



City Council Agenda

Thursday, September 09, 2021

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

I. Call to Order

II. Pledge of Allegiance and Moment of Silent Prayer

III. Approval of Minutes

August 5, August 10, and August 12, 2021.

IV. Presentations

1. Presentation of retirement plaque to Master Police Officer Christopher Carpenter for over 16 years of service with the City of Concord Police Department. MPO Christopher Carpenter started his career in the United States Army. After his service in the military, he joined the NC Department of Corrections as a Corrections officer. Carpenter began his career with Concord as a police officer on February 15, 2005. During his tenure, he earned the designations of Master Police Officer and Field Training Officer. MPO Carpenter retired from the Concord Police Department on September 1, 2021, with over 16 years of service. Throughout his entire law enforcement career, Carpenter has enjoyed serving his city and community.

2. Presentation of a Retirement Plaque to Darrel Burriss for over 23 years of service with the City of Concord Concord-Padgett Regional Airport. (Work Session) Darrel Burriss has been a dedicated employee of the City of Concord as a Maintenance Mechanic for over 23 years at the Concord-Padgett Regional Airport. He has been a great asset to the airport and performed a variety of jobs throughout his years of service. Darrel's working knowledge of the many pieces of specialized aviation equipment has been a very valuable asset to the airport. The airport appreciates all of his work over the years and wishes him the best in his retirement.

3. Presentation of a Retirement Plaque to Rodney D. Smith for over 25 years of service with the City of Concord Parks and Recreation. Over the last 25 years, Rodney Smith has been a vital part of the Parks & Recreation team. As a PT Center Leader and Center Supervisor at the Logan Multi-Purpose Center, he has provided guidance and leadership to the Logan community for over 25 years. He has provided guidance for the Martin Luther King celebration, Juneteenth celebration and the Logan Neighborhood Association for the Logan community. We appreciate his service and dedication to many programs offered throughout the City which include, Lunch Plus, Concord 101, Civic Ed, Journey Through Concord, Fit and Fab Trips and trips for Summer Playgrounds to name a few. Rodney began his career in 1996 as a PT Center Leader for the Logan Multi-Purpose Center. In 2004, he was promoted to Center Supervisor for the Logan Multi-Purpose Center. During his years of service, he has seen the department grow. He has assisted in many programs to ensure their success, this includes a youth basketball volunteer coach, youth basketball official and bus driver for the department. In the last 25 years, Rodney has witnessed many amazing accomplishments at the Logan Multi-Purpose Center, from building renovations to program growth, the expansion of the reservation program and special events in the community. Rodney's dedication and support will be missed. A happy

retirement and thank you for the impact and difference you made for the Logan Multi-Purpose Center and the citizens of Concord.

V. Unfinished Business

VI. New Business

A. Informational Items

B. Departmental Reports

C. Recognition of persons requesting to be heard

D. Public Hearings

- 1. Conduct a public hearing pursuant to NC General Statutes Sec. 158-7.1 and consider offering a contract for a three year / 85% tax based Economic Development Incentive Grant to STERIS Corp. to locate at 7885 Poplar Tent Road in Concord, NC.** Under the North Carolina General Statutes, City Council may offer incentives to stimulate private sector expansion of new facilities. STERIS Corp. proposes to develop a 35,000 SF surgical instrument processing facility at 7885 Poplar Tent Road (PIN: 4690-06-3827-0000) with an estimated total investment of approximately \$19,950,000 in real and personal property. STERIS Corp. plans to create 121 new full time jobs over five years with an average wage of \$51,458. The total value of the City's three year grant is estimated to equal \$226,267 dependent on the actual investment. The City of Concord would still collect a three-year net revenue of \$39,929 after the incentive payments. See attached grant analysis for additional details.

Recommendation: Motion to offer a contract for a three year / 85% Economic Development Incentive Grant to STERIS Corp. to locate at 7885 Poplar Tent Road in Concord, NC, pursuant to NC General Statutes Sec. 158-7.1.

- 2. Conduct a public hearing pursuant to NC General Statutes Sec. 158-7.1 and consider offering a contract for a three year / 85% tax based Economic Development Incentive Grant to MHS Travel and Charter, Inc. to locate at 9000 Aviation Blvd in Concord, NC.** Under the North Carolina General Statutes, City Council may offer incentives to stimulate private sector expansion of new facilities. MHS Travel and Charter proposes to develop an airport hangar and office facility at 9000 Aviation Blvd in Concord at an estimated investment of \$15.5 million. Additionally the Project would locate \$80 million worth of aircraft in the facility, with a Company commitment to have those aircraft located there each year for local property-tax assessment. The Project represents an estimated total investment of approximately \$95,500,000 in real and personal property. MHS Travel and Charter plans to create 12 new full time jobs with an average wage of \$125,000 per year. The total value of the City's three year grant is estimated to equal \$1,168,920 dependent on the actual investment. The City of Concord would still collect a three-year net revenue of \$206,280 after the incentive payments. See attached grant analysis for additional details.

Recommendation: Motion to offer a contract for a three year / 85% Economic Development Incentive Grant to MHS Travel and Charter, Inc. to locate at 9000 Aviation Blvd in Concord, NC, pursuant to NC General Statutes Sec. 158-7.1.

- 3. Conduct a public hearing and consider adopting an ordinance annexing +/- 49.91 acres of property located on the north and south sides of Goodman Rd (generally 100, 200, 251, 283, 293 Goodman Rd), owned by CK Afton Ridge Land, LLC.** The petition is for voluntary annexation of +/- 49.91 acres of property located on the north and south sides of Goodman Rd (generally 100, 200, 251, 283, 293 Goodman Rd). If annexation is approved, the petitioner intends to apply for the I-1 (Light Industrial) zoning classification and a Special Use Permit to allow distribution. Please refer to the attached staff report for more information.

Recommendation: Consider a motion to adopt the annexation ordinance and set the effective date for September 9, 2021.

E. Presentations of Petitions and Requests

1. Consider a motion to approve the purchase 30 Fenix Drive, 327 Howerton Avenue NW and 20 Swink Street SW from Murdock Holdings, LLC in the amount of \$48,000 using City Affordable Housing funds. Staff continues to seek vacant and/or abandoned property for acquisition to address neighborhood concerns and the continuing need of affordable housing within Concord. In mid-2020, staff was contacted by a representative for Murdock Holdings seeking the City's interest in possible acquisition of unused parcels. Staff evaluated the lots and identified the following vacant parcels (tax value given) as buildable lots: 30 Fenix Drive \$9,000 (vacant lot), 327 Howerton Avenue NW \$24,000 (vacant lot), and 20 Swink Street SW \$15,000 (vacant lot). An offer, contingent on Council approval, has been made and accepted by Murdock Holdings, LLC in the amount of \$48,000 which is the total tax value of all properties. If approved, the City's Affordable Housing funds would be used for the purchase.

Recommendation: Motion to approve the purchase of 30 Fenix Drive, 327 Howerton Avenue NW and 20 Swink Street SW from Murdock Holdings, LLC for \$48,000 using City Affordable Housing funds.

2. Consider awarding a bid to NC Quality Home Builders in the amount of \$295,440 to renovate the former Fire Station 10 modular now located to 471 Old Charlotte Road into a duplex. The City of Concord continues to focus on affordable housing with the re-purposed use of the modular unit which once housed Fire Station 10. The modular was moved to 471 Old Charlotte Road and will be repurposed into a duplex consisting of two bedrooms and one bath each. This design will keep an open floorplan, very limited wasted space and well sized bedrooms for the square footage. Energy-efficient materials will be used to ensure long-term affordability for the tenants including; energy efficient mini-split systems for heating and cooling, a conditioned crawl space, LED bulbs installed in light fixtures and all Energy Star rated appliances. These products provide a sustainable living environment more so than most typical affordable units built with the least expensive products. Two rounds of bids were solicited for this project. A total of six contractors received invitations to bid for each round. NC Quality Home Builders was the lowest responsible bidder. If approved, the City's Affordable Housing funds would be used for the purchase.

Recommendation: Motion to award a bid to NC Quality Home Builders in the amount of \$295,440.00 to renovate the former Fire Station 10 modular now located to 471 Old Charlotte Road into a duplex.

3. Consider authorizing the City Manager to extend the current fuel agreement with World Fuel Services an additional 5 years to end on June 30, 2030. The current fuel agreement with World Fuel Services is set to expire on June 30, 2025. This extension is to add 5 years, making the proposed extension expiration June 30, 2030. The highlights of the benefits of the extension to the agreement are: 2 new 1,500 gallon Avgas trucks (current trucks are 1,000 gallon capacity); 2 new 3,000 gallon Jet A trucks; 2 new 5,000 gallon Jet A trucks; business development funds up to \$350,000 for a fuel farm upgrade to include an additional 20,000 gallon Jet A tank and other improvements if able; fees waived for TotalFBO software; credit card fees to remain the same; Air Elite membership fees waived; 5 NATA PLST training subscriptions covered by World Fuel; Co-op advertising reimbursement will be at \$.005 per gallon; Uniform allowance of \$1,500 outside of co-op; quarterly lunches for team estimated at \$250 per quarter; and Mayor's golf tournament sponsorship of \$1,500 per year. An independent analysis done by John Enticknap, a consultant with Aviation Business Strategies Group, recommended proceeding with the contract extension.

Recommendation: Motion to authorize the City Manager to execute the extension to the current fuel agreement with World Fuel Services for the additional 5 year term to end on June 30, 2030.

- 4. Consider awarding a bid to Mugo Gravel And Grading Inc. for site-work and grading at 2640 Concord Parkway S. for purpose of future construction of Substation T.** Considerable site work and grading is necessary for the planned construction of Substation T. Substation T will be a 6 circuit distribution voltage station serving the Boots Mead, Concord Farms Rd and George Liles Parkway areas. Civil engineering was completed and formal bids were received on August 12, 2021, with five respondents submitting proposals. All bids were evaluated for compliance with the specifications and for relevant project experience. The lowest bidder, Mugo Gravel And Grading Inc., at \$322,500, was determined to be a responsible and responsive bidder. They have completed, or are in progress, on several projects throughout the region. Upon completion of a contract, the work is expected to take 150 days to complete.

Recommendation: Make a motion to award a bid for \$322,500 to Mugo Gravel And Grading Inc. for site-work and grading at 2640 Concord Parkway S. for purpose of future construction of Substation T.

- 5. Consider authorizing the City Manager to negotiate an addendum to the contract with MetCon Inc. for design build services for the Electric Operations Center.** MetCon Inc. is currently under contract for pre-construction services related to the design and construction of the new Electric Operations Center. The design/engineering efforts for the site work, consisting of all grading and retaining wall construction has reached completion. MetCon has retained sub-contractors and produced a guaranteed maximum price (GMP) of \$5,633,053 for site-work. The GMP will cover all work to prepare the site for future construction of the structures and paving.

Recommendation: Motion to authorize the City Manager to negotiate and execute an addendum to the contract with MetCon Inc. for site-work construction in the amount of \$5,633,053.

- 6. Consider approving the Parks and Recreation Department to apply for up to \$110,000 of the 2021 Regional Trail Implementation Grants from Carolina Thread Trail for funding assistance for the development of Irish Buffalo Creek Greenway through Caldwell Park.** Carolina Thread Trail Implementation Grants are available to assist with funding for trail construction, trail design and acquisition. The Carolina Thread Trail Implementation Grant has five (5) program objectives: focus on constructing trail in key priority corridors, build the capacity of local communities to develop future trail, greenway and blueway projects, promote collaboration among community partners and neighboring communities, increase public support and awareness of the benefits of trail and land conservation, reach the population including those of differing socio-economic status, age ability and ethnicity. The Irish Buffalo Creek Corridor is identified as a key priority corridor and one of the main spines for the Carolina Thread Trail for greenway trail development. A match is not required for this grant.

Recommendation: Motion to approve the Parks and Recreation Department to apply for the 2021 Regional Trail Implementation Grant from Carolina Thread Trail for the development of Irish Buffalo Creek Greenway within Caldwell Park up to \$110,000.

- 7. Consider authorizing the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC Sourcewell #199030 for the purchase and installation of Green Generation Lighting fixtures and new poles at the Beverly Hills Tennis Courts, located at the Beverly Hills Park.** This project includes the installation of light fixtures on 4 new pre-cast concrete bases, galvanized steel poles, and lighting equipment at Beverly Hills tennis courts. The poles are being replaced

due to safety concerns identified in our pole inspections. The wooden poles are over 32 years old. The lights will work with the existing Remote Equipment Controllers. The on-field Performance-Light levels are guaranteed for 25 years with the LED solution. This includes both quality and quantity of light as specified. Energy Savings-The savings are real with LED with a reduction of energy by 50%+ with LED over typical HID 1500w. This bid includes Environmental Light Control-Control for neighbors and the environment--LED is an intense light source and without the correct glare control the appearance of the facility will be compromised. The LED proposal covers all maintenance for 25 years. The provided warranty covers all materials and labor, eliminating maintenance costs for 25 years. The City maintains 9 facilities with sports lighting and all have Musco lighting. In order to operate efficiently by reducing the amount of staff training and stocking of parts, the City proposes to purchase the light fixtures from Musco Lighting under the sole-source exception #199030 allowed by N.C. Gen. Stat. 143-129 (e) Exceptions (6) when "(iii) Standardization or compatibility is the overriding consideration." The proposed cost for equipment and installation is \$109,500.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC for the purchase and installation of Green Generation Lighting fixtures and poles for Beverly Hills Tennis Courts for a fee not to exceed \$109,500.

- 8. Consider authorizing the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC Sourcewell #199030 for the purchase and installation of Green Generation lighting fixtures on 5 existing poles at Bernie Field, located at the Hartsell Ballfield Complex.** This project includes the installation of light fixtures on the 5 existing pre-cast concrete bases, galvanized steel poles at the Bernie ballfield. The lights will work with the existing Remote Equipment Controllers, and linked to the new lights being added at Liles Field and Broome Field at the Hartsell Complex. The on-field Performance-Light levels are guaranteed for 25 years with the LED solution. This includes both quality and quantity of light as specified. Energy Savings-The savings are real with LED with a reduction of energy by 50%+ with LED over typical HID 1500w. This bid includes Environmental Light Control-Control for neighbors and the environment--LED is an intense light source and without the correct glare control the appearance of the facility will be compromised. The LED proposal covers all maintenance for 25 years. The provided warranty covers all materials and labor, eliminating maintenance costs for 25 years. The City maintains 9 facilities with sports lighting and all have Musco lighting. In order to operate efficiently by reducing the amount of staff training and stocking of parts, the City proposes to purchase the light fixtures from Musco Lighting under the sole-source exception #199030 allowed by N.C. Gen. Stat. 143-129 (e) Exceptions (6) when "(iii) Standardization or compatibility is the overriding consideration." The proposed cost for equipment and installation is \$189,500.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Musco Sports Lighting, LLC for the purchase and installation of Green Generation Lighting fixtures for the Bernie Ballfield located at Hartsell Complex for a fee not to exceed \$189,500.

- 9. Consider authorizing the City Manager to negotiate and execute a contract with Ike's Construction, Inc for the construction of the Coddle Creek Greenway-Afton Run phase.** Coddle Creek Greenway-Afton Run phase consists of 2,273 linear feet of new greenway starting at Dorton Park paralleling Afton Run and ending near the YMCA-Afton Village parking lot. This project is the initial phase of the proposed Coddle Creek Greenway that will eventually provide connectivity between the Afton Village YMCA, Dorton Park, Poplar Tent Road, Weddington Rd. and George Liles Blvd. The project was bid under the formal bidding process. Bids were taken on August 24, 2021 and five (5) bids were received. The lowest responsible bidder was

Ike's Construction, Inc., in the amount of \$553,875.30. The bid amount is under the budgeted amount of \$598,845.

Recommendation: Motion authorizing the City Manager to negotiate and execute a contract with Ike's Construction, Inc. in the amount of \$553,875.30 for the construction of the proposed Coddle Creek Greenway-Afton Run phase.

- 10. Consider a Preliminary Application from Kathy Coley.** In accordance with City Code Chapter 62, Kathy Coley has submitted a preliminary application to receive water service outside the City limits. The property is located at 2536 Miami Church Road. The parcel is developed with a single family home and zoned LDR. Sewer is not available to the parcel.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation.

- 11. Consider a Preliminary Application from Tommy Fisher.** In accordance with City Code Chapter 62, Tommy Fisher has submitted a preliminary application for water service outside the City limits. The property is located at 133 Odell School Road. The property is currently zoned CR and developed with a single family home but the owner intends to construct a 6,000 sf dance studio on the property. There is not public sanitary sewer service available to this property. The owner is working with Cabarrus Health Alliance for a septic permit.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase including annexation.

VII. Consent Agenda

- A. Consider amending the lease agreement for Concord public housing residents to include specific language for trash violations.** Concord Housing is requesting to update the lease agreement for public housing residents to include language specific to trash violations. The new policy outlines specific enforcement actions when tenants violate lease provisions specific to trash/refuge.

Recommendation: Motion to amend the lease agreement for Concord public housing residents related to trash violations.

- B. Consider approving a License to Attach Banners to City of Concord Property to Conder Flag Company for the placement of temporary race banners on Bruton Smith Blvd and Hwy 29.** Conder Flag Company has requested to place banners on City light poles on Bruton Smith Boulevard (between I-85 and Hwy 29) and Hwy 29 (Exit 49 area between Mecklenburg County and the Rocky River) to promote the Bank of America Roval 400 that will be held October 10, 2021. The City will receive \$15 for each attachment. As required, the North Carolina Department of Transportation has reviewed and approved the banner design. The applicant may install the banners no earlier than September 24, 2021 and must remove the banners no later than October 14, 2021

Recommendation: Motion to approve a License to Attach Banners to City of Concord Property to Conder Flag Company for the placement of temporary race banners on Bruton Smith Blvd and Hwy 29

- C. Consider authorizing staff to apply for the Project Assistance Grant from the Cabarrus Arts Council.** The Cabarrus Arts Council allocates thousands of dollars annually to support arts organizations and cultural programs across Cabarrus County. Grant funding is provided by The Grassroots Program which seeks to further the arts throughout the state. The Project Assistance Grant is the only grant where a municipality is eligible to receive funding. These funds can be used for a variety of projects to increase programming, including marketing. If approved, staff would apply for The Project Assistance Grant in the amount of \$10,000 to continue and expand the marketing efforts underway at ClearWater.

Recommendation: Motion to authorize staff to apply for the Project Assistance Grant from the Cabarrus Arts Council to expand marketing efforts at ClearWater Arts Center and Studios.

- D. Consider accepting an offer of infrastructure at Olde Homestead Subdivision and Lantana Subdivision PH 1, 2 and 3.** In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 2,527 LF of 8-inch water line, 6 valves, 3 hydrants, 2,071 LF of 8-inch Sanitary Sewer, 17 Manholes and 3,543 LF of Roadway.

Recommendation: Motion to accept the offer of infrastructure acceptance in the following subdivisions and sites. Olde Homestead Subdivision and Lantana Subdivision PH 1, 2 and 3.

- E. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.** In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: Niblock-Richardson Development II, LLC (PIN 5610-49-8967) 3039 and 3047 Eva Drive. Access easements and SCM maintenance agreements are being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Niblock-Richardson Development II, LLC.

- F. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.** In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Cumberland Phase 1, The Villas at Tuckers Walk, Phase 2 Map 1, and Table Rock Easement. Various utility easements and public rights-of-ways are offered by the owners.

Recommendation: Motion to accept the offer of dedication on the following plat and easements: Cumberland Phase 1, The Villas at Tuckers Walk, Phase 2 Map 1, and Table Rock Easement.

- G. Consider allocating an additional \$18,900 in CDBG CARES funding for the repair work to be completed at the Salvation Army Food Pantry.** In November of 2020, Council approved the use of \$25,000 of CDBG CARES funding to complete repairs in the food storage area of The Salvation Army building. Food for the pantry and shelter guest must be removed from this location with each rain. Due to the increase in persons seeking assistance because of COVID-19, City Council approved the request to repair the issue. At that time, staff had estimated the repairs would be \$25,000. Due to COVID related delays within Salvation Army Headquarters, the HUD required contract for the use of CDBG CARES funding was not returned for over 90 days. This delayed staff in submitting the bid to contractors. The first bid resulted in one bid received. A second bid resulted in no responses from contractors. A third bid was issued and resulted in one bid from Concord Builders, Inc. in the amount of \$43,900. Staff is requesting Council to consider allocating the additional \$18,900 needed from CDBG CARES funds to complete this project. In April of this year, Cabarrus Health Alliance returned \$25,060.24 of their CDBG CARES allocations as they found it too difficult to meet the required documentation for persons assisted. The additional Salvation Army allocation would come from these funds and leave \$9,213.10 left within the CDBG CARES funding. This funding is available from HUD until September 30, 2024.

Recommendation: Motion to approve allocating an additional \$18,900 in CDBG CARES funding for the repair work to be completed at the Salvation Army Food Pantry.

- H. Consider adopting an American Rescue Plan Fund project budget amendment and a General Fund operating budget amendment.** At the August 24, 2021 2nd Work Session, Council approved additional projects to be funded by American Rescue

Plan funds. The attached project budget ordinance appropriates funding for the additional approved projects. One of the approved use of the funds was to reimburse the General Fund for the increased wellness center contract cost due to COVID that was incurred from March 3, 2021 to June 30, 2021. Since these funds were spent from the General Fund in the prior year, the reimbursement will increase the contingency account in the current fiscal year.

Recommendation: Motion to adopt an American Rescue Plan Fund project budget amendment and a General Fund operating budget amendment.

- I. **Consider adopting a project ordinance amendment for the Affordable Housing revolving fund.** Rental income was budgeted at \$4,340 for FY21, but \$4,800 was received. Investment earnings were budgeted at \$0, but \$2,150 was received. It is requested that Affordable Housing budget be increased by \$2,610 to reflect actual receipts.

Recommendation: Motion to adopt the project ordinance amendment to the Affordable Housing revolving fund to reflect actual rental income and investment earnings.

- J. **Consider adopting a project ordinance amendment for the CDBG 2019 and 2020 grants to reflect actual program income receipts.** Program income was budgeted at \$99,483 for FY21, but \$104,658 was actually received. It is requested that the CDBG 2020 budget be increased by \$5,175 to reflect actual receipts

Recommendation: Motion to adopt the project ordinance amendment to the CDBG 2020 grant to reflect actual program income receipts.

- K. **Consider adopting a project ordinance amendment for the HOME 2019 and 2020 grants to reflect actual program income receipts, actual investment earnings income, and transfer from general fund.** Program income was budgeted at \$812,180, but \$957,861 has been received. Investment earnings were budgeted at \$0, but \$8,145 has been received. Also a transfer from general fund of \$400 was made. It is requested that the HOME 2019 AND 2020 budgets be increased by a total of \$154,226 to reflect actual program income, investment earnings, and transfer from general fund.

Recommendation: Motion to adopt the project ordinance amendment to the HOME 2019 AND 2020 grants to reflect actual program income & investment earnings receipts, as well as transfer from general fund.

- L. **Consider adopting ordinance to amend the Parks and Recreation Capital Reserve Fund and the Parks and Recreation Capital Project Fund to complete transfers for approved property easements.** Council has previously approved the purchases of property for greenways. The attached project budget ordinances transfer funds from the \$0.01 allocation of property tax over to the project fund for the easement at the Mills at Rocky River.

Recommendation: Motion to adopt ordinances to amend the Parks and Recreation Capital Reserve Fund and the Parks and Recreation Capital Project Fund to complete transfers for approved property purchases.

- M. **Consider amending Article 7.10, Credit Union, in the City's Personnel Policies and Procedures manual.** Staff recommends that Article 7.10, Credit Union be removed from the City's Personnel Policies and Procedures manual as the municipal thrift credit union no longer exists.

Recommendation: Motion to amend Article 7.10, Credit Union, in the City's Personnel Policies and Procedures manual.

- N. **Consider acceptance of the Tax Office reports for the month of July 2021.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of July 2021.

O. Consider approval of Tax Releases/Refunds from the Tax Collection Office for the month of July 2021. G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of July 2021.

P. Receive monthly report on status of investments as of July 31, 2021. A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

VIII. Matters not on the agenda

- TAC
- MTC
- Centralina Regional Council
- Concord/Kannapolis Transit Commission
- WSACC
- Public Art Advisory Committee
- Concord Family Enrichment Association
- PTT Committee
- Barber Scotia Community Task Force Committee
- Concord United Committee

IX. General comments by Council of non-business nature

X. Closed Session (if needed)

XI. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.