

An update to Article 6.6, Bereavement Leave, in the Personnel Policies and Procedures Manual was adopted.

**CONSENT AGENDA ITEM V**

An update to Article 6.7, Military Leave Policy, in the Personnel Policies and Procedures Manual was adopted.

**CONSENT AGENDA ITEM W**

An update to Article 7.13, Career Development, in the Personnel Policies and Procedures Manual was adopted.

**CONSENT AGENDA ITEM X**

An update to Article 8.7, Policy Against Harassment, in the Personnel Policies and Procedures Manual was adopted.

**CONSENT AGENDA ITEM Y**

An update to Article 8.4, Grievance Policy, in the Personnel Policies and Procedures Manual was adopted.

**CONSENT AGENDA ITEM Z**

The Tax Office collection reports for the month of March 2020 were accepted.

**CONSENT AGENDA ITEM AA**

The Tax releases/refunds for the month of March 2020 were approved.

**CONSENT AGENDA ITEM BB**

The monthly report of investments as of March 31, 2020 was accepted.

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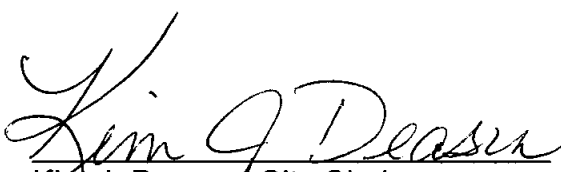
**Matters not on the Agenda:**

**Updates:**

- TAC – no update to report
- MTC – no update to report
- Concord/Kannapolis Transit Commission – no update to report
- Centralina Council of Government (CCOG) – no update to report
- WSACC – no update to report
- Public Art Advisory Committee – update provided
- Concord Family Enrichment Association – update provided
- PTT Committee – no update to report
- Barber Scotia Task Force Committee – no update to report

\* \* \* \* \*

There being no further business to be discussed, a motion was made by Mayor Pro-Tem Sweat and seconded by Council Member Langford to adjourn—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

  
 Kim J. Deason, City Clerk

  
 William C. Dusch, Mayor

CONCORD CITY COUNCIL  
SPECIAL MEETING  
JUNE 26, 2020

A special meeting of the City Council for the City of Concord, North Carolina, was held on June 26, 2020, at 9:00 a.m. with Mayor William C. Dusch presiding.

Due to COVID-19 and the 6 foot separation requirement, the meeting was conducted electronically via Zoom.

Council members were present as follows:

**Members Present:**

- Mayor Pro-Tem John A. Sweat, Jr.
- Council Member Andy Langford
- Council Member W. Brian King
- Council Member Ella Mae P. Small
- Council Member JC McKenzie
- Council Member Terry L. Crawford
- Council Member Jennifer H. Parsley

**Others Present:**

- City Manager, Lloyd Wm. Payne, Jr.
- City Attorney, Valerie Kolczynski
- City Clerk, Kim J. Deason
- Finance Director, Pam Hinson

\* \* \* \* \*

**Consent Agenda:**

The consent agenda items were presented for the Council's consideration.

A motion was made by Council Member McKenzie, seconded by Council Member Crawford to approve the following consent agenda items—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

**CONSENT AGENDA ITEM A**

The following ordinance was adopted to amend the Wastewater project budget for the purchase of land easements related to the Quail Haven project.

ORD. #20-69

**CAPITAL PROJECT ORDINANCE AMENDMENT  
Wastewater Projects**

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted/amended:

SECTION 1. The projects authorized are the projects included for the Havencrest Outfall project.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the projects within the terms of the plans and specifications for the projects.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the completion of the projects:

## Revenues

<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
421-4343352	Developer Contribution	3,074,788	3,090,125	15,337
421-4343352				<u>15,337</u>

SECTION 4. The following amounts are appropriated for the project:

### Expenses/Expenditures

<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
8402-5801088				
8402-5801088	Quail Haven Easements	0	15,337	15,337
	<b>Total</b>			<u>15,337</u>

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the project agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adoption, copies of this capital projects ordinance shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy and shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 26th day June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ Valerie Kolczynski, City Attorney

### CONSENT AGENDA ITEM B

The following general fund operating budget ordinance and the general capital reserves fund ordinance was adopted to complete the year end transfer for future projects listed in the City's Capital Improvement Plan.

ORD. #20-70

### CAPITAL RESERVE FUND ORDINANCE

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 18-22 Chapter 159 of the General Statutes of North Carolina, the following Capital Reserve Fund ordinance is hereby adopted/amended:

SECTION 1. The purpose authorized is to accumulate funds for future projects and capital outlay as listed in the City's Capital Improvement Plan. Funds will be accumulated until such time the City Council designates the funds for projects. The General Fund will serve as the funding source for the Capital Reserve Fund upon City Council approval and withdrawals must be approved by City Council through an ordinance.



SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the fund.

SECTION 3. The following revenues are anticipated to be available/expenditures anticipated to be expended to the City of Concord for this fund & the following amounts are appropriated for the project:

*Fund 285 General Capital Reserve Fund*

		<u>Budget</u>	<u>Amended Budget</u>	<u>Inc(Dec)</u>
285-4501100 285-4501100	From General Fund	\$31,310,457	\$35,660,457	\$4,350,000
8150-5811082 8150-5811082	Future Projects	\$28,658,868	\$33,008,868	\$4,350,000

SECTION 4. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the capital reserve fund and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 5. Within five (5) days after adopted, copies of this capital reserve fund amendments/adoption shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out the purpose of this fund.

SECTION 6. The Finance Director is directed to report on the financial status of this fund in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLarie Kolczynski, City Attorney

ORD. #20-71

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
100-4370000	Appropriated Fund Balance	\$5,342,535	\$9,692,535	4,350,000
<b>Total</b>				<b>4,350,000</b>

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
4190-5981500	Transfer-General Reserve	0	4,350,000	4,350,000
<b>Total</b>				<b>4,350,000</b>

Reason: To transfer reserves from FYE2019 to the General Capital Reserve to fund capital projects.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM C**

The following ordinance was adopted to amend the General Fund to adjust year end budgets to actual projections.

ORD. #20-72

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
	Per Attachment	\$94,285,894	\$92,545,882	(1,740,012)
<b>Total</b>				<b>(1,740,012)</b>

**Expenses/Expenditures**

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
	Per Attachment	34,494,860	32,754,848	(1,740,012)
<b>Total</b>				<b>(1,740,012)</b>

Reason: To adjust year end budgets to actual estimates including the adjustments needed to revenues as a result of COVID-19.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM D**

The following ordinance was adopted to amend the Stormwater budget to adjust budgets to current year actuals.

ORD. #20-73

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenues Account	Title	Current Budget	Amended Budget	(Decrease) Increase
600-4354000	Other Income	\$6,000	\$9,727	\$3,727
600-4351000	Sale of fixed assets	\$0	\$26,279	\$26,279
600-4401100	Rates & Charges	\$5,132,640	\$4,948,000	(\$184,640)
600-4402400	Late Fees	\$22,800	\$18,063	(\$4,737)
<i>Total Revenue Increase (Decrease)</i>		<u>\$5,161,440</u>	<u>\$5,002,069</u>	<u>(\$159,371)</u>

Expenditures Account	Title	Current Budget	Amended Budget	(Decrease) Increase
7100-5194000	Contract Services	\$47,662	\$35,000	(\$12,662)
7100-5244000	Materials	\$10,000	\$22,155	\$12,155
7100-5294000	Misc. Pay	\$34,624	\$1,971	(\$32,653)
7100-5359000	Maint-System In	\$292,592	\$170,259	(\$122,333)
7100-5540000	Vehicles	\$347,000	\$292,510	(\$54,490)
7100-5492000	Bad Debt Expense	\$0	\$50,612	\$50,612
<i>Total Exp Increase (Decrease)</i>		<u>\$731,878</u>	<u>\$572,507</u>	<u>(\$159,371)</u>

Reason: To adjust stormwater budgets to current year end estimates.

Adopted this 26th day of June, 2020.

CITY COUNCIL

CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM E**

The following ordinance was adopted to amend the Electric operating budget to adjust year end budgets to estimated actuals.

ORD. #20-74

## AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenues Account	Title	Current Budget	Amended Budget	(Decrease) Increase
610-4401100	Rates	84,000,000	80,000,000	(\$4,000,000)
610-4402950	Meter & Accessory Fees	46,000	69,583	\$23,583
610-4402350	Meter Tampering	10,000	5,765	(\$4,235)
610-4402400	Late Fees	315,000	223,680	(\$91,320)
610-4402600	Cut On Fees	280,000	243,000	(\$37,000)
610-4402650	Return Check Charges	15,000	14,100	(\$900)
610-4402700	CATV Pole Rental	164,845	167,059	\$2,214
610-4354000	Other Income	101,000	60,000	(\$41,000)
610-4351000	Sale of fixed assets	500,130	626,014	\$125,884
610-4353100	Insurance	-	82,936	\$82,936
610-4403000	Charge out Reimbursements	100,000	70,000	(\$30,000)
	<i>Total Revenue Increase/(Decrease)</i>			<u>(\$3,969,838)</u>
Expenditures Account	Title	Current Budget	Amended Budget	(Decrease) Increase
7210-5338900	Peak Prepay Natl. Gas	\$21,790,000	\$17,448,971	(\$4,341,029)
7240-5294000	Misc. Pay-Construction	\$45,561	\$3,544	(\$42,017)
7220-5294000	Misc. Pay-Maint & Lines	\$21,095	\$1,724	(\$19,371)
7220-5189000	Retiree Insurance	\$6,994	\$12,994	\$6,000
7240-5186000	Workmen's Comp	\$0	\$8,200	\$8,200
7240-5492000	Bad Debt	\$0	\$418,379	\$418,379
	<i>Total Expenditure Increase/(Decrease)</i>			<u>(\$3,969,838)</u>

Reason: Adjust budgets to anticipated actuals in response to COVID 19 and the year end.

Adopted this 26th day of June, 2020.



CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM F**

The following ordinance was adopted to amend the Water operating budget to adjust budgets to year end actual projections.

ORD. #20-75

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenues Account	Title	Current Budget	Amended Budget	(Decrease) Increase
620-4353100	Insurance Reimbursements	\$0	\$2,384	\$2,384
620-4341660	Communication Fees	\$43,000	\$119,639	\$76,639
620-4403000	Charge Out Reimbursements	\$50,000	\$146,927	\$96,927
620-4402950	Meter & Accessories	\$350,000	\$388,075	\$38,075
620-4402600	Cuton Fees	\$100,000	\$86,883	(\$13,117)
620-4402350	Meter Tampering	\$24,100	\$20,900	(\$3,200)
620-4402300	Self Permitting Fees	\$6,000	\$10,310	\$4,310
620-4351000	Sale of Fixed Asset	\$0	\$52,772	\$52,772
620-4402400	Late Fees	\$76,000	\$61,417	(\$14,583)
	<i>Total Revenue</i>			
	<i>Increase/(Decrease)</i>	\$649,100	\$889,307	\$240,207

Expense/Expenditure Account	Title	Current Budget	Amended Budget	(Decrease) Increase
7330-5294000	Misc. Pay-Hillgrove	\$13,800	\$1,389	(\$12,411)
7331-5294000	Misc. Pay-Coddle Creek	\$16,436	\$1,580	(\$14,856)
7330-5294000	Misc. Pay-Waterlines & Operations	\$74,674	\$3,361	(\$71,313)
7340-5121000	Water Plants-Salary	\$1,855,785	\$2,055,700	\$199,915
7331-5121000	Coddle Creek-Salary	\$846,139	\$990,000	\$143,861
7340-5595000	System Improvements	\$440,000	\$350,444	(\$89,556)
7340-5492000	Bad Debt Expense	\$0	\$84,567	\$84,567
	<i>Total Exp Increase/(Decrease)</i>			\$240,207

Reason: To adjust budgets to year end actual estimates for the Water fund.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD

NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM G**

The following ordinance was adopted to amend the Municipal Service District fund to adjust budgets to year end actual projections.

ORD. #20-76

**AN ORDINANCE TO AMEND FY 2018-2019 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenue Account	Title	Current Budget	Amended Budget	(Decrease) Increase
201-4311100	Budget Year	\$96,930	\$97,530	\$600
201-4312010	1st Prior Year	\$0	\$142	\$142
201-4312080	8th Prior Year	\$0	\$10	\$10
201-4312030	3rd Prior Year	\$0	\$0	\$0
201-4312020	2nd Prior Year	\$0	\$2	\$2
201-4313700	Penalty and Interest	\$0	\$220	\$220
Total				\$974

Expenses Account	Title	Current Budget	Amended Budget	(Decrease) Increase
5000-5470002	Concord Downtown Dev	\$96,930	\$97,904	\$974
Total				\$974

Reason: To adjust year end budget to year end estimates for the Municipal Service District.

Adopted this day of 26<sup>th</sup> day of June 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM H**

The following ordinance was adopted to amend the Wastewater budget to adjust budgets to year end actual projections.

ORD. #20-77

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenues		Current	Amended	(Decrease)
640-4354000	Other Income	\$1,000	\$2,145	\$1,145
640-4351000	Sale of Fixed Assets	\$0	\$56,935	\$56,935
640-4402400	Late Fees	\$57,000	\$40,964	(\$16,036)
640-4402100	Tap Fees	\$150,000	\$143,026	(\$6,974)
640-4401100	Rates	\$17,340,000	\$16,600,000	(\$740,000)
	Total			<u>(\$704,930)</u>

Expenditures Account	Title	Current Budget	Amended Budget	(Decrease) Increase
7420-5540000	Vehicles	\$164,426	\$168,047	\$3,621
7420-5244000	Materials	\$190,000	\$130,000	(\$60,000)
7420-5251000	Fuel	\$72,000	\$55,000	(\$17,000)
7420-5331000	Utilities	\$7,426,424	\$7,049,275	(\$377,149)
7420-5312000	Travel & Training	\$23,115	\$12,547	(\$10,568)
7420-5294000	Misc. Pay	\$45,411	\$3,049	(\$42,362)
7420-5353000	Maint Vehicles	\$110,000	\$89,135	(\$20,865)
7420-5186000	Workmen's Comp	\$0	\$3,621	\$3,621
7420-5585000	PIP Infrastructure	\$1,631,000	\$1,320,000	(\$311,000)
7420-5550000	Equipment - Capital	\$164,000	\$229,318	\$65,318
7420-5492000	Bad Debt Expense	\$0	\$61,454	\$61,454
	Total			<u>(\$704,930)</u>

Reason: To adjust budgets to year end actual estimates.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM I**

The following ordinance was adopted to amend the Transit project fund to adjust rate collections budget to actual.

ORD. #20-78

## AN ORDINANCE TO AMEND FY 2019-2020 PROJECT BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
630-4401000	Rates	1,137,074	1,069,630	(67,444)
630-4401000				
<b>Total</b>				<b>(67,444)</b>

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
7616-5251000	Fuel	400,000	332,556	(67,444)
7616-5251000				
<b>Total</b>				<b>(67,444)</b>

Reason: To adjust rates & charges for the COVID-19 response to not charge rates during the declared emergency.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

### CONSENT AGENDA ITEM J

The following ordinances were adopted to amend the Electric operating budget and the Utility Capital Reserve Project fund for a transfer of Electric reserves to the project fund.

ORD. #20-79

## AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
610-4406000	Approp. Retained Earnings	8,785,301	24,535,301	15,750,000
<b>Total</b>				<b>15,750,000</b>

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
7200-5981500	Transfer to Utility Reserve	6,957,467	22,707,467	15,750,000
<b>Total</b>				<b>15,750,000</b>

Reason: Reserve FYE2019 electric operations surplus to the utility reserve fund for future projects as listed in the City's CIP.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD. #20-80

**CAPITAL PROJECT ORDINANCE  
Utility Project Reserves**

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby ordained:

SECTION 1. The project authorized and amended is electric project reserves.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the project/projects within the terms of the plans and specifications for the projects. The purpose authorized is to accumulate funds for future projects and capital outlay that are listed in the Capital Improvement Plan listing or the City's Operating Budget. Funds will be accumulated until such time the City Council designates the funds for projects. The Electric/Water/Wastewater Funds will serve as the funding source for the Utility Capital Reserve Fund upon City Council approval and withdrawals must be approved by City Council through an ordinance.

SECTION 3. The following revenues/expenditures are anticipated to be available to the City of Concord for the project:

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
282-4501610	From Electric	\$19,299,415	\$35,049,415	\$15,750,000
282-4501610				
8120-5811081	Future Elec. Reserves	\$15,882,690	\$31,632,690	\$15,750,000
8120-5811081				

SECTION 4. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the grant agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 5. Within five (5) days after adopted, copies of this grant project amendment shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 6. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM K**

The following ordinance was adopted to amend the Airport operating budget to adjust year end budgets to actual projections.

ORD. #20-81

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13<sup>th</sup> day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

<b>Revenues Account</b>	<b>Title</b>	<b>Current Budget</b>	<b>Amended Budget</b>	<b>(Decrease) Increase</b>
680-4357200	Federal Aid	\$0	\$88,843	\$88,843
680-4361000	Investment Earnings	\$100,000	\$59,595	(\$40,405)
680-4354000	Other Income	\$92,800	\$36,308	(\$56,492)
680-4405150	Vending	\$50,000	\$38,159	(\$11,841)
680-4401301	Pilot Supplies	\$5,000	\$3,484	(\$1,516)
680-4401312	Lubricant/Oil Sales	\$3,500	\$3,158	(\$342)
680-4401321	Lease-T Hangars	\$265,980	\$245,800	(\$20,180)
680-4401322	Lease Conventional Hangar	\$421,920	\$349,000	(\$72,920)
680-4401330	Parking	\$1,445,000	\$1,135,000	(\$325,190)
680-4405105	Site Seeing	\$1,200	\$0	(\$1,200)
680-4401341	Commercial Ramp Fee	\$4,000	\$1,522	(\$2,478)
680-4401360	Commercial Permits	\$50,000	\$41,900	(\$8,100)
680-4401343	Commercial Into Plane Fee	\$90,000	\$100,531	\$10,531
680-4401365	Airline Operating Fees	\$225,000	\$169,400	(\$55,600)
680-4401380	Ramp Services	\$313,000	\$221,710	(\$91,290)
680-4401350	Rental Car	\$170,000	\$178,923	\$8,923
680-4405112	Lease Advertising	\$32,000	\$38,675	\$6,675
680-4401390	Catering	\$4,000	\$509	(\$3,491)
680-4401400	Penalty/Interest	\$2,000	\$1,550	(\$450)
680-4401385	Landing Fees	\$0	\$71,360	\$71,360
680-4401395	Security Fees	\$1,000	\$13,010	\$12,010
680-4401351	Rental Car Facility Fee	\$23,205	\$32,376	\$9,171
680-4401342	Baggage Handling	\$8,000	\$6,616	(\$1,384)
680-4351000	Sale of Fixed Assets	\$0	\$34,340	\$34,340
680-4401370	Conference Room	\$1,800	\$1,050	(\$750)
680-4401309	Jet A	\$6,100,000	\$4,040,500	(\$1,083,136)
			<b>Total</b>	<b><u>(\$1,534,912)</u></b>

<b>Expense Account</b>	<b>Title</b>	<b>Current Budget</b>	<b>Amended Budget</b>	<b>(Decrease) Increase</b>
4530- 5800429	Grant Expenditures	\$15,315	\$84,158	\$68,843
4530- 5121000	Airport Salary	\$1,938,011	\$1,988,011	\$50,000
4530- 5186000	Workmen's Comp	\$0	\$81,547	\$81,547
4530- 5558000	Buildings	\$25,489	\$0	(\$25,489)
4530- 5192000	Legal	\$5,000	\$360	(\$4,640)
4530- 5550000	Equipment	\$377,401	\$316,287	(\$61,114)
4530- 5990001	Approp to Retained Earnings	\$589,019	\$0	(\$589,019)
4530- 5251000	Motor Fuel Lubricants	\$35,000	\$29,000	(\$6,000)
4530- 5272000	JET A Purchases	\$3,953,879	\$2,953,879	(\$1,000,000)
4530- 5294000	Misc. Pay	\$53,206	\$4,166	(\$49,040)
			<b>Total</b>	<b><u>(\$1,534,912)</u></b>

Reason: To adjust budgets to projected year end actuals.

Adopted this 26th day of June, 2020.

CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM L**

The following ordinances were adopted to account for COVID-19 expenses for the Airport, Water, Wastewater, Electric and General funds.

ORD. #20-82

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
100-4334110	FEMA Reimbursement	7,075	84,325	77,250
<b>Total</b>				<b><u>77,250</u></b>

Account	Title	<u>Expenses/Expenditures</u>		
		Current Budget	Amended Budget	(Decrease) Increase
4510-5216000	COVID-19 Expenditures	0	153	153
4513-5216000	COVID-19 Expenditures	0	1,494	1,494
4514-5216000	COVID-19 Expenditures	0	339	339
4520-5216000	COVID-19 Expenditures	0	133	133
6120-5216000	COVID-19 Expenditures	0	3,286	3,286
4343-5216000	COVID-19 Expenditures	0	15,924	15,924
4125-5216000	COVID-19 Expenditures	0	267	267
4310-5216000	COVID-19 Expenditures	0	2,407	2,407
4315-5216000	COVID-19 Expenditures	0	4,364	4,364
4140-5216000	COVID-19 Expenditures	0	30,115	30,115
4340-5216000	COVID-19 Expenditures	0	18,859	18,859
<b>Total</b>				<b><u>77,250</u></b>

Reason: FEMA funding from the county for reimbursement of COVID-19 related expenses.

Adopted this 26th day of June, 2020.



CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD. #20-83

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
680-4334110	FEMA Reimbursement	0	7,572	7,572
<b>Total</b>				<b>7,572</b>

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
4530-5216000	COVID-19 Expenditures	0	7,572	7,572
<b>Total</b>				<b>7,572</b>

Reason: FEMA funding from the county for reimbursement of COVID-19 related expenses.

Adopted this 26th day of June, 2020.

CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD. #20-84

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2019 and

ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	Revenues		(Decrease) Increase
		Current Budget	Amended Budget	
620-4334110	FEMA Reimbursement	0	12,754	12,754
<b>Total</b>				<b>12,754</b>

Account	Title	Expenses/Expenditures		(Decrease) Increase
		Current Budget	Amended Budget	
7340-5216000	COVID-19 Expenditures	0	530	530
7331-5216000	COVID-19 Expenditures	0	12,224	12,224
<b>Total</b>				<b>12,754</b>

Reason: FEMA funding from the county for reimbursement of COVID-19 related expenses.

Adopted this 26th day of June, 2020.

CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD. #20-85

### AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	Revenues		(Decrease) Increase
		Current Budget	Amended Budget	
640-4334110	FEMA Reimbursement	0	2,298	2,298

**Total**

**2,298**

**Expenses/Expenditures**

<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
7420-5216000	COVID-19 Expenditures	0	2,298	2,298
<b>Total</b>				<u><b>2,298</b></u>

Reason: FEMA funding from the county for reimbursement of COVID-19 related expenses.

Adopted this 26th day of June, 2020.

CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD. #20-86

**AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE**

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

<u>Account</u>	<u>Title</u>	<u>Revenues</u> <u>Current Budget</u>	<u>Amnded Budget</u>	<u>(Decrease) Increase</u>
610-4334110	FEMA Reimbursement	0	718	718
<b>Total</b>				<u><b>718</b></u>

**Expenses/Expenditures**

<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
7220-5216000	COVID-19 Expenditures	0	251	251
7240-5216000	COVID-19 Expenditures	0	467	467
<b>Total</b>				<u><b>718</b></u>

Reason: FEMA funding from the county for reimbursement of COVID-19 related expenses.

Adopted this 26th day of June, 2020.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA


/s/ William C. Dusch, Mayor


ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

\* \* \* \* \*

There being no further business to be discussed, a motion was made by Council Member Parsley and seconded by Mayor Pro-Tem Sweat to adjourn—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

  
\_\_\_\_\_  
William C. Dusch, Mayor

  
\_\_\_\_\_  
Kim J. Deason, City Clerk