

CONCORD CITY COUNCIL  
REGULAR MEETING  
JANUARY 14, 2021

A regular meeting of the City Council for the City of Concord, North Carolina, was held on January 14, 2020, at 6:00 p.m. with Mayor William C. Dusch presiding.

Due to COVID-19 and the 6 foot separation requirement, the meeting was conducted electronically via Zoom.

Council members were present as follows:

**Members Present:**

Mayor Pro-Tem W. Brian King  
Council Member Andy Langford  
Council Member Ella Mae P. Small  
Council Member JC McKenzie  
Council Member Terry L. Crawford  
Council Member Jennifer H. Parsley  
Council Member John A. Sweat, Jr.

**Others Present:**

City Manager, Lloyd Wm. Payne, Jr.  
City Attorney, Valerie Kolczynski  
City Clerk, Kim J. Deason  
Various Department Directors

\* \* \* \* \*

**Call to Order, Pledge of Allegiance, and Moment of Silent Prayer:**

The meeting was called to order by Mayor Dusch followed by the Pledge of Allegiance and a moment of silent prayer.

\* \* \* \* \*

Mayor Dusch stated an additional item has been requested for the agenda.

A motion was made by Council Member McKenzie and seconded by Council Member Crawford to add an additional item to the agenda (item will be #11)—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley and Sweat; Nay – none.

**Approval of Minutes:**

A motion was made by Council Member Small and seconded by Council Member McKenzie to approve the minutes for the meetings of December 8 and December 10, 2020—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

**Presentations:**

1. Mayor Dusch presented a retirement plaque to Pamela Roberts Parker recognizing her for over 25 years of loyal and dedicated service to the City of Concord Planning Department.

**Informational Items:**

1. Presentation from Allen Scott and Jeff Parker regarding the Cabarrus Amateur Radio Society.

Mr. Parker presented this information to the Mayor and Council during the December 8<sup>th</sup> Work Session.

**Persons Requesting to be Heard:**

Norman McCullough spoke in regards to the Coleman Mill renovation.

The following persons expressed their support of the City Council establishing a Concord United Committee:

Lasharee Rogers  
Chuck Collier  
Norman McCullough  
Todd Hobbie  
Rev. Donald Anthony  
Rush Otey  
Kayla Seigler  
Dr. Ashley Schoppe  
Mary Elizabeth Perez  
Marcus Singleton  
Bob Anderson  
Betty Stocks  
Keshia Sandidge  
Valerie Melton  
Carol Carkin  
DiOnna Edmond  
Wendy McConnell  
Rev. Leonard Jarvis  
Debbie Lewallen  
Quinton Locklear  
Yasmin Harris  
Omekia Murray  
Kirby Bullard  
Brittany Evans  
Carol Anderson  
Akhilesh Shivaramakrishnan  
S Franklin Russell, II  
Sheila Brock  
Darryl Brock  
Dorothy Garrett  
Jaymond Herron  
Mary Ann Johnson  
Gail Young  
Wendy Miller  
Scott Verner  
Sandra Torres  
Doshia James  
Nancy Foskey  
Donald Foskey  
Suzanne Dornsmith  
Deborah Smith  
Aimy Steele  
Mosco Benjamin-Bay  
Gloria Zavaleta  
Dr. Wayne Phillip  
Thomas Kusar

**Public Hearings:**

- 1. Conduct a public hearing and consider adopting the 2021 revision of the City of Concord Comprehensive Transportation Plan.**

The City of Concord Comprehensive Transportation Plan (CTP) is the City's long-range transportation document for local roadway improvements. The CTP Map shows existing and future alignments of thoroughfares and collector streets along with pedestrian, bicycle, greenway and transit facilities in the City while its associated Street Appendix shows schedules consisting of existing cross sections and rights-of-way, future cross sections, and future rights-of-way.

The CTP is a coordinated sub-set of the Cabarrus-Rowan MPO's Comprehensive Transportation Plan (CRMPO-CTP). The Cabarrus-Rowan MPO is the designated planning agency for all transportation projects in Cabarrus and Rowan counties and the CRMPO-CTP is a financially unconstrained view of the future roadway network in Cabarrus and Rowan counties. As planning documents from adjoining jurisdictions, the state, and the MPO change, roadway networks expand, development occurs, and land use changes, the current City of Concord CTP is evaluated annually by staff to reflect changes to street classifications and future roadway, pedestrian, bicycle and greenway alignments.

The 2021 revision includes the addition of public transit and rail, in accordance with the Transit Master Plan, as to encompass all modes of transportation impacting the roadway. Public comment is also essential in providing a complete and comprehensive CTP and this public hearing is an opportunity for developers and citizens to formally participate in the process. An up-to-date CTP is a tool that the public and City staff from multiple departments use in planning for infrastructure needs and requirements. The 2021 Revision of the CTP Map, upon adoption by City Council, will be recorded at the Cabarrus County Register of Deeds.

A motion was made by Council Member Sweat and seconded by Council Member Crawford to reconvene the public hearing—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley and Sweat; Nay – none.

There were no speakers signed up to speak in favor or in opposition to this request and no written comments were received. Therefore, a motion was made by Council Member Sweat and seconded by Council Member McKenzie to close the public hearing—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley and Sweat; Nay - none.

A motion was made by Council Member McKenzie and seconded by Council Member Crawford to adopt the 2021 revision of the City of Concord Comprehensive Transportation Plan—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley and Sweat; Nay - none.

### **Presentations of Petitions and Requests**

**1. Consider adopting a resolution to sell 98 Chestnut Drive, SW to homebuyer, Desmond N. Miller, for \$149,500.**

In Fiscal Year 2018/2019, Council took the initiative to allocate funds for the creation of affordable housing throughout the City as a first step to address the growing housing need. Through this effort, three houses have been constructed, another nearing completion and grading is complete for more. To ensure the viability and attractiveness of the homes as well as the neighborhoods, covenants and an affordability clause have been attached to all City built properties via a deed restriction. In June of 2020, Council approved the construction of 98 Chestnut Drive, SW. The listed purchase price was \$149,500 and the City received the full asking price.

A motion was made by Council Member Sweat and seconded by Council Member Small to adopt the following resolution to sell 98 Chestnut Drive SW to homebuyer, Desmond N. Miller, for \$149,500—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

### **RESOLUTION AUTHORIZING CONSIDERATION of NEGOTIATED OFFER**

WHEREAS, the City Council of Concord, North Carolina, pursuant to North Carolina General Statute 157-4.1, resolved to exercise the powers of a Housing Authority by resolution passed on December 15, 1977 and effective March 15, 1978; and

WHEREAS, North Carolina General Statute §157-9 permits the City, acting as a Housing Authority to sell real property; and

WHEREAS, the City acquired 98 Chestnut Drive, SW by North Carolina General Warranty Deed as recorded on November 27, 2007 in Deed Book 07929, Page 0001 of the Cabarrus County Registry for the purpose of community redevelopment; and

WHEREAS, 98 Chestnut Drive SW ("Property") is further described as follows:

Lying and being in the Ward Number Four (4), Township Number Twelve (12) of the City of Concord, Cabarrus County, North Carolina being located on the North side of Chestnut Street, all of Lot Number One (1) as shown on the plat titled, "Minor Subdivision Plat, The Property of the City of Concord" dated 04/09/2020 by the City of Concord Engineering Department; and

WHEREAS, the City caused a home to be built on the Property using General funds; and

WHEREAS, on December 15, 2020 the City received an Offer to Purchase the improved Property from Desmond N. Miller ("Buyer") for \$ 149,500.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONCORD, THAT:

1. The City Council intends to accept the offer to Purchase the improved Property from Desmond N. Miller ("Buyer") for \$ 149,500.00.
2. The Offeror has submitted one thousand dollars and no cents (\$1,000.00) as a deposit held by the City Clerk; and
3. The final sale shall include the following terms:
  - a. The City will convey 98 Chestnut Drive SW to the Buyer by North Carolina Warranty Deed.
  - b. The City will convey the property subject to any and all existing public utility easements, restrictions, rights-of-way, protective covenants, zoning laws, conditions, and any ordinance of record.
  - c. The closing shall take place on or before February 3, 2021.

4. The City Attorney is directed to take all necessary steps to complete the sale. The City Manager is authorized to execute the necessary instruments to effectuate the sale of 98 Chestnut Drive SW in accordance with this resolution.

Adopted this 14th day of January, 2021.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim J. Deason, City Clerk

**2. Consider naming an un-named private street to Hinson Park Ln NW in the Hinson Mobile Home Park off of Concord Pkwy N (US Hwy 29 N).**

According to the Code of Ordinances, the City Council may assign official street names to public and private streets. The entrance for the private street that serves the Hinson Mobile Home Park has been realigned due to the US Hwy 29 Superstreet Improvement Project at US Hwy 29 and Poplar Tent Rd. The Planning and Neighborhood Development Department, which is charged with managing the E-911 addressing system for the City, believes that it is necessary to name the street segment that serves the mobile home park since a new "T" intersection has been created, and agrees with the Hinson family's suggestion to rename.

Staff is proposing to leave the Terminal Ct name to the street that connects to Concord Pkwy N and name the section that enters into the mobile home park (at the intersection)

to Hinson Park Ln NW (see attached map). The Hinson family suggested the name, Hinson Park Ln NW. Following a review of street names in Cabarrus County, the Cabarrus County Planning Department found one name in the county that is similar (Hinson St in Kannapolis), but the County does not believe the proposed name will cause any conflict.

The Planning and Neighborhood Development Department would administratively assign new address numbers to the 20 mobile homes and each mobile home would be required to post their new address number. The owner of the mobile home park has agreed to coordinate posting the address numbers and informing the residents of their new address. There are two street blades that would need to be installed to reflect the new name. The City's Sign Shop would carry out this job task. The mobile home park owner would pay the City for the street blades. The cost would be \$75 for each of the two needed street blades, for a total of \$150. The City would cover the remainder of the cost and installation for the street marker assembly.

A motion was made by Mayor Pro-Tem King and seconded by Council Member Crawford to approve the naming of an un-named private street to Hinson Park Ln NW which serves the Hinson Mobile Home Park—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

**3. Consider awarding a grant in the amount of \$300,000 from the City's Affordable Housing Revolving Fund to CFEA and to adopt a budget amendment.**

The Concord Family Enrichment Association, as formed by City Council, has reached a point where funds are needed to help accomplish the long-term goals of both the City and CFEA related to affordable housing. The CFEA Board of Directors is requesting a \$300,000 grant from the City to enable us to advertise, recruit, and hire an executive director for the organization. This position will be responsible for administering, managing, maintaining, planning and directing CFEA programs and activities as well as seeking out and applying for a variety of funding opportunities (grants, donations, etc.). Grant funds can also be used to acquire properties, build/renovate/maintain properties, provide required matches for non-governmental grants, and pay for other administrative and operational expenses related to the activities of the non-profit.

A motion was made by Council Member Small and seconded by Mayor Pro-Tem King to award a grant in the amount of \$300,000 from the City's Affordable Housing Revolving Fund to CFEA and to adopt the following budget amendment—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

ORD.# 21-01

**CAPITAL PROJECT ORDINANCE AMENDMENT  
Revolving Fund Projects**

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted/amended:

SECTION 1. The project authorized is Affordable Housing.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the projects within the terms of the plans and specifications for the projects.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the completion of the projects:

Revenues

<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>

SECTION 4. The following amounts are appropriated for the project:  
Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
3700-581108;				
3700-5811082				
3700-5558000	Future Projects	\$562,832	\$375,832	(\$187,000)
3700-5558000				
3700-5475100	Buildings	\$113,000	\$0	(\$113,000)
3700-5475100	Concord Family Enrichment Assoc	\$0	\$300,000	\$300,000
	<b>Total</b>			<b>\$0</b>

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the project agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adoption, copies of this capital projects ordinance shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy, and shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 14th day January, 2021.

CITY COUNCIL  
 CITY OF CONCORD  
 NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim J. Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**4. Consider authorizing the City Manager to negotiate and execute a contract with Talbert Bright and Ellington (TBE) to provide professional engineering services for the general aviation terminal parking lot rehabilitation at Concord-Padgett Regional Airport.**

The current general aviation parking lot has not been repaved since the airport opened in 1994 and is showing significant deterioration. In addition, the airport directional signage is not current since the name change. This project will mil 2 inches of existing pavement and place back 2 inches over the parking lot pavements located in front existing general aviation terminal building. As part of this project wayfinding signage for the airport from Derita Road to the commercial service and general aviation terminals will be included. These improvements will be funded through NCDOT Division of Aviation Commercial Airport Service Grants.

A motion was made by Council Member Sweat and seconded by Council Member McKenzie to authorize the City Manager to negotiate and execute a contract with

Talbert Bright and Ellington (TBE) for the design and bidding services for the general aviation parking improvements contract, not to exceed \$137,259—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

**5. Consider the approval of exercising the 5-year renewal option available on the current Rider Transit Service Provider contract.**

Rider Transit is in the final year of the current contract with Transdev. There is a 5-year option available on the contract. Rider Transit staff conducted an Independent Cost Estimate (ICE) to determine if the option on the contract should be exercised, or if the contract should go back out for bid. Staff research showed that Rider Transit's current hourly rates for service for Fixed Route (\$65.07/hr) and Paratransit (\$75.93/hr) fell within the ICE range for similar systems and contract arrangements. This information, coupled with an aging fleet, led staff to recommend to the Concord Kannapolis Transit Commission to exercise the 5-year option available on our current contract at their 12/9/20 meeting, which was approved unanimously.

A motion was made by Council Member Parsley and seconded by Council Member Sweat to exercise the 5-year renewal option on the current Rider Transit Service Provider contract—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

**6. Consider accepting a Preliminary Application from Henry Mims.**

In accordance with City Code Chapter 62, Henry Mims has submitted a preliminary application for water service outside the City limits. The property is located at 8618 Arbor Oaks Circle. The property is currently zoned AO and the applicant has plans to develop with a single family home. There is not sanitary sewer service available to this property.

A motion was made by Council Member McKenzie and seconded by Mayor Pro-Tem King to accept the preliminary application and have the owner proceed to the final application phase excluding annexation—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

**7. Consider authorizing the City Manager to negotiate and execute a contract amendment for professional services with Woolpert, North Carolina, PLLC, to provide surveying and wetland delineation work for the Northwest park property located at 1252 Cox Mill Road.**

The property at 1252 Cox Mill Road in Concord, which totals approximately 28.6 acres and is adjacent to Cox Mill Elementary School, was purchased by the City in 2020 to serve as the site of Concord's first Northwest park. In July 2020, Council approved the contract with Woolpert, North Carolina, PLLC to complete the Master Plan and conceptual design for the Northwest Park.

The amendment of \$92,660 will include significant survey work, including boundary surveying, topographic surveys, tree surveys, and a wetland delineation and analysis identified as optional services in original contract. This work is critical to continue the design process once the Master Plan has been adopted, and will accelerate the design and development of the park by preparing to move to Construction Documents soon after the Master Plan has been adopted and survey work has been completed.

A motion was made by Council Member Crawford and seconded by Council Member McKenzie to authorize the City Manager to negotiate and execute a contract amendment with Woolpert, North Carolina, PLLC, in the amount not to exceed \$92,660 for boundary, topographic, tree, and wetland surveying for the Northwest park—the roll call vote: Aye – Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay - none.

**8. Consider adopting a Capital Project ordinance amendment for the Generator Relocation Project.**

City Council approved the generator relocation project, which included a new generator, construction and engineering services, in the amount of \$800,000 at the October 10, 2019 City Council meeting. This project work is needed due to the Lansing Melbourne redevelopment of 30 Market St., which will require relocating the generator to a new site.

Southeastern Consulting Engineers supplied a cost estimate for this project in August of 2019. Negotiations between the City and LMG for the purchase of 30 Market St., and other properties, concluded with a closing in December 2020. The new generator was purchased October 7, 2020 and is due to arrive in late March or early April 2021. Sealed proposals were received from three contractors for the installation of the new generator on December 17, 2020. Material and labor costs have increased since the 2019 quote. An additional \$109,000 is needed to complete this project. In addition to the increase in material and labor costs, \$25,000 for the rental of two trailer mounted generators critical to the operation of City Hall and the Police Department should the 15-year-old generator fail and a 5% contingency are included.

A motion was made by Mayor Pro-Tem King and seconded by Council Member McKenzie to adopt the following Capital Project ordinance amendment for the Generator Relocation Project.

ORD.# 21-02

**CAPITAL PROJECT ORDINANCE  
FIRST CONCORD**

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby authorized/amended:

SECTION 1. The project authorized/amended is First Concord – 2014 LOBS – Market Street Lot Redevelopment and Generator Relocation.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation/amendment of the projects.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the project:

		<u>Revenues</u>		
<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
<b>Total</b>				

SECTION 4. The following amounts are appropriated for the project:

		<u>Expenses/Expenditures</u>		
<u>Account</u>	<u>Title</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>(Decrease) Increase</u>
6990-5811276	Generator Relocation			
6990-5811276		800,000	909,000	109,000
6990-5811249	Market St. Lot			
6990-5811249	Redevelopment	1,358,176	1,249,176	(109,000)
<b>Total</b>				<b>0</b>

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.



SECTION 6. Within five (5) days after adopted, copies of this project amendment shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 14th day of January, 2021.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**9. Consider appointing a voting delegate to cast the City of Concord's vote on the proposed Municipal Advocacy Goals.**

NCLM staff received over 450 ideas from 165 individuals representing 114 municipalities. The Legislative Policy Committee has compiled and refined the submitted goals, the NCLM Board of Directors has reviewed, approved and has submitted 17 proposed advocacy goals for consideration. A voting delegate from each municipality must be appointed to review and vote on the proposed goals by January 14, 2021.

Action was taken on this item during the January 12<sup>th</sup> City Council Work Session.

**10. Receive a presentation on the creation of the City of Concord United Committee.**

Council Member Langford presented information regarding the creation of the City of Concord United Committee.

Action was taken on this item during the January 12<sup>th</sup> City Council Work Session.

**Additional Item:**

**11. Consider approving a preliminary application from Billy Ray Hatley.**

In accordance with City Code Chapter 62, Billy Ray Hatley has submitted a preliminary application for water service outside the City limits due to a failing well on his property. There is not sanitary sewer service available to this property.

A motion was made by Council member Crawford and seconded by Council Member Sweat to accept the preliminary application

**Consent Agenda:**

The consent agenda items were presented for the Council's consideration.

A motion was made by Council Member Parsley and seconded by Council Member Langford to approve the following consent agenda items—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

**CONSENT AGENDA ITEM A**

The maintenance agreement was approved and the offer of dedications was accepted on the following property: C4 CStore Holdings II, LLC.

**CONSENT AGENDA ITEM B**

The offer of dedication was accepted on the following plat and easement: Park View Estates, Phase 3 Maps 3 and 4.

**CONSENT AGENDA ITEM C**

The offers of infrastructure were accepted in the following subdivisions and sites: Ellenwood Park Subdivision, Park View Estates Subdivision Phase 3 Map 2, Haven at Rocky River Subdivision Phase 1 Map 1 and 2, Hunton Forest Subdivision Phase 2-3 Map 7, Woodbridge Subdivision Phase 1 Map 1 and Map 2, Allen Mills Phase 1 Map 1, 2, 3, and 4, and The Boys and Girls Club of Cabarrus County.

**CONSENT AGENDA ITEM D**

The Parks and Recreation Department was authorized to apply for a Park and Recreation Trust Fund (PARTF) Grant for construction of identified amenities at Marvin Caldwell Park.

**CONSENT AGENDA ITEM E**

The Police Department was authorized to apply for grant funding from the NC Governor's Highway Safety Administration.

**CONSENT AGENDA ITEM F**

The following budget amendment was adopted to transfer affordable housing funds available in the General Fund to the affordable housing revolving projects fund.

ORD.# 21-03

AN ORDINANCE TO AMEND FY 2020-2021 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 11<sup>th</sup> day of June, 2020, adopt a City budget for the fiscal year beginning July 1, 2020 and ending on June 30, 2021, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		
		Current Budget	Amended Budget	(Decrease) Increase
100-4370000	Fund Appropriated	Balance \$7,935,561	\$8,230,703	\$295,142
<b>Total</b>				<b><u>\$295,142</u></b>

**Expenses/Expenditures**

# 165

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
4910-5987000	Transfer to Project Fund	\$0	\$295,142	\$295,142
<b>Total</b>				<b>\$295,142</b>

Reason: To move reserved funds for Affordable Housing from the General Fund to the new Affordable Housing project fund.

Adopted this 14th day of January, 2021.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

ORD.# 21-

04

## CAPITAL PROJECT ORDINANCE AMENDMENT Revolving Fund Projects

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby adopted/amended:

SECTION 1. The projects authorized are 172 & 174 Corban Avenue SE.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the projects within the terms of the plans and specifications for the projects.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the completion of the projects:

### Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
370-4501100				
370-4501100	Transfer from General Fund	\$1,351,664	\$1,646,806	\$295,142
				<b>\$295,142</b>

SECTION 4. The following amounts are appropriated for the project:

### Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
3700-5475000				
3700-5475000	Affordable Housing	\$675,832	\$970,974	\$295,142
				<b>\$295,142</b>

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the project agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget

and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adoption, copies of this capital projects ordinance shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy, and shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 14th day January, 2021.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM G**

The Family Self Sufficiency Grant (FSS) from HUD was accepted and the following budget ordinance was adopted.

ORD.# 21-05

**GRANT PROJECT ORDINANCE  
2020 FAMILY SELF SUFFICIENCY PROGRAM GRANT**

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby ordained:

SECTION 1. The project authorized is the Family Self Sufficiency Program grant, which is a program to provide supportive services to Public Housing and Housing Choice Voucher Family Self-Sufficiency participants in an effort to achieve economic self-sufficiency.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation of the project within terms of a grant agreement with the U.S. Department of Housing and Urban Development.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the project:

	<u>Current</u>	<u>Amended</u>	<u>Increase</u>
2020 FSS Grant Revenue 697-4703405 697-4703405	\$0	\$51,491	\$51,491
<b>Total Revenue</b>			<b>\$51,491</b>

SECTION 4. The following amounts are appropriated for the project:

		<u>Current</u>	<u>Amended</u>	<u>Increase</u>
FICA	9107-5181000	\$0	\$2,672	\$2,672
	9107-5181000			
Retirement-General	9107-5182000	\$0	\$2,533	\$2,533
	9107-5182000			

Group Insurance	9107-5183000	\$0	\$9,706	\$9,706
	9107-5183000			
401K Contribution	9107-5187000	\$0	\$1,223	\$1,223
	9107-5187000			
Administrative Salaries	9107-5411000	\$0	\$35,057	\$35,057
	9107-5411000			
Sundries-Telephone	9107-5419050	\$0	\$300	\$300
	9107-5419050			
Total Expenditures				\$51,491

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the grant agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adopted, copies of this grant project amendment shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 14<sup>th</sup> day of January 2021.

CITY COUNCIL  
CITY OF CONCORD  
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

**CONSENT AGENDA ITEM H**

Delinquent utility accounts deemed to be uncollectible in the amount of \$524,001.83 was approved to be transferred to collection losses.

**CONSENT AGENDA ITEM I**

An amendment to Article 8.4 of the Grievance Policy to clarify the City's grievance procedures as it relates to Step IV was approved.

**CONSENT AGENDA ITEM J**

The City's semiannual debt status report as of December 31, 2020 was accepted.

**CONSENT AGENDA ITEM K**

The monthly report of investments as of November 30, 2020 was accepted.

**CONSENT AGENDA ITEM L**

The Tax Office collection reports for the month of November 2020 were accepted.

**CONSENT AGENDA ITEM M**

The Tax releases/refunds for the month of November 2020 were approved.

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Matters not on the agenda – Committee updates

- TAC – no update
- MTC – no update
- Centralina Regional Council – no update
- Concord/Kannapolis Transit Commission – update provided
- WSACC – update provided
- Public Art Advisory Committee – no update
- Concord Family Enrichment Association – update provided
- PTT Committee – update provided
- Barber Scotia Community Task Force Committee – update provided

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There being no further business to be discussed, a motion was made by Council Member McKenzie and seconded by Council Member Small to adjourn—the roll call vote: Aye: Langford, King, Small, McKenzie, Crawford, Parsley, and Sweat; Nay: none.

  
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William C. Dusch, Mayor

  
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Kim J. Deason, City Clerk