



City Council Agenda

Thursday, April 14, 2022

6:00 PM

35 Cabarrus Avenue, W, Concord NC 28025

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

I. Call to Order

II. Pledge of Allegiance and Moment of Silent Prayer:

III. Approval of Minutes:

February 22, March 8, and March 10, 2022.

IV. Presentations

1. Presentation of a Proclamation recognizing April 18, 2022, as National Lineworker Appreciation Day. (Work Session)

2. Presentation of a retirement plaque to Lannie A. Cruse Jr. for 30 plus years of service to the City of Concord. (Work Session) Lannie was born and raised here and has called Concord home his entire life. He graduated from Northwest Cabarrus High School in 1983 and came to work for the city in March of 1991. He began his career in public service at the Rocky River Wastewater Treatment Plant, which at that time was part of the City. He then transferred to the Electric Systems tree crew, where he worked for about a year, before joining the overhead line crew. Lannie worked his way up becoming a journeyman lineman in 2002, an advanced position that requires expert skills and several years of experience in the field. Lannie later became an overhead line crew supervisor in 2012, a role which he held until his retirement.

3. Presentation of a Proclamation recognizing April 10-16, 2022 as National Public Safety Telecommunicator Week. Beginning in 1981, the second week in April (April 10-16, 2022) has been designated as National Public Safety Telecommunicator Week. It is a time to celebrate and thank the thousands of men and women who dedicate their careers to be the vital link between the person calling and emergency services. These professionals are the voices that people reach out to for help and the voices that guide public safety personnel to where they need to be when seconds count.

4. Administer Oath of Office to newly appointed Board of Adjustment member, Robert Danner.

V. Unfinished Business

VI. New Business

A. Informational Items

B. Departmental Reports

C. Recognition of persons requesting to be heard

D. Public Hearings

1. Conduct a public hearing and consider adopting the Agency Plan for the Concord Housing Department. The Housing Department staff is required to submit an Agency Plan to the United States Department of Housing and Urban Development (HUD) every year seventy-five (75) days prior to the beginning of the fiscal year. This Plan must be available for public review for forty-five (45) days prior to adoption and submission. The Plan has been completed and ready for review since February 13, 2022. A public hearing must be held prior to adoption for any public comments relative to the proposed changes in the Plan. Updated policies include: 1) updated ACOP and ADMIN plan per HUD's new policies and guidelines; 2) to request HUD's approval to

initiate the application process for the Wilkerson Public Housing conversion under RAD; and 3) to proceed with the application to HUD for the voluntary conversion of Larkhaven to project-based housing choice vouchers.

Recommendation: Motion to adopt the Agency Plan for the Concord Housing Department.

2. Conduct a public hearing to consider approving the submission of the Cabarrus, Iredell, Rowan County HOME Consortium's HOME-American Rescue Plan (HOME-ARP) Action Plan to the Department of Housing and Urban Development.

The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations. This funding was allocated by formula to jurisdictions that qualify for HOME Investment Partnerships Program allocations in FY2021. On September 22, 2021, Concord was notified by the Department of Housing and Urban Development (HUD) the Cabarrus, Iredell, Rowan HOME Consortium was awarded \$4,772,338 of HOME-ARP funds. As recipients of this funding, Concord and the Cabarrus/Iredell/Rowan HOME Consortium are required to submit an Action Plan for the Consortium's proposed use of HOME-ARP funds. This plan evaluates the homeless and housing needs within the region and details proposed eligible actions to address the identified needs. Concord's portion of the HOME-ARP funding will be \$736,698.00, which will be used for the reconstruction of the Wilkerson Home Public Housing Units once the RAD Conversion is complete for those units/parcel. As lead entity for the Consortium, Concord will also receive a total of \$452,220 for administration and oversight of the program. Also, as lead entity, Concord staff is responsible for gathering, compiling, and submitting to HUD information from all members. This effort results in a unified plan outlining all activities to be undertaken during the upcoming 8 years for the entire region. Due to COVID-19 limitations, HUD amended public comment periods to a shorter timeframe (15 days) and allowed jurisdictions to host a virtual public hearing to safely obtain input from residents and community stakeholders. Concord held a virtual public hearing from December 14, 2021 to January 10, 2022 with a survey and video message explaining the need for input and eligible uses. Concord HOME members and community stakeholders distributed the survey in their respective areas to gather input. The greatest need identified for Concord was the development and support of more affordable housing. Other needs noted by residents were: buying, repairing and building rental housing, more rental assistance opportunities, and increased supportive services.

Recommendation: Motion to approve the submission of the Cabarrus, Iredell, Rowan County HOME Consortium's HOME-American Rescue Plan (HOME-ARP) Action Plan to the Department of Housing and Urban Development.

3. Conduct a public hearing to consider adopting an ordinance amending Articles 8, Use Regulations, and 14, Definitions, of the Concord Development Ordinance (CDO) relative to the spacing requirements for tattoo and piercing parlors and the addition of a definition for tattoo parlors.

The proposed text amendment resulted from a citizen inquiry and subsequent Council directive to review the current CDO standards for the permitting of tattoo and piercing parlors in comparison to other jurisdictions. As a result of the review, staff has proposed a potential amendment to CDO Articles 8, Use Regulations, and 14, Definitions. The amendment would add a definition for tattoo parlors and eliminate spacing between tattoo/piercing parlors. The amendment would include a minimum distance of 300ft between an existing tattoo and/or piercing parlor and a newly requested business of the same use.

Recommendation: Motion to adopt an ordinance amending Sections Articles 8 "Use Regulations" and 14 "Definitions" of the Concord Development Ordinance (CDO).

E. Presentations of Petitions and Requests

- 1. Consider authorizing the City Manager to sign a contract with Gillig LLC utilizing the Piedmont Authority for Regional Transportation (PART) consortium contract for the purchase of six (6) new 35' heavy duty hybrid electric diesel replacement buses for the Rider system.** Concord is a member of the PART consortium bus procurement contract that was established in 2020 for heavy duty 35' and 40' diesel and hybrid diesel electric buses. Rider Transit is seeking to purchase six (6) heavy-duty 35' hybrid buses using this contract to replace six of our existing buses that have met their FTA designated useful life. In March, Rider Transit was awarded a \$3,966,318 FTA 5339(b) Bus & Bus Facilities Discretionary grant specifically for the purpose securing these replacement buses, which have a current cost of \$822,000, including registration. The FTA funds will cover 80.42% of the cost of each vehicle. The remaining 19.58% (\$965,682) will be split 50/50 between Concord and Kannapolis (\$482,841 each).

Recommendation: Motion to authorize the City Manager to sign a contract with Gillig LLC utilizing with a not to exceed maximum cost of \$4,932,000.

- 2. Consider a request from WeBuild Concord for a \$1,000,000 contribution from the City's affordable housing revolving fund.** WeBuild Concord is requesting \$1 million from the Affordable Housing Revolving Fund to develop and build affordable housing projects through reimbursable contracts with the City of Concord and Cabarrus County. WeBuild will use the funds for land purchases, construction, and administrative expenses. Projects partners include the City of Concord Neighborhood Development and other private and social sector partners. This project's first phase aims to develop 50 to 60 affordable units for single-family, multi-family, and senior housing with approximately 75% for ownership and 25% for rent. The first phase will get WeBuild's collective impact model with the City of Concord and partners past the 60% mark for our goal of 90 plus units over the next two years. WeBuild will market this phase as a joint venture between WeBuild Concord, the City of Concord, and partners that engage with us on individual projects.

Recommendation: Motion to approve the request allocating \$1,000,000 to WeBuild Concord from the Affordable Housing Revolving Fund and approve the related budget amendment.

- 3. Consider adopting a resolution directing the publication of Notice of Intention to Apply to the Local Government Commission for Approval of Bonds.** The City is considering the issuance of general obligation bonds in the maximum amount of \$60,000,000 to pay capital costs of providing parks and recreation facilities, including without limitation land, athletic fields, parks, shelters, parking, lighting, trails and greenways and the renovation and improvement of existing facilities. The attached resolution directs the City Clerk to publish a copy of the "NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS" to be published in a newspaper of general circulation in the City.

Recommendation: Motion to adopt a resolution directing the publication of Notice of Intention to Apply to the Local Government Commission for Approval of Bonds.

- 4. Consider adopting a resolution making certain statement of fact concerning proposed bond issue and authorizing the application to the Local Government Commission.** The City is considering the issuance of general obligation bonds in the maximum amount of \$60,000,000 to pay capital costs of providing parks and recreation facilities, including without limitation land, athletic fields, parks, shelters, parking, lighting, trails and greenways and the renovation and improvement of existing facilities. Certain findings of fact by the City Council must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in Section 159-52 of the North Carolina General Statutes, as amended. The statements of fact are in the attached resolution.

Recommendation: Motion to adopt a resolution making certain statement of fact concerning proposed bond issue and authorizing the application to the Local Government Commission.

5. **Consider approving the acquisition of one parcel totaling 6.1733 acres adjacent to Clarke Creek, Cox Mill Road, and the Granary Oaks subdivision (parcel ID# 4680-40-3406-0000) from Beverly D. Hooks and Freddie Anne Davis for future development of the Clarke Creek Greenway and sidewalk connectivity along Cox Mill Road and consider adopting budget ordinances to amend the Parks and Recreation Capital Reserve Fund and Recreation Capital Project Fund.** The parcel under consideration for acquisition (PID# 4680-40-3406-0000) would be developed as part of the Clarke Creek Greenway and Cox Mill Loop, which includes sidewalk connectivity and crosswalks along Cox Mill Road. The property will provide direct pedestrian and bicycle connections to Granary Oaks, Edenton at Cox Mill, and Christenbury neighborhoods. The negotiated purchase price, agreed to by the owners, is \$110,000. This property is critical for overall connectivity in the Cox Mill area as part of the Clarke Creek Greenway, which will connect area neighborhoods to the existing Cox Mill Fields, Future Jim Ramseur Park, Cox Mill Elementary School and Cox Mill High School. Approximately 1.85 acres of the property is outside of the floodplain. The total cost for acquisition of the 6.1733 acres, including due diligence, is \$119,112. Funding is identified for greenway acquisition in the Parks & Recreation Reserve Fund.

Recommendation: Motion to approve the acquisition of one parcel, totaling 6.1733 acres (PIN# 4680-40-3406-0000) from Beverly D. Hooks and Freddie Anne Davis for future development of the Clarke Creek Greenway for \$110,000, and to adopt ordinances to amend the Parks and Recreation Capital Reserve Fund and Recreation Capital Project Fund to complete transfers for approved property purchases including due diligences totaling \$119,112.

6. **Consider authorizing the City Manager to negotiate and execute a contract with J.D. Goodrum Co., Inc., in the amount of \$3,132,489.99, for the North Apron expansion project at the Concord-Padgett Regional Airport.** Bids were opened on March 30, 2022. J.D. Goodrum Co., Inc. submitted the low responsive base bid in the amount of \$3,132,489.99. Talbert, Bright and Ellington reviewed the bid and concurred all bid requirements of the specifications were met. This project will be 90% funded using funds from the Federal Aviation Administration (FAA) and the 10% match will come from the North Carolina Department of Transportation Division of Aviation funds.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with J.D. Goodrum Co., Inc., in the amount of \$3,132,489.99, for the North Apron Expansion project at the Concord-Padgett Regional Airport.

7. **Consider adopting a resolution to impose and use a passenger facility charge at the Concord-Padgett Regional Airport.** Concord-Padgett Regional Airport began offering commercial service in 2013. The Passenger Facility Charge (PFC) Program allows the collection of PFC fees up to \$4.50 for every eligible passenger at commercial airports controlled by public agencies. PFC's are capped at \$4.50 per flight segment, with a maximum of two PFCs charged on a one-way trip or four PFCs on a round trip, for a maximum of \$18 total. Airports use these fees to fund FAA-approved projects that enhance safety, security, or capacity; reduce noise; or increase air carrier competition. The FAA must issue a final decision to approve or disapprove a PFC application, in whole or in part, no later than 120 days after the application is received by the FAA from the public agency. Following the FAA's full or partial approval of an application to impose a PFC, the public agency must notify air carriers and foreign air carriers required to collect PFC's at its airport(s) of the FAA's approval. The charge effective date of the PFC collection is the first day of a month which is at least 60 days from the date the public agency notifies the carriers of approval to impose the PFC.

Recommendation: Motion to adopt a resolution allowing Concord-Padgett Regional Airport to apply to the FAA for approval to implement a PFC charge.

- 8. Consider authorizing the City manager to execute an amendment to the On-Call Transportation Services contract for the engineering and design work to permit the replacement of the Lincoln Street Bridge.** This amendment consists of a task order with the current on-call professional services consultant with the Transportation Department, Stantec Consulting Inc., to perform the engineering and design work for the Lincoln Street Bridge Replacement. The task order would consist of project management and coordination, planning, permitting coordination, roadway design, structure design, transportation management plan, signing and delineation plan, hydraulic design, utility coordination, and geotechnical services. Per the submitted scope, the task order for the design of the bridge replacement plans is \$475,283.29, which is equal to the department's estimate.

Recommendation: Motion to authorize the City Manager to execute an amendment to the On-Call Transportation Services contract, in the amount of \$475,283.29 for the engineering and design work to permit the replacement of the Lincoln Street Bridge.

- 9. Consider entering into an Agreement with the North Carolina Department of Transportation (NCDOT) covering work to be performed under Project Agreement ID No. 11107, TIP # HL-0001 - WBS Elements 49345.1.1, 49345.2.1, 49345.3.1 for the Poplar Tent and Harris Intersection.** It is requested that City Council enter into an Agreement ID No. 11107 with the NCDOT to support the Project as outlined in the agreement. On May 14th, 2020, City Council supported the application to pursue Surface Transportation Block Grant Program Direct Allocation (STBGP-DA) funds through the Cabarrus-Rowan Metropolitan Planning Organization (CRMPO). Subsequently the funds were awarded for the subject project. This agreement is for the Design, Right of Way, and Construction Phases of the Project, consisting of the design and construction for Improvements at the intersection of Poplar Tent Road and Harris Road to a Reduced Conflict Intersection. The total estimate for this Project is \$15,080,000, NCDOT will participate in 80% of the estimated cost, \$12,064,000. The City of Concord will participate in 20% of the estimated cost, \$3,016,000. Under this Project Agreement, overpayment will be the responsibility of the City of Concord.

Recommendation: Motion that City Council enter into an Agreement with the North Carolina Department of Transportation (NCDOT) covering work to be performed under Project Agreement ID No. 11107, TIP # HL-0001 - WBS Elements 49345.1.1, 49345.2.1, 49345.3.1 for the Poplar Tent and Harris Intersection.

- 10. Consider approving the acquisition of the property at 708 Arbor St. NE (PIN 5621-45-0236) for \$365,000 to facilitate future expansion at the Hillgrove Water Treatment Plant.** The property at 708 Arbor St. NE is directly next door to the Hillgrove Water Treatment Plant. The acquisition of this property will allow for future expansion of water plant activities for many years to come. In the short term, the current design of the GAC facility will be much more efficient and provide an immediate cost savings by locating the GAC system on this new property by reducing the piping required to connect.

Recommendation: Motion to approve the acquisition of the property at 708 Arbor St. NE (PIN 5621-45-0236) for future expansion at the Hillgrove Water Treatment Plant.

- 11. Consider authorizing the City Manager to negotiate and execute a contract with Insituform Technologies, LLC. for the lining of 21,433 linear feet of sewer lines and rehabilitation of 89 manholes.** The Water Resources department performs inspections of the City's sewer lines and identifies those that need to be repaired or replaced. Lines that would cause excessive disturbance to the public if they were repaired or replaced by conventional methods are earmarked for the cure-in-place

pipe rehabilitation method (CIPP). The CIPP method allows the sewer lines to be rehabilitated without the disturbances to the public caused by the conventional method of excavation and replacement. This project was publicly bid and eight (8) bids were received. The lowest responsible bidder was Insituform Technologies, LLC. in the amount of \$916,568.21. The total amount of the lowest responsible bidder is below the budgeted amount.

Recommendation: Motion authorizing the City Manager to negotiate and execute a contract with Insituform Technologies, LLC. in the amount of \$ 916,568.21 for the rehabilitation of 21,433 linear feet of sewer lines and 89 manholes.

- 12. Consider amending the sewer allocation policy for the development of speculative industrial projects less than 75,000 sf in I-1 and any size building in I-2 zoning.** This proposal is being brought to City Council after receiving input from both industrial developers as well as the Economic Development Corporation (EDC) regarding the current policy provision for speculative industrial development "at risk" with sewer allocation considered when a tenant is identified. The policy makes it difficult for developers to obtain project financing without any allocation prior to commencing construction. Therefore, the proposal is to allocate up to 7,500 gallons per day (GPD) for projects in I-1 and I-2 that do not exceed 75,000 sf total within a permitted phase. In addition, to accommodate larger speculative development the proposal is to allocate up to 12,500 gpd for buildings of any size greater than 75,000 sf in I-2 zoning. Sewer allocations for tenant(s) that would result in amounts greater than approved would have to come back to Council for consideration. Council would continue to consider these projects at the quarterly allocation meeting. Please note, Council would continue to consider projects in I-1 as specified in the existing policy which is "at risk" until such time that a user is identified.

Recommendation: Motion to amend the sewer allocation policy for the development of speculative industrial projects less than 75,000 sf in I-1 and any size building in I-2 zoning as specified in the amended Sewer Allocation Policy.

- 13. Consider a Preliminary Application from Karen Braswell.** In accordance with City Code Chapter 62, Karen Braswell has submitted a preliminary application to receive sewer service outside the City limits. The property is located at 254 Litaker Lane and the applicant proposes to develop with a single family home. The lot is one acre and zoned county medium density residential (MDR). City water is not available to the parcel.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation.

- 14. Consider a Preliminary Application from Bobby Hatley.** In accordance with City Code Chapter 62, Bobby Hatley has submitted a preliminary application to receive sewer service outside the City limits. The property is located off of Kimberly Lane. The parcel is vacant, 1.5 acres, and zoned LDR. The applicant wants to build a single family home on the parcel. The applicant would be required to obtain a private sewer service easement. City water is not available to the parcel.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation.

- 15. Consider a Preliminary Application from Danny Hinson.** In accordance with City Code Chapter 62, Danny Hinson has submitted a preliminary application to receive water and sewer service outside the City limits. The properties are located at 33 and 37 Denise Court and the applicant proposes to develop with a single family homes. The parcels are between 1.2 and 1.4 acres and zoned county LDR and is currently developed with a single family home.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase including annexation.

16. Consider adopting the 2022 State and Federal Legislative Goals. During the January Planning Session, State and Federal legislative goals were presented to the Council for their consideration.

Recommendation: Motion to adopt the 2022 State and Federal Legislative Goals.

17. Consider appointing a voting delegate for the NCLM CityVision 2022 conference. (Work Session) CityVision 2022 will be held April 26-28 in Wilmington. Prior to the annual business meeting, an electronic voting process for board elections will be conducted. During CityVision, League members can attend the annual business meeting where the 2022-2023 electronic Board of Directors election results will be announced. Each member municipality is asked to designate one voting delegate who is eligible to cast a single vote for the 2022-2023 League Board of Directors in advance of the annual business meeting.

Recommendation: Motion to appoint a voting delegate for the NCLM 2022-2023 Board of Directors.

18. Consider making reappointments to the Concord United Committee. In April 2021, when the Committee members were first appointed, they were appointed to staggered terms with a group of members only being appointed to a one (1) year term which expires on April 30, 2022. Therefore, these members are eligible to be reappointed to their first full three (3) year term. Please see the attached list of members eligible for reappointment.

Recommendation: Motion to make reappointments to the Concord United Committee.

19. Discussion relating to the distribution of remaining American Rescue Plan (ARP) funds. At the March 22nd 2nd Work Session, the Council approved the allocation of ARP funds for the WeBuild Concord Lincoln Street Townhomes project. The consensus of the Council was to discuss further appropriations at the April 14th City Council meeting.

Recommendation: Continue discussion relating to the distribution of remaining ARP funds.

VII. Consent Agenda

A. Consider authorizing the Concord Police Department to apply for the 2022 Office of Community Oriented Policing Services (COPS) Law Enforcement Mental Health and Wellness Act (LEMHWA) Program grant from the US Department of Justice. If awarded, the LEMHWA Program funds would be used for the delivery of mental and emotional support services, development of an employee wellness program, enhanced team building, peer support, mentoring programs, wellness training and suicide prevention. Each award is for 24 months in duration for a maximum of \$175,000 per award and there is not a local match required.

Recommendation: Motion to authorize the Concord Police Department to apply for the 2022 Office of Community Oriented Policing Services (COPS) Law Enforcement Mental Health and Wellness Act (LEMHWA) Program grant from the US Department of Justice.

B. Consider authorizing Parks and Recreation staff to submit an application for a Kubota Hometown Proud Grant for up to \$100,000 for Caldwell Park. The approval for the application for the Kubota Hometown Proud grant program is for community revitalization. The Caldwell Park project meets three (3) of the primary grant requirements as follows: 1) cultivating a Community Garden, 2) the creation of a new playground area, and 3) beautifying a Community Park. For cultivation of a Community Garden, staff is considering developing a community garden within Caldwell Park in accordance with the adopted master plan and design of the park. For a new playground, this may be used as additional match to assist with the creation of an inclusive playground and assist with the City's awarded LWCF grant already designated in the budget. The third item of beautifying a Community Park, involves several components to the plan that are applicable here including the landscaping plan

or additional rain and pollinator gardens based on the adopted master plan. The application deadline is April 15, 2022. On July 13th, Kubota will announce five projects for the \$100,000 grant and then put out to the public an opportunity to vote on each project, which could lead to an additional \$100,000 plus entry into a sweepstakes to win Kubota Equipment. The winner of the sweepstakes will be announced on August 1, 2022.

Recommendation: Motion to approve Parks and Recreation to move forward with the application for a Kubota Hometown Proud Grant Application.

- C. Consider approving policies and procedures manual for the HOME-American Rescue Plan (HOME-ARP) allocation for the Cabarrus, Iredell, Rowan County HOME Consortium.** The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations. This funding was allocated by formula to jurisdictions that qualify for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 22, 2021, Concord was notified by the Department of Housing and Urban Development (HUD) the Cabarrus, Iredell, Rowan HOME Consortium was awarded \$4,772,338 of HOME-ARP funds. To fulfill HUD requirements of lead entity oversight, staff has crafted jurisdictional policies and procedures to guide The Cabarrus, Iredell, Rowan HOME Consortium. The HOME-ARP Policy Manual identifies allowable activities, eligible households to assist and details Concord oversight of Consortium members. All changes were guided by Concord's HUD representative in conjunction with multiple HUD trainings.

Recommendation: Motion to approve policies and procedures manual for the HOME-American Rescue Plan (HOME-ARP) allocation for the Cabarrus, Iredell, Rowan County HOME Consortium.

- D. Consider accepting an offer of infrastructure at The Haven at Rocky River Subdivision, PH 1 MP 4 and Kensley East Subdivision PH 1.** In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance: 2,557 LF of 8-inch water line, 524 LF of 2-inch water line, 8 valves, 7 fire hydrants, 1,252 LF of 8-inch sanitary sewer line and 19 manholes.

Recommendation: Motion to accept the offer of infrastructure acceptance in the following subdivisions and sites, The Haven at Rocky River Subdivision, PH 1 MP 4 and Kensley East Subdivision PH 1.

- E. Consider accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.** In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Hannah's Meadow and Spring Meadow Phase 3 Map 1. Various utility easements and public rights-of-ways are offered by the owners.

Recommendation: Motion to accept the offer of dedication on the following plat and easements: Hannah's Meadow and Spring Meadow Phase 3 Map 1.

- F. Consider accepting an Offer of Dedication of an access easement and approval of the maintenance agreement.** In accordance with the CDO Article 4, the following access easements and maintenance agreements are now ready for approval: Yoxbox, LLC, (PIN 5509-23-8573) 3231, 3301, & 3307 Perry Street. Access easements and SCM maintenance agreements are being offered by the owners.

Recommendation: Motion to approve the maintenance agreements and accept the offers of dedication on the following properties: Yoxbox, LLC.

- G. Consider adopting an American Rescue Plan Fund grant project budget amendment.** At the March 22, 2022 2nd Work Session, Council approved additional projects to be funded by American Rescue Plan funds. The attached grant project budget ordinance appropriates funding for the additional approved projects.

Recommendation: Motion to adopt an American Rescue Plan Fund grant project budget amendment.

- H. Consider approving the 2019 Emergency Safety and Security Grant from the US Department of Housing and Urban Development (HUD) and adopt a budget ordinance in the amount of \$97,676.** HUD has awarded the Housing Department the Emergency Safety and Security Grant for federal year 2019 in the amount of \$97,676 to install security cameras at all our Public Housing communities. These cameras will ensure the health and safety of our residents and improve their quality of life. We believe these cameras will have a significant impact on our Public Housing residents.
- Recommendation:** Motion to approve the 2019 Emergency Safety and Security Grant received by the Housing Department from HUD and adopt the budget ordinance in the amount of \$97,676.
- I. Consider adopting a Fire Project Fund project budget amendment and a General Fund operating budget amendment.** The fire station #10 project is coming in under budget. The savings from this project is being transferred back to the General Fund to cover the purchase of two vehicles in the fire department's FY22 budget.
- Recommendation:** Motion to adopt a Fire Project Fund project budget amendment and a General Fund operating budget amendment.
- J. Consider adopting an ordinance to amend the FY 2021/2022 Budget Ordinance for the General Fund.** The attached budget amendment appropriates contingency funds to cover the cost of an IT study.
- Recommendation:** Motion to adopt an ordinance to amend the FY 2021/2022 Budget Ordinance for the General Fund.
- K. Consider authorizing the City Manager to accept and execute Federal Aviation Administration Grant Offer for 2022 in the amount of \$ 3,748,306.62 for Airport Improvement Projects at Concord-Padgett Regional Airport and budget amendment.** The Aviation Department has received confirmation the grant amount this year will be \$3,748,306.62. FY 22 grant funds will include the following projects: North Apron Expansion construction and Runway Widening design and bid. The FAA is currently behind schedule in announcing Airport Improvement program grants. We anticipate FAA will require a short turnaround for acceptance and execution of said grant. In order to meet the deadline, we are requesting approval of the grant offer.
- Recommendation:** Motion to approve the City Manager to accept and execute the grant agreement .
- L. Consider authorizing the City Manager to accept and execute the Concessions Rent Relief Airport Rescue Grant Agreement and to adopt a budget ordinance appropriating the grant funds.** Concession Rent Relief Airport Rescue Grants were awarded to the commercial service airports for providing relief to in-terminal airport concessions from rent and minimum annual guarantees including relief to small concessions and large airport concessions. Concord-Padgett Regional Airport was awarded \$154,194 in January.
- Recommendation:** Motion to authorize the City Manager to accept and execute the Concessions Rent Relief Airport Rescue Grant Agreement and to adopt a budget ordinance appropriating the grant funds.
- M. Consider adopting ordinances to amend the General Capital Project Fund budget, the Stormwater Project Fund budget, the Water Project Fund budget, the Wastewater Project Fund budget, the Electric Project Fund budget, and the Transportation Project Fund budget.** Currently, there are funds for the Streetscape project in six different project funds. Staff recommends combining all of these into one fund to make administration of the project and coding of payments related to this project less cumbersome. The total budget for the project and the way in which it is funded is not changing. The attached project budget amendments remove the project from the various utility project funds and move all of the funding to the General Capital Project Fund.

Recommendation: Motion to adopt ordinances to amend the General Capital Project Fund budget, the Stormwater Project Fund budget, the Water Project Fund budget, the Wastewater Project Fund budget, the Electric Project Fund budget, and the Transportation Project Fund budget.

- N. Consider amending Article 3.2, Salary Increases, in the Personnel Policies and Procedures manual.** Staff recommends an update to clarify the process for implementing changes to the compensation structure as a result of a City-wide salary study.

Recommendation: Motion to amend Article, 3.2, Salary Increases, in the Personnel Policies and Procedures manual.

- O. Consider acceptance of the Tax Office reports for the month of February 2022.** The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of February 2022.

- P. Consider approval of Tax Releases/Refunds from the Tax Collection Office for the month of February 2022.** G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of February 2022.

- Q. Receive monthly report on status of investments as of February 28, 2022.** A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

VIII. Matters not on the agenda

- **Transportation Advisory Committee (TAC)**
- **Metropolitan Transit Commission (MTC)**
- **Centralina Regional Council**
- **Concord/Kannapolis Transit Commission**
- **Water Sewer Authority of Cabarrus County (WSACC)**
- **Public Art Advisory Committee**
- **Concord Family Enrichment Association**
- **Barber Scotia Community Task Force Committee**
- **Concord United Committee**

IX. General comments by Council of non-business nature

X. Closed Session (if needed)

XI. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.