



# City Council Agenda

Thursday, November 10, 2022

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

## I. Call to Order

## II. Pledge of Allegiance and Moment of Silent Prayer

## III. Approval of Minutes:

September 20, October 11 and October 13, 2022.

## IV. Presentations

1. **Presentation of a Retirement Plaque to Dawn Simpson for over 26 years of service with the City of Concord Parks and Recreation Department.** Dawn Simpson has been a dedicated employee of the City of Concord Parks & Recreation Department for over 26 years. Beginning as a Parks & Recreation Summer Playground camp counselor at the age of 16 and is now retiring as the Athletic Coordinator.
2. **Recognition of Camden Ramsey as the recipient of the NC Firefighter of the year 2022.** This award was presented to Camden in Raleigh at the NC firefighters conference. Camden is the first and only member of the Concord Fire Department to receive this award.
3. **Recognition of Sonya Bost as the recipient of 2022 NAACP Presidents Award.** Fire Department employee, Sonya Bost, received recognition by the Cabarrus County NAACP. Sonya is the only African American serving in the Fire Department administration and currently holds the rank of Fire Administration Manager. Sonya is a natural leader and someone we all look to for guidance and direction. Her duties include managing the administrative support staff in the front office, networking with local community groups and representing the Fire Department at City and community events. Sonya excels in her duties and has a phenomenal reputation within the Fire Department, the City and the community.
4. **Recognition of Water Treatment Plant Operator, Tena Mullis, as the North Carolina "A-Surface Operator of the Year".** Tena Mullis was recently named "A-Surface Operator of the Year" by the North Carolina Water Works Operators Association (NCWOA) for 2022. This is the most prestigious award given to operators in the state of North Carolina and is great recognition for all of the hard work and dedication that Tena puts into Coddle Creek Water Plant as well as serving her community. Tena has worked at the Coddle Creek Water Plant for 15 years and currently possess an A-Surface Water Treatment Certification for North Carolina. Tena's dedication for water treatment and strong work ethic enable her to keep all of the water treatment processes optimized at all times, ensuring that the highest quality water possible is being produced for our customers and the citizens of Concord at the lowest cost possible. Tena is an important team player who unselfishly shares her many years of knowledge of treating water from Lake Howell with all of her coworkers and she has played a major role in mentoring every single operator currently working at the plant.
5. **Recognition of the Water Department for receiving the 2022 Area Wide Optimization Program (AWOP) award for both Hillgrove and Coddle Creek Water Treatment Plants.** The Area Wide Optimization Program (AWOP) was developed to help water systems meet more stringent regulations and achieve higher levels of water quality.

Achieving this goal means that the water's turbidity levels were less than one-third of the allowable limits 95 percent of the time. Turbidity is a measure of the cloudiness or haziness of water caused by individual particles that can interfere with disinfection. AWOP Awards are given each year to water systems that demonstrate outstanding turbidity removal, a key test of drinking water quality. While all drinking water systems have to meet strict state and federal drinking water standards, the systems that achieve this award met performance goals that were significantly more stringent. Community-wide results include higher quality drinking water and increased public health for our customers and residents.

**6. Recognition of the City of Concord's Human Resources Department for being awarded the Best in HR for 2022 by the Charlotte Business Journal.** The award honors Human Resources leaders and companies who elevate the role of HR through dedication and outstanding performance. This is the second consecutive year the City of Concord's Human Resources Department has received this award.

**V. Unfinished Business**

**VI. New Business**

**A. Informational Items**

**B. Departmental Reports**

**C. Recognition of persons requesting to be heard**

**D. Public Hearings**

**1. Conduct a public hearing, pursuant to North Carolina General Statutes Sec. 158-7.1, to consider revising the Economic Development Incentive Grant (EDI) awarded in 2021 to RRB Beverage Operations, Inc. (Project Aquamarine Component 2) granting a seven-year/85% tax-based economic development grant.** Under the North Carolina General Statutes, City Council may offer incentives to stimulate private sector expansion of new facilities. RRB Beverage Operations, Inc., proposes to develop an approximately 1,400,000 SF factory, distribution, and office space development at the Grounds at Concord (2321 Concord Pkwy S, Concord, North Carolina 28027) with an increased investment of approximately \$127,000,000 from \$553,000,000 to \$680,000,000 in real and personal property. They also plan to create 323 jobs with an average wage of \$50,387. The total value of the City's seven-year grant based on the increased investment would rise from approximately \$11,152,354 to \$14,630,880 depending on the actual investment. The City of Concord would still collect a seven-year net revenue of \$2,581,920 after the incentive payments. This is a joint City-County Economic Development effort. The Cabarrus County Board of Commissioners will be conducting their public hearing on November 20, 2022. Please see attached grant analysis for additional details.

**Recommendation:** Consider revising the seven year/85% EDI awarded to RRB Beverage Operations, Inc., (Project Aquamarine Component 2) to reflect the increased investment from \$553,000,000 to \$680,000,000, pursuant to North Carolina General Statutes Sec. 158-7.1.

**2. Conduct a public hearing, pursuant to North Carolina General Statutes Sec. 158-7.1, to consider revising the Economic Development Incentive Grant (EDI) awarded in 2021 to Red Bull North America, Inc. (Project Aquamarine Component 3) granting a seven-year/85% tax-based economic development grant.** Under the North Carolina General Statutes, City Council may offer incentives to stimulate private sector expansion of new facilities. Red Bull North America, Inc., proposes to develop an approximately 800,000 SF regional distribution center at the Grounds at Concord (2321 Concord Pkwy S, Concord, North Carolina 28027) with an increased investment of approximately \$284,000,000 from \$140,000,000 to \$424,000,000 in real and personal property. They also plan to create 90 jobs with an average wage of \$50,367. The total value of the City's seven-year grant based on the increased investment would rise from approximately \$2,951,227 to \$9,479,778, depending on the actual investment. The City of Concord would still collect a seven-year net revenue of \$1,672,902 after the incentive payments. This is a joint City-

County Economic Development effort. The Cabarrus County Board of Commissioners is scheduled to hold their public hearing on November 20, 2022. Please see attached grant analysis for additional details.

**Recommendation:** Consider revising the seven year/85% EDI awarded to Red Bull North America, Inc. (Project Aquamarine Component 3) to locate at 2321 Concord Pkwy S. in Concord, North Carolina, to reflect the increased investment from \$140,000,000 to \$424,000,000, pursuant to North Carolina General Statutes Sec. 158-7.1.

**E. Presentations of Petitions and Requests**

**1. Consider approving two resolutions concerning the issuance of Multifamily Housing Revenue Bonds related to the Coleman Mills project.** STC Coleman Mill, LLC has requested that the City assist it in financing a portion of the cost of the acquisition of the historic Coleman Mill and the constructing, renovating, and equipping therein of a 150-unit multifamily residential rental facility to be known as Coleman Mill Lofts and located at 625 Main Street SW and the City has previously agreed to do so. As part of the process required for this financing, the City needs to approve the two attached resolutions. The first resolution approves the financing team and makes certain findings with respect to the issuance of the Multifamily Housing Revenue Bonds. The second resolution authorizes the issuance and sale of the bonds. The developer plans to go to the LGC for approval in December so that the bonds can then be issued.

**Recommendation:** Motion to approve a Resolution Approving Financing Team and Making Certain Findings with Respect to the Issuance of Multifamily Housing Revenue Bonds (Coleman Mill Lofts), Series 2022 and a Resolution Authorizing Issuance and Sale of Multifamily Housing Revenue Bonds (Coleman Mill Lofts), Series 2022.

**2. Consider approving a request from WeBuild Concord for an allocation of \$1,400,000 from the City's Affordable Housing Revolving Fund and to adopt a budget amendment.** WeBuild Concord is requesting \$1,400,000 from the Affordable Housing Revolving fund for new affordable housing projects and construction. WeBuild will use the funds for new naturally reoccurring affordable housing projects at 114 Kerr Street (a mixed-use development), 531 Allison Street NW, Sky Summer Apartments, and projects at seven sites on land purchased from the City. WeBuild is closing on these properties between October and December. Groundbreakings on some projects begin in October through December. WeBuild will use most of the funding to launch construction for reimbursable contracts. The additional projects will add at least 17 other units to the 50 to 60 affordable units discussed in their last request. These include construction that will aid single-family, multi-family, and senior housing partners and continue their collective impact model with the City of Concord and partners. WeBuild Concord will continue to market these developments as joint ventures between WeBuild Concord, the City of Concord, and partners that engage with us on individual projects.

**Recommendation:** Motion to approve the request allocating \$1,400,000 to WeBuild Concord from the Affordable Housing Revolving Fund and adopt a budget amendment.

**3. Consider recognizing The Pendleton Home Owners Association (HOA) into the City's Partnership for Stronger Neighborhoods program.** The Pendleton is a community with 144 single and two story single family homes. They are located west of Crestmont Drive in northeast Concord. The neighborhood was established in 2008 and has a relatively new HOA board. Officers for the Association are: President, Reverend James Bernacki; Vice President, Renee Troublefield; Treasurer, Joseph Chamberlain; and Secretary, Corinna Ousley. By approving their inclusion in the program, the City would have a total of 74 recognized neighborhoods in the Partnership for Stronger Neighborhoods since the program's foundation in 2000.

**Recommendation:** Motion to approve the acceptance of The Pendleton Home Owners Association as a recognized neighborhood in the Partnership for Stronger Neighborhoods Program.

4. **Consider authorizing the City Manager to approve a change order for the General Aviation Terminal Parking Lot Rehabilitation Project at the Concord-Padgett Regional Airport.** The General Aviation Terminal Parking Lot Rehabilitation project was designed to mill along the edges of the curb and gutter and drainage structures in several of the parking areas so that the contractors could tie-in at the existing gutter and drainage structure elevations. Once the contractors started milling the edges and around the drainage structures per the plans in these parking areas, the asphalt was coming up in large pieces in lieu of the typical millings. Therefore, it was decided to mill all of the pavement instead of just the edges. Milling the entire parking area caused the milling to go over the plan quantity and the asphalt to go over plan quantity because the contractors paved back two inches over those areas instead of a varying overlay. Also, there were multiple areas that were extremely wet and did not hold up to construction equipment. In order to proceed with getting the parking lots open as quickly as possible, these areas were cut out and repaired with Intermediate Course Asphalt. This item is referenced as Pavement Repair in the change order. Additionally, the scope of work added the paving rehabilitation of the Hangar A access road and parking areas that used plan quantity items and it is estimated that the cost was approximately \$29,000 for this work. The amount of the final change order is \$108,725.16. This project was funded by a grant, and CARES funds will be used to cover the cost of the change order.

**Recommendation:** Motion to authorize the City Manager to approve a change order for the General Aviation Terminal Parking Lot Rehabilitation Project at the Concord-Padgett Regional Airport.

5. **Consider authorizing the City Manager to negotiate and execute a contract with EST Building Systems to complete the roof replacement at Academy Recreation Center.** Bids were accepted to replace 6 of the nine sections of roof at Academy Recreation Center (A, B, D, E, F, and G in the attachment). The remaining 3 sections (C,H,and I) were replaced in 2021. This will complete the replacement of all roof sections at Academy Recreation Center. The bids were based on a total tear off and replacement scope and include a twenty-year warranty. The lowest bid received was from EST roofing in the amount of \$220,000.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with EST Building Systems to complete the roof replacement at Academy Recreation Center in the amount of \$220,000.

6. **Consider awarding bids for electric equipment and materials for Substation V located at 7437 Ruben Linker Road to the following vendors: Substation Enterprises; Virginia Transformer Corporation; S&C Electric Company; Siemens Industry, Inc; and Myers Controlled Power, LLC.** Electric Systems staff received bids on October 20, 2022, for electric equipment and materials required for the construction of a new substation located at 7437 Ruben Linker Road. The bids were arranged into six schedules of equipment. Each bid was reviewed for compliance with the technical specifications and purchase price. Based on the preceding factors the following vendors submitted the lowest responsive and compliant bid: Schedule I – Substation steel and structures- Substation Enterprises, \$559,418; Schedule II – Two 28 MVA power transformers, Virginia Transformer Corporation, \$2,445,400; Schedule III – Two 100KV circuit switchers, S&C Electric Company, \$141,400; Schedule IV – Eight 15KV circuit breakers, Siemens Industry, Inc, \$253,012; Schedule V – One relay and control panel, Birmingham Control Systems, Inc, \$139,995; and Schedule VI – One Control house, Modular Connections, LLC, \$107,307. All schedules combined total \$3,646,532. Funding to be derived from the existing Substation V project account.

**Recommendation:** Motion to award bids for electric equipment and materials for Substation V to: Substation Enterprises; Virginia Transformer Corporation; S&C Electric Company; Siemens Industry, Inc; and Birmingham Control Systems, Inc, and Modular Connections, LLC.

- 7. Consider awarding a bid for electric materials for two (2) 2500 KVA padmount distribution transformers to WESCO Distribution, Inc.** Electric Systems staff received four bids on October 26, 2022 for electric materials for the purchase of two (2) 2500 KVA padmount distribution transformers. WESCO Distribution, Inc was the lowest bidder at \$193,370 and was compliant in meeting the required specifications.

**Recommendation:** Motion to award bid for electric materials in the amount of \$193,370 to WESCO Distribution, Inc. for the purchase of two (2) 2500 KVA padmount distribution transformers.

- 8. Consider authorizing the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC Sourcewell #199030 for the purchase and installation of Green Generation lighting fixtures and poles at Gibson Field, located at 323 Misenheimer Drive NW.** This project includes the installation of 5 light fixtures and poles with pre-cast concrete bases, galvanized steel poles at the Gibson ballfield in addition to locking and unlocking of ballfield restrooms using the Control Link system. The lights will work with the existing Remote Equipment Controllers, factory wired and tested remote electrical component enclosures and pole top luminaire assemblies. The on-field Performance-Light levels are guaranteed for 25 years with the LED solution. This includes both quality and quantity of light as specified. LED Energy Savings, with a reduction of energy by 50%+ with LED over typical HID 1500w. This bid includes Environmental Light Control-Control for neighbors and the environment. LED is an intense light source and without the correct glare control the appearance of the facility will be compromised. The LED proposal covers all maintenance for 25 years. The provided warranty covers all materials and labor, eliminating maintenance costs for 25 years. The City maintains 10 facilities with sports lighting and all have Musco lighting. In order to operate efficiently by reducing the amount of staff training and stocking of parts, the City proposes to purchase the light fixtures from Musco Lighting under the sole-source exception #199030, contract number #071619-MSL allowed by N.C. Gen. Stat. 143-129 (e) Exceptions (6) when "(iii) Standardization or compatibility is the overriding consideration." The proposed cost for equipment and installation is \$275,000.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC for the purchase and installation of Green Generation Lighting fixtures and galvanized steel poles for Gibson Ballfield, for a fee not to exceed \$275,000.

- 9. Consider authorizing the City Manager to sign a contract with Garver for preliminary engineering and design of the rehabilitation of the chlorine room at the Coddle Creek Water Treatment Plant in the amount of \$269,194.** Extensive rehab and concrete work is needed for the chlorine room at the Coddle Creek WTP. Holding tanks will also be replaced as part of the project. The project will make structural repairs and improvements and will make the room safer for plant personnel. The Water Resources department advertised an RFQ for professional engineering design services. One response was received. Water staff interviewed Garver and is recommending them as the selected consultant for this project.

**Recommendation:** Motion to authorize the City Manager to sign a contract with Garver in the amount of \$269,194.

- 10. Consider authorizing the City Manager to negotiate and execute a construction contract with Fuller & Co. Construction, LLC for the construction of the 12" Public Sewer Extension Phase IIA.** Bids were received on October 25, 2022 for the construction of a 12" Public Sewer Extension located along Coddle Creek Tributary

from the end of Phase I to New Town Way which is approximately 2,476 feet. Fuller & Co. Construction, LLC was the low bidder with a total bid of \$1,297,449.38.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with Fuller & Co. Construction, LLC in the amount of \$1,297,449.38 for the construction of the 12" Public Sewer Extension Phase IIA.

- 11. Consider amending the Sewer Allocation Policy.** City Council initially approved the Sewer Allocation Policy at their December 21, 2021 work session. The amendments proposed are to clarify the definition of public projects such that the definition is as defined in the Concord Development Ordinance and clarity that approved Economic Development projects are not limited to a one year time limit.

**Recommendation:** Motion to amend the Sewer Allocation Policy.

- 12. Consider a Preliminary Application from Eric Barnhardt.** In accordance with City Code Chapter 62, Eric Barnhardt has submitted a preliminary application to receive water service outside the City limits. The property is located at 1361 Zion Church Road. This parcel is zoned county LDR and developed with a single family house. The applicant indicates that the existing well is going bad. Public sewer is not available to the parcel.

**Recommendation:** Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation.

- 13. Consider a Preliminary Application from Ready Mix of the Carolinas, Inc.** In accordance with City Code Chapter 62, Rick Alexander of Ready Mix of the Carolinas, Inc. has submitted a preliminary application to receive water service outside the City limits. The property is located at 2976 Zion Church Road. This parcel is zoned county GI (General Industrial) and is currently undeveloped. The applicant is planning on constructing a concrete ready mix plant with a +/- 2,500 sf maintenance shop. The applicant will need to extend the existing water line in order to serve the property. Sewer is available to the parcel but the applicant has obtained a septic permit from the county.

**Recommendation:** Motion to accept the preliminary application and have the owner proceed to the final application phase including annexation.

## VII. Consent Agenda

- A. Consider approving one additional "Personal Day Off" to be raffled for the City's United Way fundraiser.** The City's United Way Committee coordinates various fundraisers each year that provide opportunities for employees to raise money for charitable causes. One activity that the committee has found to be successful over the years is a "Personal Day Off Raffle," providing the winning employee with an extra personal day off to be used by June 30, 2023.

**Recommendation:** Motion to approve one additional personal day off as a benefit to one employee, to be used by June 30, 2023.

- B. Consider authorizing the City Manager to negotiate a contract with Hopthru for automated passenger counter data validation, management, and analysis for Rider Transit.** Hopthru will provide the following two key services: Hopthru Cleanse, which assures the quality of existing data and ultimately achieves National Transit Database certification; and Hopthru Analyze, which instantaneously identifies and diagnoses operational inefficiencies across the Rider Transit service area. This request was unanimously approved by the Concord Kannapolis Transit Commission at their October 12, 2022 meeting.

**Recommendation:** Motion to authorize the City Manager to negotiate a contract with Hopthru for automated passenger counter data validation, management, and analysis for Rider Transit in the amount of \$87,525.

- C. Consider adopting an ordinance amending the Rates & Charges to expand the qualifications list to utilize the Rider Transit Reduced Fare Program to include U.S. Military Veterans.** To be eligible for this reduced fare, Veteran's will need to provide verification of their service via a DD Form 214, Certificate of Release or

Discharge from Active Duty. This request was unanimously approved by the Concord Kannapolis Transit Commission at their October 12, 2022 meeting.

**Recommendation:** Motion to adopt an ordinance amending the Rates & Charges to expand the qualifications list to utilize the Rider Transit Reduced Fare Program to include U.S. Military Veterans.

- D. Consider accepting the 2019 Emergency Safety and Security Grant from the US Department of Housing and Urban Development (HUD) and adopt a budget ordinance in the amount of \$135,919.** HUD has awarded the Housing Department an Emergency Safety and Security Grant to assist in purchasing security cameras.

**Recommendation:** Motion to accept the 2019 Emergency Safety and Security Grant from HUD and adopt a budget ordinance in the amount of \$135,919.

- E. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.** In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: Pulte Home Company, LLC (PIN 5529-75-3186) 502 Amhurst Street SW. Access easements and SCM maintenance agreements are being offered by the owners.

**Recommendation:** Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Pulte Home Company, LLC.

- F. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.** In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Odell Outparcel 1 and Annsborough Park Phase I Map 1. Various utility easements and public rights-of-ways are offered by the owners.

**Recommendation:** Motion to accept the offer of dedication on the following plat and easements: Odell Outparcel 1 and Annsborough Park Phase 1 Map 1.

- G. Consider accepting an offer of infrastructure at International Business Park Lot 1, Addison Apartments, Creekside Drive water line extension, Courtyards at Poplar Tent.** In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 602 LF of 12-inch water line, 730 LF of 8-inch water line, 31 LF of 6-inch water line, 98 LF of 2-inch water line, 13 valves, 5 fire hydrants, 1685 LF of 8-inch sanitary sewer line, 11 manholes, and 3017 LF of Roadways.

**Recommendation:** Motion to accept the offer of infrastructure acceptance in the following subdivisions and sites, International Business Park Lot 1, Addison Apartments, Creekside Drive water line extension, Courtyards at Poplar Tent.

- H. Consider accepting the transfer of 6.372 acres and 10-foot easement along Central Cabarrus Drive from Cabarrus County for future trails and connectivity to Central Cabarrus high school from WW Flowe Park.** At their October 17, 2022 meeting, the Cabarrus County Board of Commissions approved the transfer of 6.372 acres adjacent to WW Flowe Park and Central Cabarrus Drive in the amount of \$1.00 for the development of trails and connectivity to Central Cabarrus High School. The parcel under consideration would be developed as part of WW Flowe Park and is a critical link in connecting to the high school, park, and area neighborhoods.

**Recommendation:** Motion to accept the conveyance transfer of 6.372-acres and 10-foot easement property along Central Cabarrus Drive for future development and connectivity.

- I. Consider adopting a budget amendment to amend the Mayor's Golf Tournament Fund.** The Carolina Bears Youth Organization was in need of field markers for their football practices and games. The cost to purchase these markers totaled \$160. The purchase was made from the Mayor's Golf Tournament Fund; therefore, a budget amendment is needed to appropriate the purchase.

**Recommendation:** Motion to adopt a budget amendment to amend the Mayor's Golf Tournament Fund.

- J. Consider adopting an ordinance to amend the FY2022/2023 Budget Ordinance for the General Fund to appropriate insurance reimbursements received.** The City of Concord received insurance reimbursements to cover repairs of damaged vehicles and buildings. The attached budget amendment will appropriate these funds to the respective impacted departments.  
**Recommendation:** Motion to adopt an ordinance to amend the FY2022/2023 Budget Ordinance for the General Fund to appropriate insurance reimbursements received.
- K. Consider adopting an Electric Project Fund project budget amendment and an Electric Fund operating budget amendment.** Electric and finance staff reviewed current projects and the allocation of funding among these projects. After review, it was determined that funding should be reallocated among these projects and that some budgets could be reduced since some projects have been put on hold. These adjustments are reducing the amount of funding needing to be transferred from the Electric Fund in FY23. The attached budget ordinances make the adjustments in both funds.  
**Recommendation:** Motion to adopt an Electric Project Fund project budget amendment and an Electric Fund operating budget amendment.
- L. Consider adopting an ordinance to amend the Wastewater operating budget.** A Jet Vac truck used by the sewer department is in need of a new engine. The truck was originally due for replacement in FY26. Due to the age of the truck and the cost of the repairs, staff is recommending replacement instead of pursuing repairs. A lightly used current year demo unit was identified and inspected by staff. The cost of the replacement unit is \$484,803.78. The FY23 budget originally included an increase to retained earnings of \$1,451,121 since revenues exceeded expenditures. The attached budget amendment reduces this planned increase to retained earnings to cover the cost of the Jet Vac purchase.  
**Recommendation:** Motion to adopt an ordinance to amend the Wastewater operating budget.
- M. Receive quarterly report on water and wastewater extension permits issued by the Engineering Department in the third quarter of 2022.** In accordance with City Code Chapter 62, attached is a report outlining the water and wastewater extension permits that were issued between July 1, 2022 and September 30, 2022.  
**Recommendation:** Motion to receive the third quarter water and wastewater extension report for 2022.
- N. Consider the required reporting related to the annual information on the Identity Theft Program.** Staff is required to review the City's Identity Theft Detection and Prevention Program each year to ensure that the City is in compliance and also to ensure that the policy remains current. Staff is also required to disclose to City Council any identity theft issues that have been noted in the past 12 months. Staff has reviewed the current policy and has found no issues. The identity theft issues are detailed in the attached document for your review. There were no incidents of identity theft during this reporting period.  
**Recommendation:** Motion to accept the annual report on the City's Identity Theft Program.
- O. Consider acceptance of the Tax Office reports for the month of September 2022.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.  
**Recommendation:** Motion to accept the Tax Office collection reports for the month of September 2022.
- P. Consider approving the Tax Releases/Refunds from the Tax Collection Office for the month of September 2022.** G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various

refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

**Recommendation:** Motion to approve the Tax releases/refunds for the month of September 2022.

**Q. Receive monthly report on status of investments as of September 30, 2022.** A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

**Recommendation:** Motion to accept the monthly report on investments.

**VIII. Matters not on the agenda**

- **Transportation Advisory Committee (TAC)**
- **Metropolitan Transit Commission (MTC)**
- **Centralina Regional Council**
- **Concord/Kannapolis Transit Commission**
- **Water Sewer Authority of Cabarrus County (WSACC)**
- **Public Art Advisory Committee**
- **WeBuild Concord**
- **Barber Scotia Community Task Force Committee**
- **Concord United Committee**

**IX. General comments by Council of non-business nature**

**X. Closed Session (if needed)**

**XI. Adjournment**

\*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.