



# City Council Agenda

Thursday, October 14, 2021

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

## I. Call to Order

## II. Pledge of Allegiance and Moment of Silent Prayer:

## III. Approval of Minutes:

August 24, September 7, and September 9, 2021. **APPROVED**

## IV. Presentations

1. Presentation of Proclamation recognizing the week of October 3-9 as Public Power Week.
2. Presentation of a Proclamation recognizing 30 years of the Concord Sister Cities Association.
3. Presentation from Glenda Steele, and members of the Concord Wildlife Alliance, recognizing Concord for receiving the Chapter of the Year award from the NC Wildlife Federation.
4. Presentation of a Proclamation recognizing the 65th anniversary of Logan Daycare.
5. Special recognition of former Electric Systems Director, Bob Pate.
6. Presentation of the Award for Outstanding Achievement in Popular Financial Reporting and Triple Crown Award from the Government Finance Officers Association of the United States and Canada. The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the City with the Award for Outstanding Achievement in Popular Financial Reporting for the City's FY2020 Popular Annual Financial Report (PAFR). This is the first year that the City has prepared a PAFR and submitted an application for this award. Receiving the award on the first submission is a reflection of the hard work of the budget and finance staff and their dedication to providing transparent financial reporting. With this award, the City is now a Triple Crown Winner, meaning that Concord received the Achievement Awards for our Annual Financial Report, Annual Operating Budget Document, and PAFR. As of 2019, there were approximately 290 Triple Crown Award winners across the US and Canada. Only 13 cities or counties in NC earned this distinction.
7. Presentation of the FY21-22 budget video.

## V. Unfinished Business

## VI. New Business

- A. Informational Items
- B. Departmental Reports
- C. Recognition of persons requesting to be heard
- D. Public Hearings

- 1. Conduct a public hearing and consider adopting an ordinance annexing one (1) parcel located at 789 Bartram Ave, owned by Elmin Joel Reyes Perez and Juan Jose Reyes Perez.** The subject property consists of approximately 0.1492 acres at 789 Bartram Ave, in the Hallstead Subdivision, on the northeast side of the Zion Church Rd and Zion Church Rd East intersection. The purpose of annexation is for the property owner to receive access to City of Concord Solid Waste Services, for which annexation is required.

**Recommendation:** Consider a motion to adopt the annexation ordinance and set the effective date October 14, 2021. **APPROVED**

- 2. Conduct a public hearing to consider adopting an ordinance amending Article 7 (Section 7.9.4.H.) of the Concord Development Ordinance (CDO) relative to Center City Design Standards.** In 2007, as part of a larger re-write of Article 7 of the Concord Development Ordinance, a standard was imposed that prohibited aluminum colored windows or door frames unless they are trimmed in such a way as to give the appearance of wood. This language has not changed since its adoption; however, this building standard has changed with regard to aluminum windows and door frames, and City Staff is seeking to revise the language to be more permissible of aluminum. A more detailed explanation of the changes is included in the Planning and Zoning Commission staff report and will be presented at the Council meeting.

**Recommendation:** Motion to adopt an ordinance amending Article 7.9.4.H regarding Center City design standards. **APPROVED**

- 3. Conduct a public hearing to consider adopting an ordinance amending Article 8 (Sections 8.1.8. and 8.3.5.Q.) of the Concord Development Ordinance (CDO) relative to Food Trucks.** Food Truck standards were developed for the use on a temporary basis in the Center City Zoning District. Other Food Trucks would ostensibly be considered as mobile food vendors under Temporary Use Permit guidelines from 8.8.3.B., which would restrict operation to a business or commercial zone, outside of the public right of way, for a period of not more than twenty-one (21) consecutive days, which could be renewed once during a calendar year, for a maximum of forty-two calendar days per year. Temporary Use Permits have a fee of \$100 plus a \$5 technology fee. The proposed amendment to the Use Table and Section 8.3.5.Q. establishes a new regulatory structure for food trucks: it requires a COC for property owners to establish food truck service areas subject to a variety of supplementary standards. The Planning and Zoning Commission recommended that the COC be subject to annual renewal. For sites not wishing to establish a food truck service area or food trucks, but have food trucks in conjunction with an event, a temporary use permit would still be the method of processing the request. Simple site plans would be required for either approach. The ordinance imposes some separation requirements from single family residential uses and bricks and mortar restaurants during regular service hours, but removes the time restrictions that were imposed for the Center City District. The draft ordinance does limit the number of food trucks on a site at one time, restricts them to designated parking spaces, requires two parking spaces for the use, establishes that clean up responsibility rests with the food truck operators, prohibits amplified music in conjunction with the food truck operation, and places limits on signage. These regulations were drafted after reviewing requirements from Durham, Carrboro, Asheville, Charlotte, and Wilmington. The system proposed most closely resembles that of Charlotte. A more detailed explanation of the changes is included in the Planning and Zoning Commission staff report.

**Recommendation:** Motion to adopt an ordinance amending Sections 8.1.8. and 8.3.5.Q. of the CDO relative to Food Trucks. **APPROVED**

#### **E. Presentations of Petitions and Requests**

- 1. Consider approving the City of Concord's Downtown Municipal Service District Facade Grant Program.** The City of Concord's Municipal Service District Facade Grant Program is designed to encourage business and property owners within the

municipal service district to make exterior improvements to their property. The Program acknowledges that facade improvements are critical to maintaining the uniqueness of the Municipal Service District (MSD) while supporting creative placemaking within the Center City District. It is designed to encourage private investment along with the City's downtown streetscape improvements. Areas that are highly impacted by streetscape construction during a given year would be eligible for greater funding. The program provides a framework for use of the \$50,000 allocated to Facade Grant Improvements within the MSD. The attached copy of the MSD Facade Grant Program details the proposed framework and review criteria for grant awards.

**Recommendation:** Motion to approve the City of Concord's Downtown Municipal Service District Facade Grant Program. **APPROVED**

- 2. Receive a presentation on the Norcott Mill-Cannon Mills Company Plant No. 10, concerning the property owner's request to list the property on the National Register of Historic Places. (Work Session - action needed).** The applicant has submitted an application to the United States Department of Interior National Park Service through the North Carolina State Historic Preservation Office, for designation of the site on the National Register of Historic Places. Because the City of Concord is a Certified Local Government with the State Historic Preservation Office, both the Historic Preservation Commission and the City Council must provide a response to the State, either supporting or declining support of the property owner's request to list the property on the National Register of Historic Places.

**Recommendation:** Receive a presentation from City Staff and consider adopting a statement to be forwarded to the North Carolina State Historic Preservation Office either supporting or declining to support the site for listing on the National Register of Historic Places. **APPROVED**

- 3. Consider adopting a resolution authorizing the sale of a 0.08 Acres parcel off of Melrose Drive SW.** The City acquired this property on September 30, 1966. All City departments have confirmed that the property is not needed for any purpose with the exception of a stormwater easement, which will be reserved. On or about September 30, 2021, the City received an Offer to Purchase the Property from Clarence and Betty Davis ("Buyers") for \$1,125. The buyer wishes to use a small portion of the property, as shown on the attached survey, to construct an addition to their home on the neighboring lot in order to accommodate their care of their two grandchildren. The tax value of the property is \$2,250; however, the stormwater easement over the majority of the property makes it unbuildable other than the small sliver carved out to accommodate the addition to the home. The proposed resolution directs the City Clerk to publish the required notice under NC General Statute 160A-269 and begin the upset bid process. In the event one or more upset bids are received, this matter will be placed back on the Council agenda for approval of the final bid. In the event no upset bids are received, the proposed resolution directs the City Attorney and City staff to take all necessary steps to convey the property.

**Recommendation:** Motion to adopt a resolution authorizing the sale of a 0.08 Acres parcel off of Melrose Drive SW, directing the City Clerk to advertise for upset bids and directing the City Attorney to take all necessary actions to complete the sale in the event no upset bids are received. **APPROVED**

- 4. Consider adopting a resolution authorizing an eminent domain action for certain easements on property located on parcel PIN 5519-21-4980, 4400 Concord Pointe Ln SW.** Title to this property is held by Concord Pointe Harmony Housing, Delaware Limited Liability Company. Certain easements are necessary in order to construct and maintain a sanitary sewer line. The value of the easements is appraised at a total of \$80,575.

**Recommendation:** Motion to adopt a resolution authorizing an eminent domain action for easements as depicted on the attached plat. **APPROVED**

- 5. Consider accepting a donation of an easement from Epworth United Methodist Church of 0.854 acres (approximately 37,220 sq. feet) for future McEachern Greenway development along Three Mile Branch.** The easement is located adjacent to the David Phillips Activity Center along Three Mile Branch, where a future phase of McEachern Greenway is planned to connect the David Phillips Activity Center to the Atrium Hospital. The greenway will connect to existing sidewalks on Burrage and Lake Concord Roads, thereby creating a future one-mile loop.

**Recommendation:** Motion to accept an easement of 0.854 acres (approximately 37,220 sq. feet) for future greenway development along Three Mile Branch from Epworth United Methodist Church. **APPROVED**

- 6. Consider accepting the conveyance of 13.733 acres located at 385 Transport Place NW Concord from Cabarrus County. (PIN) 5620-45-9496-0000.** The 13.733-acre property under consideration for conveyance would be developed as part of the Irish Buffalo Creek Greenway, approximately .25 miles of greenway, potential for future restrooms and trailhead parking. This property will provide connectivity to Cabarrus Ave with future connectivity to the Downtown Loop and area neighborhoods. Parks & Recreation would explore the potential to provide connectivity to the existing Brown Mill Mountain Bike Trail and the future Irish Buffalo Creek Greenway connecting to Gibson Mill.

**Recommendation:** Motion to accept the conveyance of 13.733 acres located at 385 Transport Plan NW, from Cabarrus County (PIN) 5620-45-9496-0000. **APPROVED**

- 7. Consider approval for the acquisition of 2 parcels from Murdock Holdings LLC for the future development of Irish Buffalo Creek Greenway.** The two parcels for consideration to purchase are critical needs for the future development of Irish Buffalo Creek Greenway. The first parcel (PIN# 5620-63-8212-0000) has a purchase price of \$34,500. This parcel is 13.0749 acres and is located near Glen Rae Street to the northwest (diagonally) from Caldwell Park across Irish Buffalo Creek. The second parcel (PIN# 5620-37-7325-0000) has a purchase price of \$99,810. This parcel is 16.0055 acres and is directly south and adjacent to Gibson Mill and properties owned by Southpaw Investors and Fig Tree Development LLC. Once developed, this greenway corridor will provide connectivity to Cabarrus Ave, the Martin Luther King Plaza, Caldwell Park, and Gibson Mill. It is also part of a key linkage via Cabarrus Avenue to the Brown Mill Mountain Bike Trail, Barber Scotia and Downtown Concord. The total cost for acquisition of the 29 acres (2 parcels) including due diligence is \$141,255.

**Recommendation:** Motion to approve the acquisition of 2 parcels (PIN#'s 5620-63-8212-0000 and 5620-37-7325-0000) for a total of 29.0804 acres from Murdock Holdings LLC along the Irish Buffalo Creek Greenway for \$134,310, and to adopt ordinances to amend the Parks and Recreation Capital Reserve Fund and Recreation Capital Project Fund to complete transfers for approved property purchases including due diligence a total of \$141,255. **APPROVED**

- 8. Consider authorizing the City Manager to negotiate and execute a contract with C Design for pre-design services of the new Fleet Services Facility.** Request for Qualifications (RFQ's) was advertised for architectural and engineering design firms for work on a new Fleet Services facility. The Fleet Services facility design was approved in the current fiscal year capital improvement plan. C Design was selected, via committee, based on their proposed project team and project experience relative to Fleet Service operations. The architects have submitted a proposal for pre-design work consisting of surveys, locates, space needs verification, conceptual plans and cost estimating. The contract with C Design would be a fixed fee not to exceed \$131,900.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with C Design for pre-design services on the new Fleet Services Facility.

**APPROVED**

- 9. Consider authorizing the City Manager to negotiate a contract with Stewart Engineering Inc. for Construction Materials Testing and Special Inspections related to the new Electrical Operations Center.** The new Electrical Operations Center site-work and building construction will require Materials Testing and Special Inspections. City staff developed a Request for Qualifications (RFQ) and solicited qualifications-based proposals. After reviewing all proposals, Stewart Engineering was deemed to be the most qualified firm for this project. City and Stewart Engineering staff both reviewed the project plans and developed a not to exceed estimate of \$160,000 for the services. Testing and inspections is historically performed on a per hour basis, as the exact quantity of hours is adjusted as field conditions change. The budgetary estimate was based on comparable projects of similar nature and complexity.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with Stewart Engineering Inc. for Construction Materials Testing and Special Inspections related to the new Electrical Operations Center. **APPROVED**

- 10. Consider awarding bid for twelve (12) steel transmission poles, and 100 Kv switches and miscellaneous hardware to Klute Inc and WESCO Distribution, Inc.** Electric Systems staff received bids on September 23, 2021 for twelve (12) steel transmission poles, 100 kV switches and miscellaneous hardware required for interconnection of Delivery Point #4 (Bootsmead property) and Substation T (Concord Parkway S.). The poles are required to extend current 100KV transmission facilities to the new sites and for interconnection to Duke Energy supply lines. Eight bids were received and evaluated for responsiveness. Electric Staff determined that the two lowest bidders, CHM Industries and WESCO High Voltage, for Schedule I (12 steel transmission poles) were non-compliant with the specifications. Electric staff determined the third lowest bidder, Klute Inc, was responsive and compliant in meeting the required specifications. Klute, Inc submitted a bid in the amount of \$452,963.95. The lowest bidder for Schedule II, (100 kV switches and miscellaneous hardware), WESCO Distribution, Inc, was responsive and compliant. They submitted a bid in the amount of \$162,831.02. The two Schedules combined total \$615,794.97. Funding will be derived from the existing Delivery 4 project account with a standing balance of \$15,675,166.

**Recommendation:** Motion to award a bid for twelve (12) steel transmission poles and 100 Kv switches and miscellaneous hardware to Klute Inc and WESCO Distribution, Inc. **APPROVED**

- 11. Consider awarding a bid to Blythe Brothers Asphalt Co LLC in the amount of \$332,237.00 to make emergency repairs to the Runway at Concord-Padgett Regional Airport, authorize the City Manager to negotiate and execute a contract and adopt the capital project ordinance amendment.** During a routine runway inspection last month, it was discovered that approximately 1,650 square yards of asphalt is showing signs of distress. This area of pavement is at the touchdown zone for our commercial airline operations. In addition, at the intersection of Taxiway A and Runway 20 the pavement is also showing signs of distress. The project will consist of milling, paving, grooving of runway and taxiway pavement. With upcoming winter months approaching the repairs cannot be delayed. The engineers estimate for the project was \$492,810. Bids were received on 9/31/21 and a total of three bidders submitted bids on the project. Blythe Brothers Asphalt Co, LLC submitted the low bid in the amount of \$332,237. The project will be funded using funds from the Aviation Department Budget.

**Recommendation:** Motion to accept the bid and to authorize the City Manager to negotiate and execute a contract with Blythe Brothers Asphalt Co, LLC and approve the capital project ordinance amendment. **APPROVED**

- 12. Consider authorizing the City Manager to negotiate and execute a contract with Ike's Construction, Inc for the renovation of the former Cabarrus County Maintenance building located at 242 General Services Dr S.W., Concord, NC to become the new Administrative offices of the Transportation Department.** The project involves the demolition of existing plumbing and walls and new installation of new plumbing, walls, electrical, HVAC, insulation, fixtures, sheetrock, ceiling tiles, flooring, and paint. The project was bid under the formal bidding process. Bids were taken on September 30, 2021 and three (3) bids were received. Ratzlaff Construction Company, LLC was the low bid in the amount of \$694,357. Within seventy-two (72) hours of the bid opening, Ratzlaff Construction Company, LLC notified the City that a substantial mathematical error existed in the calculation of the bid amount and requested to withdraw their bid as permitted in G.S. 143-129.1. The second low bid was Ike's Construction, Inc in the amount of \$815,850. This amount was over the available funds and the City value engineered the project and negotiated with the contractor to reduce the bid amount to \$708,015. The largest reductions were the elimination of sliding glass doors and replacing them with standard doors, replacing the HVAC controls with standard thermostats, replacing the bathrooms partitions with standard partitions, and performing all the exterior concrete work with City forces. Additional funding for the difference between the budgeted amount and the actual project cost will be taken from unspent funds associated with the Traffic Management Center (TMC). A project amendment is needed to appropriate the additional amount of \$125,746.

**Recommendation:** Motion authorizing the City Manager to negotiate and execute a contract with Ike's Construction, Inc. in the amount of \$708,015 for the renovation of the former Cabarrus County Maintenance building and to adopt a Transportation Project amendment. **APPROVED**

- 13. Consider authorizing the City Manager to negotiate and execute a contract with McKim & Creed for Design Services for the Hwy 29 Pump Station Project.** McKim & Creed was selected from three total responses to a recent design RFQ. McKim & Creed has a history of successful projects with the City of Concord. The total fee for the scope of services is \$348,948 which is below the \$450,000 in design funding already in place. This project is a traditionally design/bid/build project and will come back to council for construction contract approval after bidding.

**Recommendation:** Motion to authorize the City Manager to negotiate and execute a contract with McKim & Creed for Design Services for the Hwy 29 Pump Station Project in the amount of \$348,948. **APPROVED**

- 14. Consider approving a modification to the Interlocal Agreement with Cabarrus County administering the Central Area Plan.** The City entered into an Interlocal Agreement with Cabarrus County administering the Central Area Plan. Under the Agreement, the City agreed not to extend utilities into certain areas east of the then existing City limits except under certain limited circumstances. Michael Smith has requested an exception to the Agreement in order to obtain water service for a proposed single-family home at 7121 Hwy 601S (PIN 5547-84-7683-0000) .

**Recommendation:** Motion to approve a modification of the Interlocal Agreement regarding the Central Area Plan to allow the provision of water to 7121 Hwy 601 S. **APPROVED**

- 15. Consider a Preliminary Application from Mark Schroeder.** In accordance with City Code Chapter 62, Mark Schroeder has submitted a preliminary application to receive sewer service outside the City limits. The property is located at 78 Scalybark Trail. The parcel is approximately 5.11 acres, zoned LDR and is currently developed with a single family home. The applicant in the future wants to divide the property to create

two new lots. Public sewer is not currently available to this parcel however it may be available in the future due to a sewer extension to be installed by the developer of Annsborough Park. There is not City water available to the parcel. The applicant would like to know whether this parcel will have access to the sewer once it is installed.

**Recommendation:** Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation. **APPROVED**

- 16. Consider a Preliminary Application from Thornridge Investment Group, LLC.** In accordance with City Code Chapter 62, Thornridge Investment Group, LLC has submitted a preliminary application for water and sewer service outside the City limits. The property is located at 10799 and 10825 Poplar Tent Road. The property is currently zoned LDR and developed with an abandoned single family home but the owner intends to construct a new residential structure and renovate existing structure to a non-residential use. Water is available in Poplar Tent Road and developer would have to extend sewer from the Skybrook subdivision approximately 200'.

**Recommendation:** Motion to accept the preliminary application and have the owner proceed to the final application phase including annexation. **APPROVED**

- 17. Consider approving a reduction in the ABC Board's pay.** Since the recent Board Member pay increase approved in June 2021, one Board Member has retired and one Board Member has resigned. The remaining ABC Board Members feel the pay increase approved in June was too much and are requesting approval of the following reduction: Chairman to \$275 from \$325 and Member to \$225 from \$275. This amount is still an increase from the original rate and is more in line with other appointed boards by the City.

**Recommendation:** Motion to approve the following pay rate change for the ABC Board: \$275 for the Chairman and \$225 for each Member. **APPROVED**

- 18. Consider making appointments to the Historic Preservation Commission.** A subcommittee of the City Council has reviewed the applications on file in the City Clerk's office.

**Recommendation:** Motion to make appointments to the Historic Preservation Commission. **APPROVED**

## **VII. Consent Agenda** **APPROVED ALL IN ONE MOTION**

- A. Consider approving one additional "Personal Day Off" to be raffled for the City's United Way fundraiser.** The City's United Way Committee coordinates various fundraisers each year that provide opportunities for employees to raise money for charitable causes. One activity that the committee has found to be successful over the years is a "Personal Day Off Raffle," providing the winning employee with an extra personal day off to be used by June 30, 2022.

**Recommendation:** Motion to approve one additional personal day off as a benefit to one employee, to be used by June 30, 2022.

- B. Consider adopting a concurring Municipal Ordinance (Reference Ordinance No. 1077179) with the North Carolina Department of Transportation for speed limit modifications declaring a 55-mph speed zone on NC 49 between 0.0148 miles west of SR 1139 (Old Charlotte Rd.) and 0.087 miles west of SR 1484 (Lippard Ln.).** Per a letter from the NCDOT Division Engineer's office, NCDOT is requesting a Municipal Ordinance and Request for Concurring Ordinance to NCDOT from the City of Concord for a speed limit zone of 55-mph on NC 49 between 0.0148 miles west of SR 1139 (Old Charlotte Rd.) and 0.087 miles west of SR 1484 (Lippard Ln.). City Transportation staff have reviewed the study and are in concurrence that the determined speed limit, which matches the current posting along NC 49, is sufficient.

**Recommendation:** Motion to adopt NCDOT Ordinance No. 1077179 and to authorize the Mayor and City Clerk execute the Certificate of Municipal Ordinance Declaring Speed Limit Modification and Request for Concurring Ordinance by the Department of Transportation.

- C. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.** In accordance with the CDO Article 4 the following access easements and maintenance agreements are now ready for approval: Niblock Homes, LLC (PIN 5611-50-6377) 2845 Eva Drive and Concord Greenway Townhomes, LLC (PIN 5630-08-4607) 62 Woodsdale Place SE. Access easements and SCM maintenance agreements are being offered by the owners.  
**Recommendation:** Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Niblock Homes, LLC and Concord Greenway Townhomes, LLC.
- D. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.** In accordance with CDO Article 5 the following final plats and easements are now ready for approval: Odell Corners Outparcel 3, Spring Meadow Phase 2 Map 1, and 129 Arizona Place Townhomes. Various utility easements and public rights-of-ways are offered by the owners.  
**Recommendation:** Motion to accept the offer of dedication on the following plat and easements: Odell Corners Outparcel 3, Spring Meadow Phase 2 Map 1, and 129 Arizona Place Townhomes.
- E. Consider accepting an offer of infrastructure at Popeye's-US 29, Heritage at Moss Creek Subdivision, Phase 1, Concord Medical Office at Afton Village.** In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 1499 LF of 8-inch water line, 1280 LF of 6-inch water line, 13 valves, 4 Fire Hydrants, 2251 LF of 8-inch sanitary sewer line, 11 Manholes.  
**Recommendation:** Motion to accept the offer of infrastructure acceptance in the following subdivisions and sites. Popeye's-US 29. Heritage a Moss Creek Subdivision Phase 1, Concord Medical Office at Afton Village.
- F. Consider authorizing Housing Department staff to submit an application for the Family Self-Sufficiency Program grant.** The Family Self-Sufficiency Program provides grant funding to pay the salary and benefits of the program coordinators whose primary responsibility is to guide and connect participants to needed training and resources. Participants in the program gain access to the support they need in order to achieve their self-sufficiency goals and move up the economic ladder. A City match is not required.  
**Recommendation:** Motion to authorize Housing Department staff to submit an application for the Family Self-Sufficiency Program grant.
- G. Consider accepting North Carolina Department of Transportation - Division of Aviation (NCDOT) grant award and to adopt a budget ordinance to amend the FY2021/2022 budget for the Airport capital projects to appropriate NCDOT grant funds received.** Concord-Padgett Regional Airport has received notice from the Division of Aviation NCDOT that grant funds in the amount of \$2,056,051 have been allocated under the commercial service appropriation funding for Concord-Padgett Regional Airport in FY 2022. These grant funds will be used for the purpose of funding improvements to the airport and paying debt service or related financing costs and expenses on revenue bonds or notes issued by the airport.  
**Recommendation:** Motion to accept the grant award and adopt an ordinance to amend the FY2021/2022 Budget Ordinance for the Airport Operations to appropriate NCDOT grant funds.
- H. Consider adopting a project ordinance amendment for the CDBG 2021 grant to reflect an increase from budgeted to actual amount awarded.** The CDBG 2021 grant was budgeted at \$675,769 for FY22, but the actual awarded amount is \$685,728, an increase of \$9,959.  
**Recommendation:** Motion to adopt the project ordinance amendment to the CDBG 2021 grant to reflect actual grant awarded.

- I. Consider acceptance of the Tax Office reports for the month of August 2021.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.  
**Recommendation:** Motion to accept the Tax Office collection reports for the month of August 2021.
- J. Consider approval of Tax Releases/Refunds from the Tax Collection Office for the month of August 2021.** G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.  
**Recommendation:** Motion to approve the Tax releases/refunds for the month of August 2021.
- K. Receive monthly report on status of investments as of August 31, 2021.** A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.  
**Recommendation:** Motion to accept the monthly report on investments.

**VIII. Matters not on the agenda**

- TAC
- MTC
- Centralina Regional Council
- Concord/Kannapolis Transit Commission
- WSACC
- Public Art Advisory Committee
- Concord Family Enrichment Association
- PTT Committee
- Barber Scotia Community Task Force Committee
- Concord United Committee

**IX. General comments by Council of non-business nature**

**X. Closed Session (if needed)**

**XI. Adjournment**

\*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.