



# City Council Agenda

Thursday, December 10, 2020

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

In order to maintain the safety of City residents, City Council, and staff, the December 8, 2020 City Council Work Session and the December 10, 2020 City Council meeting will be conducted electronically via Zoom and can be accessed with the following link:

Join Zoom Meeting:

<https://us02web.zoom.us/j/82744897457?pwd=UGh3OXI4UHFIZzhpTkpUWVF2a2tqQT09>

Phone Dialing alternative:  
646-876-9923 or 312-626-6799

Meeting ID: 827 4489 7457 Password: 579922

Public Hearings will be conducted during the December 8, 2020 Work Session. If you would like to comment on a public hearing item or to comment during the Persons Requesting to be Heard portion of the December 10, 2020 City Council meeting click the following link:

<https://forms.gle/M37tMtHE3AFFjbBp8>.

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- I. Call to Order
- II. Pledge of Allegiance and Moment of Silent Prayer:
- III. Approval of Minutes:  
November 10 and November 12, 2020.

#### IV. Organization and Procedure of City Council

- A. Establishment of time and place for Council’s regular meetings and work sessions
- B. Election of Mayor Pro-Tem for CY2021

#### V. Presentations

- 1. Recognition of the Water Resources Department for receiving the 2020 Wastewater Collection System of the Year Award for medium sized systems. The mission of the North Carolina Collection System of The Year Award is to identify and recognize the municipality that protects the public health and the natural beauty of the environment through pro-active practices of management, operations and maintenance beyond what is required of its NCDEQ collection system permit. To assist in these efforts, the Wastewater Collection and Water Distribution Systems committee annually recognizes up to three wastewater collection systems in North Carolina based on the size of their collection system. Recipient of the award has demonstrated that they perform quality collection system maintenance procedures through the efficient use of labor, materials, equipment, and innovative methods to keep their collection system in good working

condition to minimize health hazards and property damage that occur due to sanitary sewer over flows during both wet weather and dry weather conditions. The award honors the collection system personnel that serve their community with a high level of professionalism and diligent work in the operation and maintenance of their wastewater collection system facilities. This is the second consecutive year receiving this award and the 4th time overall.

## **VI. Unfinished Business**

- A. Continue a public hearing and consider adopting an ordinance for annexation of four (4) parcels located on the northeast side of the Rocky River Road and Lower Rocky River Road intersection. The authorized petitioner for the annexation is Bob Bennett, Stanley Martin Homes.** The subject property consists of +/- 56.83 acres on the northeast corner of Rocky River Road and Lower Rocky River Road. The property is also adjacent to the southwest corner of The Mills at Rocky River project, and west of CC Griffin Middle School. The applicant has proposed to annex the subject property for the development of an age restricted single-family residential detached subdivision.

**Recommendation:** Consider making a motion adopting the annexation ordinance and set the effective date for December 10, 2020.

## **VII. New Business**

### **A. Informational Items**

- 1. Presentation by Youth Council President, Akhilesh Shivaramakrishnan.** Akhilesh Shivaramakrishnan, President of the City of Concord Youth Council, will give a speech updating Council on the upcoming year and review this semester's accomplishments.
- 2. Presentation of Independent Auditor's report on the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2020.** G.S. 159-34 requires each unit of local government or public authority to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant or by an accountant certified by the Local Government Commission as qualified to audit local government accounts. The auditor shall be selected by and report directly to the governing board. As a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to the financial statements. A copy of the report was previously distributed to you by the City Manager and the report is also available on the City's website.

### **B. Departmental Reports**

- 1. Receive a status update on City and Concord Family Enrichment Association (CFEA) undertaken to address affordable housing efforts.** During the past several months, CFEA members and City staff have been actively laying the foundation for a successful non-profit with a diverse portfolio of affordable housing efforts within Concord. Currently staff has acquired four properties (totaling ten units), designated for affordable rental housing, another parcel has been identified as mixed-income townhomes with both rental and owner-occupied units (totaling 26 units), two single family homes constructed, and one abandoned property is proposed to be subdivided for single family homes. In addition, CFEA Board Members have been actively completing organization tasks needed for the non-profit start up.
- 2. Receive a progress update presentation on the Union Streetscape Project.** Staff will discuss the overall design of the Union Streetscape Project including rendered site plans and description of amenities. Staff will review details such as material selections, landscaping elements, furnishings, smart poles, accent lighting, festival/event layout, and anticipated construction phasing.

### C. Recognition of persons requesting to be heard

### D. Public Hearings

- 1. Conduct a public hearing to consider adopting an ordinance amending Sections 8.1 and 5.5 of the Concord Development Ordinance (CDO) to correct a typographical error and to eliminate incorrect cross-references.** With the adoption of the Concord 2030 Land Use Plan in March 2018, there are numerous recommendations for future development which may only be achieved with revisions of the CDO. One item was a comprehensive rewrite of the Permitted Use Table (Section 8.1), which was undertaken at the first of the year. It has been brought to the staff's attention that "major automobile repair" was erroneously left out of Heavy Industrial (I-2) as permitted with additional standards while it is permitted in the less intense General Commercial (C-2) and Light Industrial (I-1). This omission was clearly an error and the correction will ensure that current auto repair facilities in I-2 will remain conforming. Additionally, staff has discovered that Section 5.5.6 erroneously refer the reader to Sections 6 and 9 for information on landscaping buffers which are contained in Articles 10 and 11. Article 5 also includes Table 5.5.1, which is a reiteration of the dimensional requirements already contained in Article 7. Staff recommends eliminating this table to avoid having to track multiple cross-references in the event that the dimensional requirements are amended in the future.

**Recommendation:** Motion to adopt an ordinance amending Sections 8.1 and 5.5 of the Concord Development Ordinance (CDO) to correct a typographical error and to eliminate incorrect cross-references.

- 2. Conduct a public hearing for case Z-21-20 and consider adopting an ordinance amending the official zoning map for +/- 5.3 acres located at 3300 Roberta Rd from I-2 (General Industrial) and AG (Agricultural) to O-I (Office Institutional).** The Planning and Zoning Commission heard the above referenced petition at their November 17th meeting and unanimously voted to forward the request to City Council with a recommendation that the zoning map be amended to O-I (Office Institutional) and that the Land Use Plan be modified to Office/Institutional. The purpose of the rezoning and Land Use Plan amendment is to establish a City fire station.

**Recommendation:** Consider a motion to adopt an ordinance amending the official zoning map from I-2 (General Industrial) and AG (Agricultural) to O-I (Office Institutional) and to amend the 2030 Land Use Plan for the subject site from Industrial/Employment to Office/Institutional.

- 3. Conduct a public hearing and consider adopting an ordinance annexing +/- 0.258 acres located at 4636 Roberta Rd, and owned by Jody F. Smith.** The request is for voluntary annexation of +/- 0.258 acres located at 4636 Roberta Rd for the purpose of connecting to City utilities. Although addressed as Roberta Rd, the parcel is on the south side of Creola Dr. and does not abut Roberta Rd. The property is currently improved with a manufactured home, utility building, and carport. In March of 2020, City Council annexed the +/- 45.9 acre parcel to the west, owned by Cabarrus County, and the future location of the new middle school. During the design and construction process, the County discovered that the septic system for the property located at 4636 Roberta Rd was located on the Middle School's site and would need to be removed. Because of the small size of the subject parcel, installation of a new septic system onsite is not feasible. City Council heard a preliminary application for utility extension, determined that the site could be served by City utilities, and voted for the petitioner to move forward with a request for annexation. In accordance with Council's decision, the petitioner has requested annexation in order to connect to City utilities. Should the property be annexed, the City will administratively recommend that a zoning classification of RV (Residential Village) be applied to the subject parcel. This zoning designation was chosen for consistency with the existing lot size and for compliance

with the 2030 Land Use Plan which designates the property as Suburban Neighborhood.

**Recommendation:** Consider making a motion to adopt an annexation ordinance and set the effective date for December 10, 2020.

4. **Conduct a public hearing and consider adopting an ordinance annexing +/- 26.35 acres located at 3070 and 3100 Zion Church Rd, and owned by Frank Shepardson.** The request is for voluntary annexation of +/- 26.35 acres located at 3070 and 3100 Zion Church Rd for the purpose of subdividing the property into two separate developments; an industrial development and a residential subdivision. The subject property currently comprises two parcels that collectively have frontage on both Zion Church Rd and Amhurst St. SW.

**Recommendation:** Consider a motion to adopt the annexation ordinance and set the effective date for December 10, 2020.

#### E. Presentations of Petitions and Requests

1. **Receive a presentation on non-profit office space located at 66 Union Street South and consider adopting an ordinance to amend the 2020-2021 Approved Fees, Rates and Charges Schedule.** In August 2019, the City sold the former City Hall Annex building located at 66 Union Street South to RCG 66 Union, LLC. The City entered into a five year lease agreement with one five year renewal option for the lower level area in order to sublet the space for non-profit organizations at a rate of \$6.25 per square foot (i.e. \$30,000 annual base rent owed for Year 1) with a 3% (or greater depending on Consumer Price Index) annual escalation. Renovations in the lower level include new paint, carpet installation, new wiring and light fixtures, updated bathrooms, Reme Halo air purification system, and new elevator and HVAC equipment. Staff is requesting approval of the attached rental rates for each office, which would cover all of the City's estimated expenses and build a reserve for general maintenance of the area. The proposed lease agreement and attached rates include the City's provision of utilities, internet, common area cleaning, and general maintenance. Also attached are the floor plan and a draft non-profit office lease agreement reviewed by legal.

**Recommendation:** Motion to adopt an ordinance amending the 2020-2021 Approved Fees, Rates and Charges Schedule.

2. **Consider approving the purchase of 314 Sycamore Avenue SW, from Lirio V. Rosas for \$12,500 using City Affordable Housing funds.** While conducting a windshield survey, this property was identified as vacant and deteriorated. Due to the condition of the property, Code Enforcement was contacted to assess the status. Code Enforcement contacted the owner and she stated her desire to sell the property. Staff has viewed the unoccupied home to assess condition. After review, staff determined the home needs to be demolished, the parcel can be divided into two lots, and will only need to pay for one additional tap fee to complete two houses. Tax value is \$25,480. An offer, contingent on Council approval, has been accepted by the owner for \$12,500. If approved, the City's affordable housing allocation will be used for the purchase.

**Recommendation:** Motion to approve the purchase of 314 Sycamore Avenue SW, from Lirio V. Rosas for \$12,500 using City Affordable Housing funds.

3. **Consider adopting a Memorandum of Understanding between the City of Concord and the Concord Downtown Development Corporation.** The Concord Downtown Development Corporation (CDDC) is requesting that the City absorb the responsibilities of the Executive Director and Assistant Executive Director of the CDDC, with both becoming full-time City employees. As a result, the City would no longer provide MSD money to the CDDC and would instead use that money to cover the expenses associated with this transition. The CDDC Board of Directors has voted to enter into this MOU with the City. The terms of the MOU would be effective beginning January 10th, 2021.

**Recommendation:** Motion to approve the Memorandum of Understanding between the City of Concord and the CDDC, with an effective date of January 10th, 2021.

- 4. Consider amending the MSD Contract between the City of Concord and the Concord Downtown Development Corporation.** The City of Concord entered into an agreement with the Concord Downtown Development Corporation (CDDC) on August 16, 2017. The agreement obligates the City to provide taxes collected in the MSD to the CDDC in exchange for certain services that are performed by the Executive Director and other staff of the CDDC. The current agreement requires a 120-day notice if either party wants to cancel/terminate the agreement. This amendment changes the required notification period to 30 days. The shorter notice requirement allows the City and CDDC to expedite the transition of CDDC staff to the City per the MOU. The CDDC Board of Directors has voted to approve this amendment.

**Recommendation:** Motion to amend the MSD contract between the City and the CDDC.

- 5. Consider terminating the MSD contract between the City and the Concord Downtown Development Corporation.** The CDDC Board of Directors has asked the City of Concord to absorb the duties and responsibilities of CDDC staff as a result of financial difficulties/instability. They have requested that the current MSD contract be terminated, and as a result the City hire the Executive Director and Assistant Executive Director of the CDDC as full-time City employees. If the agreement is terminated, the City would retain all taxes collected in the MSD and would have no further contractual financial obligations to the CDDC at the expiration of the required 30 day termination notice. The City and the CDDC Board of Directors would continue to work together to promote downtown per the terms of the new proposed MOU.

**Recommendation:** Motion to terminate the MSD contract between the City and the CDDC, with an effective termination date of January 9, 2021.

- 6. Consider approving a Memorandum of Understanding between the City of Concord and the Town of Harrisburg.** The Town of Harrisburg is requesting fire dispatch services to be provided by the City of Concord Communications Department. The Town of Harrisburg has agreed to pay a price per dispatch, which will be calculated annually, for services provided by Concord Communications. The Town of Harrisburg has voted to enter into a Memorandum of Understanding with the City of Concord for fire dispatch services.

**Recommendation:** Motion to approve the Memorandum of Understanding between the City of Concord and the Town Harrisburg for fire dispatch services.

- 7. Consider authorizing the City Manager to negotiate and execute an addendum to the contract with D. R. Reynolds Company, Inc. for design build services for Fire Station 12.** D. R. Reynolds Company, Inc. is currently under contract for preconstruction services related to the design and construction of Fire Station 12. D. R. Reynolds has submitted a guaranteed maximum price (GMP) for construction services which includes furnishing and delivering all materials and performing all work in the manner and form as provided by the approved design drawings and specifications from the preconstruction phase. The guaranteed maximum price is made up of the following costs: cost of the work, builders contingency, general requirements cost, bonds and insurance and design builder fee. The GMP submitted by D. R. Reynolds Company, Inc. is \$5,755,000.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute an addendum to the contract with D. R. Reynolds Company, Inc. for design build services for Fire Station 12.

- 8. Consider authorizing the City Manager to negotiate and execute a contract with Carolina Siteworks Inc. for the construction of the Alfred Brown Jr. Ct. roundabout and the paving of the Traffic Management Center Drive.** The Alfred

Brown Jr. Ct. roundabout will be located right outside the existing gate and will provide a turnaround for large vehicles that enter into the drive by mistake. It will also provide access to the Wellness Center and the Brown Operations Center during regular business hours. This project will also pave 1,250 feet of the unfinished road that connects Alfred Brown Jr. Ct. to the Traffic Management Center. The project was bid under the formal bidding process, bids were taken on November 25, 2020 and 4 bids were received. The lowest responsible bidder was Carolina Siteworks, Inc. in the amount of \$930,799.10, which is within budget.

**Recommendation:** Motion authorizing the City Manager to negotiate and execute a contract with Carolina Siteworks, Inc. in the amount of \$930,799.10 for the construction of the Alfred Brown Jr. Ct. roundabout and the paving of the Traffic Management Center Drive.

- 9. Consider authorizing the City Manager to enter into a 50-year lease agreement with Cabarrus County with a 25-year option to extend. The lease is for the 34-acre public park property (Cox Mill Elementary Athletic Fields) located at 1300 Cox Mill Road.** The proposed lease is for a period of 50 years beginning August 1, 2021 and ending on September 30, 2071, with an option for an additional 25-year term if approved by both City of Concord, Council and Cabarrus County, Board of Commissioners. The annual lease payment from the City to the County would be at the amount of \$1.00. During the term of the lease, the City of Concord will manage, operate, program, and maintain the park. The City of Concord will have the exclusive use of the Cox Mill Elementary Athletic Fields/Park including but not limited to all fields, common areas and concession and bathroom facilities.

**Recommendation:** Motion to authorize the City Manager to enter into a 50-year lease with Cabarrus County for a 34-acre park.

- 10. Consider making appointments or reappointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO).** Each year, the North Carolina Department of Transportation (NCDOT) requires the MPO to supply a list of current TAC and TCC representatives and alternates. Currently, Council Member McKenzie serves as the appointed member to the TAC and Council Member Crawford serves as the alternate. Transportation Director, Phillip Graham, serves as the appointed member to the TCC and Assistant City Manager, LeDerick Blackburn, serves as the alternate.

**Recommendation:** Motion to make appointments or reappointments to the Transportation Advisory Committee (TAC) and the Technical Coordinating Committee (TCC) of the Cabarrus-Rowan Urban Area Metropolitan Planning Organization (CRMPO).

- 11. Consider appointing or reappointing two elected officials to the Concord/Kannapolis Transit Commission.** The Concord Kannapolis Transit Commission is comprised of two elected officials from each city (Concord and Kannapolis) that serve 3-year terms. The current Concord members' terms expire on 12/31/20. Current members are Council Member Small and Council Member McKenzie. There is no limit to the number of times an elected official can be appointed to this board.

**Recommendation:** Motion to appoint or reappoint two elected officials to serve on the Concord Kannapolis Transit Commission until 12/31/23.

- 12. Consider appointing or reappointing two members (1 board member and 1 alternate) to serve on the Centralina Regional Council Board of Delegates for CY 2021.** The Centralina Regional Council Board of Delegates is comprised of elected officials from the counties and municipalities throughout the region. Each member government should appoint an elected official to serve on the Board of Delegates. It is suggested that each member government also appoint at least one other elected official to serve as an Alternate to attend Board of Delegates meetings in the

Delegate's absence. Currently, Council Member Langford serves as the appointed member and Council Member Sweat serves as the alternate.

**Recommendation:** Motion to appoint or reappoint two members (1 board member and 1 alternate) to serve on the Centralina Regional Council Board of Delegates for CY 2021.

## VIII. Consent Agenda

- A. Consider adopting an ordinance to amend portions of Chapter 62 of the City Code of Ordinances.** Session Law 2020-61 clarified the timing of collection of system development fess such that they are due at the later of either the time of application for a building permit or when water or sewer service is committed by the local government. The current language in the City Code states that the fees are due at time of plat. This amendment would align with the adopted general statute.

**Recommendation:** Motion to adopt the ordinance amending Chapter 62 of the City Code of Ordinances.

- B. Consider accepting an offer of infrastructure at Campbell Farms Subdivision Phase 1 Map 1, Villages at Skybrook N Phase 2-2 Map 1, Map 2 and Map 3, Hendrick Automotive Commercial Truck Center and 413 Goodman Road.** In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following is being offered for acceptance: 3,815 LF of roadway, 291 LF of 12-inch water main, 3,146 of 8-inch water main, 1,018 LF of 6-inch water main, 13 valves, 8 fire hydrants, 3,598 LF of 8-inch sanitary sewer main and 18 manholes.

**Recommendation:** Motion to accept the offer of infrastructure acceptance in the following subdivisions and sites: Campbell Farms Phase 1 Map 1, Villages at Skybrook N Phase 2-2 Map 1, Map 2 and Map 3, Hendrick Automotive Commercial Truck Center and 413 Goodman Road.

- C. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.** In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Spring Meadow Phase 1 Map 1, Olde Homestead Phase 1 Map 1, The Haven at Rocky River Map 3, and Wilkinson Ct Townhomes. Various utility easements and public rights-of-ways are offered by the owners.

**Recommendation:** Motion to accept the offer of dedication on the following plat and easements: Spring Meadow Phase 1 Map 1, Olde Homestead Phase 1 Map 1, The Haven at Rocky River Map 3, and Wilkinson Ct Townhomes.

- D. Consider accepting the 2020 Cabarrus Arts Council Grassroots Grants awarded to Clearwater Art Center & Studio in the amount of \$5,000.** Clearwater Art Center & Studio staff was notified November 5, 2020 the Board of Directors for the Cabarrus Arts Council had awarded \$5,000 from the Grassroots Grant for the continued marketing efforts underway at Clearwater.

**Recommendation:** Motion to accept the 2020 Cabarrus Arts Council Grassroots Grants awarded to Clearwater Art Center & Studio in the amount of \$5,000.

- E. Consider adopting a General Fund budget ordinance amendment to transfer an additional 1/2 penny to the Affordable Housing Revolving Fund and the Recreation Reserve Fund and an additional 1/4 penny to the Transportation Improvement Fund; and consider adopting project ordinance amendments for the Housing Revolving Fund, the Transportation Improvement Fund, and the Recreation Reserve Fund which will recognize the additional transfers for upcoming projects.** The current adopted budget includes 1/2 penny transfer from the General Fund to the Affordable Housing Revolving Fund, 1/2 penny transfer from the General Fund to the Recreation Reserve Fund, and 1/4 penny transfer to the Transportation Improvement Fund from the General Fund. As explained in the City Manager's current adopted budget, City Council requested that an additional 1/2

penny would be added to the existing transfers if current year revenues for affordable housing and recreation. An additional 1/4 penny was also proposed to assist with future funding for transportation projects. Staff has been evaluating current revenues and sales tax has continued to recover and property tax collections are on target; thus staff feels that City financial position supports the completion of these transfers. If City Council approves these amendments, the budget will include a full penny (\$1,351,664) for recreational needs and affordable housing as well as an additional 1/2 penny for transportation needs (\$675,832).

**Recommendation:** Motion to adopt a General Fund budget ordinance amendment to transfer an additional 1/2 penny to the Affordable Housing Revolving Fund and the Recreation Reserve Fund and an additional 1/4 penny to the Transportation Improvement Fund; and a motion to adopt project ordinance amendments for the Housing Revolving Fund, the Transportation Improvement Fund, and the Recreation Reserve Fund which will recognize the additional transfers for upcoming projects.

- F. Consider adopting the proposed 2021 Holiday Schedule.** Staff recommends approving the 2021 Holiday Schedule in accordance with Personnel Policy Article 6.4, Holiday Leave.

**Recommendation:** Motion to approve the 2021 Holiday Schedule.

- G. Consider approving a change to the classification/compensation system to include the following classification: Downtown Development Manager and adopt budget amendments for the General Fund and the Municipal Service District Fund to allocate funding for the newly created positions.** The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord. A budget amendment is included to allocate funding for this position as well as the Downtown Development Specialist. Existing revenues from the MSD and downtown sales tax, as well as other money originally budgeted to support the CDDC will be used to cover the expenses associated with these two positions.

**Recommendation:** Motion to approve the addition of Downtown Development Manager (Grade 112) with a salary range of \$68,383.49 (minimum) - \$90,608.10 (midpoint) - \$112,832.73 (maximum) and adopt budget amendments for the General Fund and the Municipal Service District Fund to allocate funding for the newly created positions.

- H. Consider approving a change to the classification/compensation system to include the following classification: Downtown Development Specialist.** The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord.

**Recommendation:** Motion to approve the addition of Downtown Development Specialist (Grade 208) with a salary range of \$40,838.40 (minimum) - \$54,110.86 (midpoint) - \$67,383.37 (maximum).

- I. Consider acceptance of the Tax Office reports for the month of October 2020.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

**Recommendation:** Motion to accept the Tax Office collection reports for the month of October 2020.

- J. Consider approval of Tax Releases/Refunds from the Tax Collection Office for the month of October 2020.** G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

**Recommendation:** Motion to approve the Tax releases/refunds for the month of October 2020.

**K. Receive monthly report on status of investments as of October 31, 2020.** A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

**Recommendation:** Motion to accept the monthly report on investments.

**IX. Matters not on the agenda**

- TAC
- MTC
- Centralina Regional Council
- Concord/Kannapolis Transit Commission
- WSACC
- Public Art Advisory Committee
- Concord Family Enrichment Association
- PTT Committee
- Barber Scotia Community Task Force Committee

**X. General comments by Council of non-business nature**

**XI. Closed Session (if needed)**

**XII. Adjournment**

\*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.