hearing and consider adopting an ordinance for annexation of five (5) parcels located to the southeast of the Fountainview Ave. and Roberta Rd intersection, and southeast of the Marlboro Drive SW and Shadowcrest Dr SW intersection.** The property is owned by Journey Capital LLC and the authorized petitioner for the annexation is Josh Collins of PresPro, LLC. Portions of this property were part of an annexation request that came before City Council on August 8, 2019 for the purpose of establishing sixteen (16) single family attached units (townhomes) on three (3) parcels. The annexation petition was denied, as City Council did not find the proposed use consistent with the surrounding neighborhood. The same owner and applicant have now submitted a new application and site plan for a single-family development, with the inclusion of two additional parcels, as detailed below. The subject property consists of four (4) parcels approximately 2.583 acres, and one (1) parcel of 0.742 acres, totaling 3.325 acres. Four (4) of the parcels are located on the east side of Roberta Road, south of Fountainview Avenue, and one (1) parcel is located southeast of Marlboro Dr. SW, on the west side of Shadowcrest Dr. SW. The subject property is depicted by the provided annexation map and is contiguous to the City of Concord primary corporate limits. If the annexation were to be approved, the applicant intends to pursue a rezoning to RV-CD (Residential Village Conditional District) for the purpose of establishing twelve (12) single-family lots. A site plan has been submitted delineating the proposed layout that includes seven (7) parcels ranging from 7,649 sq. ft. to 7,800 sq. ft. The parcel located at 3160 Shadowcrest Dr. SW., approximately 0.742 acres, is shown to be subdivided into three (3) single family lots, ranging from 9,296 sq. ft. to 13,608 sq. ft. If the zoning district of RV-CD were to be approved with the stated use, the density would be 3.58 dwelling units per acre (du/a). NCDOT has reviewed and approved the dual access points leading to an internal private drive on Roberta Road. However, the site plan is currently under review with City staff and initial comments indicate that the design may not meet City standards for Fire turning radius and access. Furthermore, the Solid Waste department has voiced concerns related to the turn radius and the utilization private streets requiring a damage waiver. Overall, Solid Waste does not recommend the proposed design from a service standpoint. Additional comments are forthcoming and may result in layout modification. The current County zoning is MDR (Medium Density Residential). The 2030 Land Use Plan (LUP) designates the subject property as Suburban Neighborhood and RV and conditional district variations as corresponding zonings districts to the Land Use Category. According to the LUP, "The Suburban Neighborhood Future Land Use category includes single-family areas that are formed as subdivisions or communities, with relatively uniform housing type and density throughout. They may support a variety of single-family detached residential types, from low-density to denser formats of smaller single-family homes." Staff's interpretation of the Land Use Plan relative to the proposal is that the proposed 7,800-

13,608 square foot lots are substantially smaller than the surrounding properties (which average 30,000 square feet), and therefore, are inconsistent with the surrounding neighborhood and intent of the Land Use Plan. Should City Council annex the subject property, the site plan will need to be finalized prior to being presented to the Planning and Zoning Commission. As it currently stands, staff will advise the Planning & Zoning Commission that the proposed lot sizes are incompatible with the neighboring residential and that the current design, featuring the internal private street, poses concerns for reviewing departments. Since a zoning classification would need to be applied after annexation, if the RV-CD is denied, staff would recommend the RL (Residential Low Density) zoning district (20,000 sf lots) for conformity with the modified 2030 LUP, surrounding residential lots, and current lot sizes.

Recommendation: Conduct a public hearing and consider a motion adopting the annexation ordinance and set the effective date for December 12, 2019.

E. Presentations of Petitions and Requests

- 1. Consider approving and submitting a Letter of Support from the City of Concord for the Sam Leder "I've Got Your Back" Scholarship.** The Sam Leder "I've Got Your Back" Scholarship will provide financial assistance to local high school students who plan to attend either Rowan-Cabarrus Community College, Cabarrus College of Health Sciences, Stanly Community College or Central Piedmont Community College. High School students from every Cabarrus County high school system, including A.L. Brown, will be eligible to apply. The Scholarship will be managed by the Foundation for the Carolinas with assistance from the Academic Learning Center during the fundraising phase.

Recommendation: Motion to approve and submit a Letter of Support from the City of Concord for the Sam Leder "I've Got Your Back" Scholarship

- 2. Consider authorizing the City Manager to negotiate and execute a contract with Hall Contracting Corporation for the installation of the NC Highway 49 30" water main.** The NC Highway 49 30" water main project consists of the installation of approximately 2,995 linear feet of 30" water transmission main between Erickson Ct., SE to west of Atando Rd. This new water line will further enhance system pressure and enable greater volumes of water to be distributed throughout the system more efficiently as outlined in the City's recently completed Water Master Plan Project. The project was bid under the formal bidding process. Bids were taken on November 21, 2019 and 7 bids were received. The lowest responsible bidder was Hall Contracting Corporation in the amount of \$1,927,783, which is within budget.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Hall Contracting Corporation in the amount of \$1,927,783 for the installation of the NC Highway 49 30" water main.

- 3. Consider declaring as surplus and authorizing the sale of eight (8) Caterpillar 3516 diesel Peak Shaving Generator units.** This will be a surplus sale of eight (8) Peak Shaving Generator units, nearing their "end of life cycle", that were previously used to reduce peak system demands, resulting in a financial gain under the City's prior Wholesale Power Purchase Agreement (PPA). Electric staff negotiated a guaranteed capacity credit in the current PPA, which allows for the financial gain without the need to peak shave. Sale of the generators is coupled with extensive decommissioning efforts for the site, including removal of; three (3) 10,000-gallon fuel tanks, four (4) 1,000-gallon tanks, cooling equipment, exhaust stacks, structure venting system, associated electrical switch-gear and fuel/oil piping and filtration systems. A request for proposals to purchase the generators and perform the decommissioning work was issued and bids were received. The highest responsive bid was received from KTF Contractor Services LLC. in the amount of \$50,100 with net proceeds to the City.

Recommendation: Motion to declare eight (8) Caterpillar Diesel Peak Shaving Generator units as surplus and accept a bid to purchase the units and

decommission the site from KTF Contractor Services LLC, in the amount of \$50,100.

4. **Consider appointing/reappointing two members (1 board member and 1 alternate) to serve on the Centralina Council of Governments (CCOG) Board of Delegates for CY 2020.** The CCOG Board of Delegates is comprised of elected officials from the counties and municipalities throughout the region. Each member government should appoint an elected official to serve on the Board of Delegates. It is suggested that each member government also appoint at least one other elected official to serve as an Alternate to attend Board of Delegates meetings in the Delegate's absence. Currently, Council Member Crawford serves as the appointed member and Mayor Pro-Tem Sweat serves as the alternate.

Recommendation: Motion to appoint/reappoint two members (1 board member and 1 alternate) to serve on the Centralina Council of Governments (CCOG) Board of Delegates for CY 2020.

5. **Consider making appointments/reappointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO).** Each year, the North Carolina Department of Transportation (NCDOT) requires the MPO to supply a list of current TAC and TCC representatives and alternates. Currently, Council Member King serves as the appointed member to the TAC and Council Member McKenzie serves as the alternate. Transportation Director, Phillip Graham, serves as the appointed member to the TCC and Assistant City Manager, LeDerick Blackburn, serves as the alternate.

Recommendation: Motion to make appointments/reappointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO).

6. **Consider making an appointment to the Water Sewer Authority of Cabarrus County (WSACC) Board.** An appointment is needed on the WSACC Board to fill a vacancy.

Recommendation: Motion to appoint Jeff Corley to the WSACC Board.

7. **Consider a Preliminary Application from Melissa Jo Sides.** In accordance with City Code Chapter 62 Melissa Jo Sides has submitted a preliminary application to receive sewer service outside the City limits. The property is located at 4636 Roberta Road. The parcel is .258 acres, zoned MDR and has one existing single family home. The home is currently served with water and the applicant is requesting sewer service.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase including annexation.

V. Consent Agenda

- A. **Consider authorizing the Fire Department to apply for a Cannon Charitable Interest organization grant for a portable Fire Safety House.** The inflatable fire safety house will be used to allow participants to practice fire escape routes and can be used inside schools and buildings. The requested grant will be 100% funded or the equipment.

Recommendation: Motion to authorize the Fire Department to apply for the Cannon Charitable Interest organization grant for the purchase of a portable Fire Safety House.

- B. **Consider authorizing Housing Department staff to submit an application for the Family Self-Sufficiency Program grant.** The Family Self-Sufficiency Program provides grant funding to pay the salary and benefits of the program coordinators whose primary responsibility is to guide and connect participants to needed training and resources. Participants in the program gain access to the support they need in order to achieve their self-sufficiency goals and move up the economic ladder.

Recommendation: Motion to authorize Housing Department staff to submit an application for the Family Self-Sufficiency Program grant.

- C. Consider adopting an ordinance ordering the demolition of the structure located at 652, 654, 656 & 658 Faith Dr. (PIN# 5529-54-8818) owned by Tregg S. Holbrook & wife Yessinia R Holbrook, Donald Lee Newton Sr., Donald Lee Newton Jr., Steven D. Ross, AEGIS Wholesale Corp., and Mortgage Electronic Registration Systems Inc.** The structure is located on a single parcel, which has a building tax value of \$135,220 per Cabarrus County land records. Upon inspection, the structure was considered to be dilapidated. Michael Coble, Code Enforcement Officer, opened the case June 12, 2017. The Finding of Fact and Order to Repair or Demolish was issued on June 28, 2017. The order to repair or demolish said structure was not extended. The order to repair or demolish expired on July 31, 2017. After contacting the Holbrook's they stated they would just let the property go. The Newton's, and Steven Ross, signed hold harmless agreement's; AGIS Wholesale Corp is defunct; the Secretary of State and Mortgage Electronic Registration Systems, Inc. was served notices which were rejected; and there has been no attempt to come into compliance with this case. No civil penalties have been imposed.

Recommendation: Motion to adopt an ordinance ordering the demolition of the structure located at 652, 654, 656, & 658 Faith Dr.

- D. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.** In accordance with the CDO Article 4 the following access easements and maintenance agreements are now ready for approval: Moss Creek Charlotte, LLC, (PINs 4681-29-8785,4681-39-1295, 1681-39-1660)) 9245 and 9339 Davidson Highway and TAC Niblock, LLC, (PIN 5611-02-7007) 449 Hutton Forest Drive NW. Access easement and SCM maintenance agreement is being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Moss Creek Charlotte, LLC and TAC Niblock, LLC.

- E. Consider accepting an Offer of Infrastructure at Settlers Landing Townhomes Ph 2 Mp2.** In accordance with the CDO Article 5 improvements have been constructed in accordance with the City's regulations and specifications. The following is being offered for acceptance: 861' of roadway.

Recommendation: Motion to accept the offer of infrastructure in the following subdivisions and sites: Settlers Landing Townhomes Ph 2 Mp2.

- F. Consider adopting ordinances to amend the Stormwater operating fund and the Stormwater project fund to approve additional funding for the Stormwater stream restoration project.** On November 14, 2019 City Council approved additional funding of \$290,000 for the stream restoration project. These amendments will allocate \$101,777 of reserves, which is money left from completed projects, and \$188,223 that will be transferred from the Stormwater available retained earnings to the stream project.

Recommendation: Motion to adopt ordinances to amend the Stormwater operating fund and the Stormwater project fund to approve additional funding for the Stormwater stream restoration project.

- G. Consider adopting an ordinance to amend the FY 2019/2020 Budget Ordinance for the General Fund to appropriate insurance reimbursements received.** The City of Concord received insurance reimbursements to cover repairs and replacement of damaged vehicles and property. The attached budget ordinance will appropriate these funds to the respective impacted departments.

Recommendation: Motion to adopt an ordinance to amend the FY 2019/2020 Budget Ordinance for the General Fund to appropriate insurance reimbursements received.

- H. Consider approval of Tax Releases/Refunds from the Tax Collection Office for the month of October 2019.** G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of October 2019.

- I. Consider acceptance of the Tax Office reports for the month of October 2019.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of October 2019.

- J. Receive monthly report on status of investments as of October 31, 2019.** A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

- VI. Matters not on the Agenda**
VII. Comments made by Council of non-business nature
VIII. Closed Session
IX. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.