



City Council Agenda

Thursday, April 13, 2023

6:00 PM

3rd floor Council Chambers at City Hall

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

I. Call to Order

II. Pledge of Allegiance and Moment of Silent Prayer

III. Approval of Minutes

February 21, March 7, and March 9, 2023.

IV. Presentations

1. **Presentation of a Proclamation recognizing April 28, 2023 as National Lineworker Appreciation Day in the City of Concord.**
2. **Presentation of a Proclamation recognizing the month of April as National Public Safety Telecommunicators Month.**
3. **Presentation of a Proclamation recognizing the month of April as Fair Housing Month.**

V. Unfinished Business

VI. New Business

A. Informational Items

1. **Presentation from Raftelis Financial Consultants, Inc. on the system development fee update to be effective July 1, 2023.**

B. Departmental Reports

1. **Streetscape Update**

C. Recognition of persons requesting to be heard

D. Public Hearings

1. **Conduct a public hearing and consider adopting Agency Plan and an update to the 5-Year Plan for the Concord Housing Department that updates the Policies that govern the Public Housing Program.**

The Housing Department Staff is required to submit an Agency Plan and an update to the 5-Year Plan to the United States Department of Housing and Urban Development (HUD) every year seventy-five (75) days prior to the beginning of the fiscal year. This plan must be available for public review for forty-five (45) days prior to adoption and submission. The plan has been completed and ready for review since Monday, February 12, 2023. A public hearing must be held prior to adoption for any public comments relative to the proposed changes in the department's Agency Plan.

Updated policies include:

Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD;

Continue to work with Planning and Neighborhood Development and WeBuild Concord on building more affordable market rate rentals; and

Continue to place an emphasis on infrastructure improvements, HVAC and appliance upgrades, tree removal for hazard mitigation purposes, unit abatement/turnarounds, and other unit upgrades.

Recommendation: Motion to adopt the Agency Plan and an update to the 5-Year Plan for the Concord Housing Department that updates the Policies that govern the Public Housing Program.

2. Conduct a public hearing and consider the approval of an amendment to an agreement between the City of Concord and Bootsmead LeaseCo, LLC regarding the extension of sewer infrastructure at the Grounds of Concord.

City Council previously approved an agreement with Bootsmead LeaseCo, LLC for the extension of sewer infrastructure onto the Grounds at Concord property. Under the agreement, the City would initially fund Phase 2 construction and be reimbursed by a portion of land sales by the Company. Construction of Phase 1 of the project is complete, Phase 2a is under contract, and Phase 2b will be bid once all easements are obtained. The amount currently in escrow exceeds the expected total of Phase 2 cost. The proposed amendment modifies the estimated Phase 2 cost from \$3,000,000 to \$4,500,000 and authorizes the escrow agent to release to the Company the amount in escrow that exceeds \$4,500,000.

Recommendation: Consider approving an amendment to an agreement between the City of Concord and Bootsmead LeaseCo, LLC regarding the extension of sewer infrastructure at the Grounds of Concord.

3. Conduct a public hearing to consider adopting an ordinance amending Article 7, Table 7.6.2.A (“Density and Dimensional Standards”) to increase the minimum impervious surface ratio from 0.5 to 0.6 for multi-unit infill projects in the Residential Compact (RC) zoning district.

Staff has been examining ways to facilitate infill development through such changes to the CDO as the town-home revisions and the accessory dwelling unit standards. In the course of examining some of these changes, it appears the maximum impervious surface ratios may be too restrictive for the development of some multi-unit developments. Staff is proposing to revise the maximum allowable from 0.5 to 0.6 for multi-unit infill projects only within the RC zoning district. A staff report, which explains the change in detail is attached. At their March 21st meeting, Planning and Zoning Commission unanimously recommended the amendment to Council.

Recommendation: Motion to adopt an ordinance amending Article 7, Table 7.6.2.A (“Density and Dimensional Standards”) to increase the minimum impervious surface ratio from 0.5 to 0.6 for multi-unit infill projects in the Residential Compact (RC) zoning district.

4. Conduct a public hearing and consider adopting an ordinance annexing +/- 2.3 acres PIN 5529-90-7789 on Zion Church Rd, owned by Lorraine Byrd and Susan Byrd.

Voluntary annexation petition of +/- 2.3 acres of property with PIN 5529-90-7789 on Zion Church Rd. The property is currently zoned Cabarrus County Low Density Residential (LDR). The developer has proposed to construct a triplex on the site.

Recommendation: Consider a motion adopting the annexation ordinance and set the effective date for April 13, 2023.

5. Conduct a public hearing for case Z-01-23 and consider adopting an ordinance amending the official zoning map for +/- 0.23 acres located at 1089 Gaither PI NW from RC (Residential Compact) to C-2 (General Commercial District) and to amend the 2030 Land Use Plan to modify the future land use designation of the parcel from “Urban Neighborhood” to “Commercial.”

The Planning and Zoning Commission heard the above referenced petition at their March 21, 2023 meeting and voted to forward the request to City Council with a recommendation that the zoning map be amended from RC (Residential Compact) to C -2 (General Commercial District) and to amend the 2030 Land Use Plan to designate the parcel as “Commercial.”

Recommendation: Consider adopting an ordinance amending the official zoning map from RC (Residential Compact) to C- 2 (General Commercial District)) and to amend the 2030 Land Use Plan to designate the parcel as “Commercial.”

6. Conduct a public hearing for case Z-24-22 and consider adopting an ordinance amending the official zoning map for +/- 3.7 acres located at 2508 Poplar Tent Rd. from RM-2 (Residential Medium Density) to C-2 (General Commercial).

The Planning and Zoning Commission heard the above referenced petition at their February 21, 2023 meeting and voted 4-2 to deny the proposed rezoning request. This request is for straight zoning of C-2 (General Commercial) and not a conditional district, therefore, all permitted uses with the C-2 (General Commercial) zoning classification would be allowed on the site. Three people spoke in opposition to the request.

Recommendation: Consider adopting an ordinance amending the official zoning map from RM-2 (Residential Medium Density) to C-2 (General Commercial).

E. Presentations of Petitions and Requests

1. Consider approving allocating \$80,000 of HOME Investment Partnership (HOME) funds to Habitat for Humanity Cabarrus County for the construction of two (2) new homes to be located at 285 and 291 Academy Avenue NW.

The City of Concord and Habitat for Humanity Cabarrus County have a well-established partnership of using HOME funds to create stable affordable housing opportunities for Concord residents who fall between 30-60% of area median income. This partnership, which began in early 2013, has seen 15 families purchase homes; five (5) on Broad Drive, five (5) on Ring Avenue, two (2) on Young Avenue, one (1) on Princess Avenue, one (1) on Shannon Drive SW and one (1) on Hemlock Street. The current HOME funding request of \$80,000 would be divided to \$40,000 to construct two (2) new homes located at 285 and 291 Academy Avenue NW in the Gibson Community. This joint effort allows both organizations to expand reach while working together toward the common goal of rebuilding neighborhoods/communities and promoting stability through home ownership.

Habitat continues to be committed to meeting the City’s standards in construction with hardy plank siding, meeting SystemVision requirements and sealing the crawlspace. Construction would also include a front porch, two car parking pad and a landscaping package. Staff will also be working closely with Habitat to have additional visual enhancements (paint color, decorative porch railings, etc.) included on each house. As an existing partner, Habitat is familiar with all federal requirements and has been noted as a good steward of funding during HUD audits.

Recommendation: Motion to approve allocating \$80,000.00 of HOME Investment Partnership (HOME) funds to Habitat for Humanity Cabarrus County for the construction of two (2) new homes to be located at 285 and 291 Academy Avenue NW.

2. Consider a motion to approve the purchase of 228, 234, 236, 240 McGill Avenue SW and parcel 5621-30-5459 (vacant lot), from Alex and Cammie Hamilton for \$200,000 using City General Funds and to adopt a budget ordinance amending the General Fund.

As a designated low-income community and a USDA-recognized food desert, Gibson Village has struggled with limited investment to benefit the residents. The area of McGill Avenue NW between Allison Street NW to Harris Street NW is a mixture of houses, vacant lots and dilapidated commercial structures. Two (2) such structures are located at 228, 234, 236, and 240 McGill Avenue SW. Code Enforcement and Community Development staff have been working with the owners, Alex and Cammie Hamilton to correct, or purchase, the buildings along with one (1) vacant parcel on Allison Street NW. These units have been on the radar of Code Enforcement for many years as Mr. Hamilton is unable to correct the significant building and environmental issues present. Due to the structures condition and limitations of the parcels, the City would demolish the buildings and replace them with a food hub/business incubator space that will be housed in shipping containers.

Staff has begun conversations with staff from Rowan Cabarrus Community College, Flywheel Foundation, and The Bulb regarding partnering and managing the site. Both Flywheel and The Bulb have community-based missions which focus on improving the community through education and access. The Flywheel Foundation, would be working directly with Concord and other partners to promote healthy entrepreneurship ecosystems through events, program partnerships, a learning management system, and an educational foundation for business success. While The Bulb would bring a barrier-free environment to promote accessibility for all. In addition to working to eliminate barriers, The Bulb focuses on providing education to communities related to wellness, food prep, and correct storage.

Tax value for all parcels is \$293,500. An offer, contingent on Council approval, has been accepted by the owner for \$200,000. The purchase would use the City's General Fund. A Phase I Environmental Site Assessment is underway and will be completed before the purchase is completed.

The attached budget ordinance appropriates anticipated excess sales tax to cover the purchase of the property, a Phase I Environmental study, asbestos testing, and demolition.

Recommendation: Motion to approve the purchase of 228, 234, 236, 240 McGill Avenue SW and parcel 5621-30-5459 (vacant lot), from Alex and Cammie Hamilton for \$200,000 using City General Funds and to adopt a budget ordinance amending the General Fund.

3. Consider awarding the bid for rehabilitation of Hangar Taxilanes at Concord-Padgett Regional Airport.

Aviation Department received bids on March 23, 2023 for the improvements which include the following: The rehabilitation of bituminous concrete pavement for taxilanes that connect the main apron to existing t-hangars and corporate hangars. The five northern most taxilane pavements around the existing t-hangars will be rehabilitated using full depth asphalt pavement reclamation. The four southernmost taxilane pavements will be rehabilitated by milling the top two inches, repairing cracks, and replacing the milled asphalt with P-401 asphalt at existing elevations. Additionally, this project will include the remarking of the rehabilitated taxilanes. Three bids were received and evaluated for responsiveness and compliance with FAA specifications. Aviation Staff in concurrence with outside consultant, Talbert, Bright and Ellington determined that the lowest bidder, Blythe Brothers, was responsive and compliant in meeting the FAA required specifications. The total bid including base bid and 6 alternates from Blythe Brothers is \$3,592,033.00. Funding will be derived from Federal Aviation Administration, Airport Improvement Program (AIP), North Carolina Department of Transportation, AIP and Aviation's Retained Earnings.

Recommendation: Motion to award the bid for the Hangar Taxilane Rehabilitation at CPRA in the amount of \$3,592,033.00. Authorize City Manager to accept and execute grant offers from FAA and NCDOT. Authorize City Manager to execute contract to Blythe Brothers contingent upon final funding amount from FAA and NCDOT.

4. Consider authorizing the City Manager to negotiate and execute a contract with Kimley Horn Associates for full design services for Phase (A) of the Clarke Creek Greenway, and 50% design for future Phases B & C for the total amount of \$515,000.

The Clarke Creek Greenway Corridor is identified in the adopted Open Space Connectivity Analysis Plan. Greenway development is a top priority project for the City, with a goal of the construction of 30 miles by 2030. The City of Concord was recently awarded a CMAQ grant to assist with construction for the approximately 1.6-mile, Phase (A), within this greenway corridor. Phase (A) section of this greenway will connect to the trailhead located at JE Jim Ramseur Park at 1252 Cox Mill Road, and is proposed to connect to the Highland Creek, Winding Walk and Allen Mills neighborhoods. Parks and Recreation has selected the firm Kimley Horn Associates of Charlotte through an RFQ process for professional design services for greenway development. Kimley Horn Associates has recently completed the preliminary design for the Clarke Creek Greenway Corridor. The design phase will include: Environmental, Design Development, Permitting, Construction Documents and Bid Documents for Phase (A); and Environmental and Design Development for Phases (B) & (C); including appropriate reimbursable expenses.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Kimley Horn Associates in the amount of \$515,000 for full design services for Phase (A).

5. Consider authorizing the City Manager to negotiate and execute a contract with Central Carolina Air Conditioning Company, LLC in the amount of \$116,425 for the carbon dust collector replacement project at the Coddle Creek Water Treatment Plant.

The City accepted multiple informal bids in March 2023. The low bidder is Central Carolina Air Conditioning Company, LLC. The existing equipment is at the end of its useful life and is no longer operating efficiently.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Central Carolina Air Conditioning Company, LLC in the amount of \$116,425.00.

6. Consider authorizing the City Manager to negotiate and execute a contract with AM-Liner East, Inc. for the cured in place lining of 24,934 linear feet of sewer line and the rehabilitation of 113 manholes in the amount of \$1,189,069.35.

The City recently advertised and accepted formal bids for the 2023 sewer lining contract. 6 bids were received with Am-Liner East, Inc. being the low bidder at \$1,189,069.35. This total price does include a 5% (\$56,622.35) contingency.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with AM-Liner East, Inc. for the cured in place lining of 24,934 linear feet of sewer line and the rehabilitation of 113 manholes in the amount of \$1,189,069.35.

7. Consider approval of a Resolution to Lease Property for the long term Cellco/Verizon lease for attachments on the Downtown Water Tank.

The term length of this lease agreement requires a resolution and public advertising of contract amendment 6 which was approved in February. After the resolution is approved and proper advertisement has been completed, the City can fully execute addendum 6 as previously approved.

Recommendation: Motion to approve and execute the Resolution to Lease Property for the long term Cellco/Verizon lease for attachments on the Downtown Water Tank.

8. Consider authorizing the Transportation Department to apply for the Carbon Reduction Program (CRP) funding for upgrading the Traffic Signal Central System through the Cabarrus Rowan Metropolitan Planning Organization's (CRMPO) call for projects.

The Carbon Reduction Program (CRP) is a part of the Infrastructure Investment and Jobs Act (IIJA) through the Federal-Aid Highway Administration. The CRP application requires a 20% local match in funding and to maintain the project after completion. The Transportation Department maintains more than 160 signalized intersection, most of which are located on important and congested corridors such as Concord Mills Blvd, Poplar Tent Rd, US 29, US 601, NC 3, NC 49, and NC 73. This project will replace the current local (cabinet) and central (management software ran in the TMC) signals software. This includes upgrading both the current ATMS (advanced traffic management software) and the local software deployed in the traffic signal cabinets. NCDOT is currently pursuing a different platform that will meet their 2030 goals: transit signal priority, emergency vehicle pre-emption and integration with connected and autonomous vehicles. For the local software, there will be a hardware change required for the majority of the existing signals. This will accommodate any of the new software solutions that could be selected. This will also require engineering work for signal plan modifications in order to field deploy said hardware. Total project cost is estimated at \$1,500,000. Estimated City participation \$300,000 (20%).

Recommendation: Motion to consider authorizing the Transportation Department to apply for the Carbon Reduction Program (CRP) funding for upgrading the Traffic Signal Central System through the Cabarrus Rowan Metropolitan Planning Organization's (CRMPO) call for projects.

9. Consider approving a City of Concord Co-Sponsorship Policy.

Staff has reviewed other Co-Sponsorship policies that are currently being used in other jurisdictions. Staff has drafted the attached Co-Sponsorship Policy for your review. Staff is recommending that City Council approve this policy to provide guidance to City staff as they work with those in our community who request the City Council co-sponsor their event. It is staff's hope that this policy will provide guidance to those who request event assistance.

The policy guides the applicant through the application process, and it will also assist City Council with understanding the costs of co-sponsoring events in the City.

Recommendation: Motion to approve the City of Concord's Co-Sponsorship Policy which will be effective upon adoption.

10. Consider authorizing the City Manager to negotiate and execute a construction contract with Liles Construction for the construction of the Rocky River Golf Course Pump House Building.

Bids were received on March 2, 2023 for the demolition and replacement of the pump house building at Rocky River Golf Course. Liles Construction was the low bidder with a total bid of \$134,641.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Liles Construction in the amount of \$134,641 for the construction of the Rocky River Golf Course Pump House Building.

11. Consider a Preliminary Application from John and Barbara Hawley, Jr.

In accordance with City Code Chapter 62 Barbara Hawley has submitted a preliminary application to receive water and sewer service outside the City limits. The property is located at 5405 Kiwi Court. This parcel is zoned county LDR and is developed with a single family house. In order to receive service, the property owner would need to obtain private easements from neighbors along either Piney Church Road or Meredith Court. The property owner indicates that an utility company ran over the leech fields which started the problems.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation.

12. Consider appointing a voting delegate for the NCLM CityVision 2023 conference. (Work Session)

CityVision 2023 will be held April 25 -27 in Concord. Prior to the annual business meeting, an electronic voting process for board elections will be conducted. During CityVision, League members can attend the annual business meeting where the 2023-2024 electronic Board of Directors election results will be announced. Each member municipality is asked to designate one voting delegate who is eligible to cast a single vote for the 2023-2024 League Board of Directors in advance of the annual business meeting.

Recommendation: Motion to appoint a voting delegate for the NCLM 2023-2024 Board of Directors.

VII. Consent Agenda

A. Consider approving a donation of \$160.50 from the Mayor's Golf Tournament Fund and to adopt a budget ordinance appropriating the amount.

The funds will be used to purchase an additional set of football field markers for the Carolina Bears Youth Organization youth football team to use for practice sessions.

Recommendation: Motion to approve a donation of \$160.50 from the Mayor's Golf Tournament Fund and to adopt a budget ordinance appropriating the amount.

B. Consider authorizing the Data Services department to apply for the State and Local Cybersecurity Grant Program.

The Data Services department is requesting up to \$100,000 to improve the City's cybersecurity posture from the NC Department of Public Safety SLCGP (State and Local Cybersecurity Grant Program). Funding information can be found at: <https://www.ncdps.gov/SLCGP>. The proposed project will be aligned to Element '3' on the Required Elements section; "Enhance the preparation, response, and resilience of information systems, applications, and user accounts owned or operated by, or on behalf of, the state or local governments within the state, against cybersecurity risks and cybersecurity threats."

Recommendation: Motion to authorize Data Services Department to apply for the State and Local Cybersecurity Grant Program.

C. Consider authorizing the Concord Police Department to apply for the COPS Office FY 23 Law Enforcement Agency De-Escalation Grant-Community Policing Development Solicitation.

The Law Enforcement Agency De-Escalation Grants Solicitation is to direct funding to fund state and local agencies' ability to participate in de-escalation, implicit bias, and duty to intervene train-the trainer programs to establish internal de-escalation implicit bias, and duty to intervene training programs, and/or purchase of VR/AR de-escalation training technology to support and maintain officers' de-escalation techniques. Each Law Enforcement Agency De-Escalation award is two years (24 months) in duration for a maximum of \$250,000 per award. There is no local match. Application are due May 24, 2023." <https://cops.usdoj.gov/de-escalation>

Recommendation: Motion to authorize the Concord Police Department to apply for the COPS Office FY 23 Law Enforcement Agency De-Escalation Grant-Community Policing Development Solicitation.

D. Consider authorizing the City Manager to work with the Department of Justice to send future opioid settlement funds directly to Cabarrus County.

The City has joined both wave one and wave two of opioid settlements. These funds are distributed to all counties and municipalities that joined the settlements. Based on the restrictions on how the funds can be spent, staff is recommending that future opioid settlement funds that would be allocated directly to the City of Concord instead be sent to Cabarrus County. Cabarrus County already has similar programs in place that align with how these funds are required to be spent. The attached letter will be sent to the NC Department of Justice if approved by Council.

Recommendation: Motion to authorize the City Manager to work with the Department of Justice to send future opioid settlement funds directly to Cabarrus County.

E. Consider approving a License to Attach Banners to City of Concord Property to Conder Flag Company for the placement of temporary race banners on Bruton Smith Blvd and Hwy 29 to promote the Coca Cola 600 Memorial Weekend Race.

Conder Flag Company has requested to place banners on City light poles on Bruton Smith Boulevard (between I-85 and Hwy 29) and Hwy 29 (Exit 49 area between Mecklenburg County and the Rocky River) to promote the Coca Cola 600 Memorial Weekend Race. The City will receive \$15 for each attachment. As required, the North Carolina Department of Transportation has reviewed and approved the banner design. The applicant is requesting to install the banners no earlier than May 12, 2023 and remove the banners no later than June 2, 2023.

Recommendation: Motion to approve a License to Attach Banners to City of Concord Property to Conder Flag Company for the placement of temporary race banners on Bruton Smith Blvd and Hwy 29 to promote the Coca Cola 600 Memorial Weekend Race.

F. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.

In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: Pulte Home Company, LLC (PIN 4681-47 -9651) Harris Road. Access easements and SCM maintenance agreements are being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Pulte Home Company, LLC.

G. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.

In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Piper Landing Phase 1 Map 3, Annsborough Park Phase 1, Map 3, and The Villas at Tucker's Walk - COS. Various utility easements and public rights-of-ways are offered by the owners.

Recommendation: Motion to accept the offer of dedication on the following plat and easements: Piper Landing Phase 1 Map 3, Annsborough Park Phase 1, Map 3, and The Villas at Tucker's Walk - COS.

H. Consider accepting an offer of infrastructure at Spring Meadow Subdivision Phase 2B MP 1.

In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 1173 LF of 8-inch water line, 417 LF of 2-inch water line, 5 valves and 1 Fire Hydrant. 1261 LF of 8-inch sanitary sewer and 8 Manholes.

Recommendation: Motion to accept an offer of infrastructure at Spring Meadow Subdivision, Phase 2B Map 1.

I. Consider approved a General Fund budget amendment and a General Fund Capital Project Fund project budget amendment.

Staff is recommending that funding be set aside for the replacement of IT Network Switches and an ERP System upgrade. Both of these projects are also included in future year CIP recommendations, but there is a need to begin funding these projects in the current fiscal year. Sales tax revenues are coming in ahead of original estimates. The attached budget ordinances appropriate the anticipated excess sales tax revenues to fund the transfer to the project fund for these two projects.

Recommendation: Motion to approve a General Fund budget amendment and a General Fund Capital Project Fund project budget amendment.

J. Consider adopting an ordinance to amend the FY 2022/2023 Budget Ordinance for the General Fund.

Per the contract with Waste Pro, there will be a settlement payment due to them in June 2023 for \$512,078. This agreement was not reached prior to the FY23 budget being adopted and was not previously accounted for. The attached budget ordinance appropriates anticipated excess sales tax to cover the settlement payment.

Recommendation: Motion to adopt an ordinance to amend the FY 2022/2023 Budget Ordinance for the General Fund.

K. Consider adopting ordinances to amend the General Fund operating budget and the General Capital Reserves Fund to complete the year end transfer for future projects listed in the City's Capital Improvement Plan.

Per the City's adopted financial policies, the City Manager has authority to recommend a yearly transfer to the General Capital Reserve fund for future projects listed in the City's Capital Improvement Plan. After careful analysis of our current situation, the City Manager is recommending \$9,500,000 be transferred to the General Capital Reserve Fund. This amount represents excess fund balance as of June 30, 2022.

Recommendation: Motion to approve the amendments to the general fund operating budget ordinance and the general capital reserves fund ordinance to complete the year end transfer for future projects listed in the City's Capital Improvement Plan.

L. Consider approving the 2023 Capital Fund Grant from the US Department of Housing and Urban Development (HUD) and adopt a budget ordinance in the amount of \$473,252.

HUD has awarded the Housing Department a Capital Fund Grant in the amount of \$473,252.

Recommendation: Motion to accept the 2023 Capital Fund Grant from HUD and adopt a budget ordinance in the amount of \$473,252.

M. Consider adopting a resolution to amend Article I, Section D, item 3 of the Purchasing Policy.

Staff is recommending that the Gifts, Gratuities, Favors, and Discounts section of the Purchasing Policy be amended to match North Carolina General Statutes, Section 133-32 regarding conflicts of interest. The amendment clarifies what is expected for employees that are involved in contracting or purchasing decisions and details out how employee discounts from vendors should be disclosed.

Recommendation: Motion to adopt a resolution to amend Article I, Section D, item 3 of the Purchasing Policy.

N. Consider amending the City's Personnel Policies and Procedures manual to add Article 6.11 Paid Parental Bonding Leave.

Staff recommends an update to the City's Personnel Policies and Procedures manual to establish a consistent policy and procedures as it relates to paid parental bonding leave.

Recommendation: Motion to amend the City's Personnel Policies and Procedures manual to add Article 6.11 Paid Parental Bonding Leave to the City's Personnel Policies and Procedures manual.

O. Consider acceptance of the Tax Office reports for the month of February 2023.

The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of February 2023.

P. Consider Approval of Tax Releases/Refunds from the Tax Collection Office for the month of February 2023.

G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of February 2023.

Q. Receive monthly report on status of investments as of February 28, 2023.

A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

VIII. Matters not on the Agenda

- Transportation Advisory Committee (TAC)
- Metropolitan Transit Committee (MTC)
- Centralina Regional Council
- Concord/Kannapolis Transit Commission
- Water Sewer Authority of Cabarrus County (WSACC)
- WeBuild Concord
- Public Art Commission
- Concord United Committee

IX. General Comments by Council of Non-Business Nature

X. Closed Session (If Needed)

XI. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.