



City Council Agenda

Thursday, September 14, 2023
6:00 PM

3rd floor Council Chambers at City Hall

Cell phones are to be turned off or placed on vibrate during the meeting. Please exit the Council Chambers before using your cell phone.

The agenda is prepared and distributed on Friday preceding the meeting to Council and news media. A work session is then held on the Tuesday preceding the regular meeting at 4:00 pm.

I. Call to Order

II. Pledge of Allegiance and Moment of Silent Prayer

III. Approval of Minutes

July 25, August 8, and August 10, 2023. **APPROVED**

IV. Presentations

1. Presentation of a retirement plaque recognizing Captain Duane Shinn for 29 years of service with the City of Concord. Captain Duane Shinn has served the Concord Fire Department and the citizens of Concord for 29 years. Captain Shinn served on Ladder 3 and Rescue 3 for most of his career. For the last 6 years, he has served as the C Shift Safety Training Officer and the Department Lead SCBA (airpack) maintenance technician and coordinator. He also served 4 years as the Department EMS Coordinator and has participated in selecting and specifying fire trucks for nearly 20 years as a member of the Department Apparatus Committee. Duane is known and respected by many of his peers due to his calm under pressure as well as his knowledge, experience, and desire to share that with others. His experience and contributions will be missed.

2. Presentation of a retirement plaque recognizing Carson Carroll for over 16 years of service with the City of Concord Purchasing Department.

3. Presentation of a Proclamation recognizing September 15 - October 15, 2023 as National Hispanic Heritage Month.

4. Presentation of a Proclamation recognizing Saturday, September 30, 2023, as Concord International Festival Day.

5. Presentation of a Proclamation recognizing October 1-7, 2023 as Public Power Week.

6. Presentation of the Award for Outstanding Achievement in Popular Financial Reporting and Triple Crown Award from the Government Finance Officers Association of the United States and Canada. The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the City with the Award for Outstanding Achievement in Popular Financial Reporting for the City's FY2022 Popular Annual Financial Report (PAFR). This is the third year that the City has received this award. Receiving this award is a reflection of the hard work of the budget staff and their dedication to providing transparent financial reporting. With this award, the City is a Triple Crown winner for the third year in a row, meaning the City received the Achievement Awards for our Annual Comprehensive Financial Report, Annual Operating Budget Document, and PAFR.

7. Recognition of the City of Concord Finance Department for receiving the Certificate of Achievement for Excellence in Financial Reporting for period ending June 30, 2022. The City of Concord has participated in the Government Finance Officer's Association of the United States and Canada (GFOA) award program for many years and again has been successful in meeting the requirements for the Certificate of Achievement for Excellence in Financial Reporting for the period ending June 30, 2022. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant

accomplishment by a government and its management. The City has received this award for 34 consecutive years.

V. Unfinished Business

VI. New Business

A. Informational Items

B. Departmental Reports

Downtown Streetscape update

C. Recognition of Persons Requesting to be Heard

D. Public Hearings

1. Conduct a public hearing to consider adopting an ordinance amending the Concord Development Ordinance (CDO) Article 12 “Sign Standards” subsection 12.4.5 “Projecting Signs” and subsection 12.4.7.B “Window Signs” to address flexibility for projection and window signage in Center City.

The text amendment aims to address the feedback staff has received from business owners within the Center City zoning district regarding signage. While some of these proposed changes are applicable in the CC district, some are also applicable in other zoning districts. At their August 15, 2023 meeting, the Planning and Zoning Commission recommended the amendment to Council unanimously. An executive summary, which explains all of the changes in detail, is attached.

Recommendation: Consider adopting an ordinance amending Concord Development Ordinance (CDO) Article 12 “Sign Standards” subsection 12.4.5 “Projecting Signs” and subsection 12.4.7.B “Window Signs” to address flexibility for projection and window signage in Center City. **APPROVED**

E. Presentations of Petitions and Requests

1. Consider appointing an Alternate Commission Member for the Electricities Non-Power Agencies Board of Commissioners. (Work Session)

The former Deputy Electric Systems Director previously served in this capacity prior to his retirement. Therefore, staff is recommending the Deputy Services Director, Andrea Cline, be appointed to fill this position. If approved, staff is also requesting the Oath of Office be administered by Mayor Dusch at the Work Session.

Recommendation: Motion to appoint Deputy Electric Systems Director, Andrea Cline, as the Alternate Commission Member for the Electricities Non- Power Agencies Board of Commissioners and to have Mayor Dusch administer the Oath of Office. **APPROVED**

2. Results of the virtual public hearing and request for Citizen input on New Federal Energy Standards

A virtual public hearing was held from July 9th to August 4th to receive comments regarding Demand-Response (DR) Standards and Electric Vehicle (EV) Charging Standards as part of new requirements contained in the Federal Infrastructure Investment and Jobs Act of 2021, which amended Title I of the Public Utility Regulatory Policies Act (PURPA) . The amendment to PURPA requires City of Concord Electric Systems to seek public input and hold a public hearing on DR and EV standards before November 15, 2023. The public hearing notice was advertised in The Independent Tribune July 9th, 12th, and 16th with a link provided on the City’s website. Staff did not receive any responses from the virtual public hearing.

As amended, PURPA Section 111(d)(20) directs state regulatory commissions and non-regulated electric utilities, like the City of Concord’s Electric Department, consider for adoption a very broad regulatory policy to promote demand response. The pertinent portion of the regulatory standard is excerpted verbatim below:

“(20) Demand Response Practices-

(A) In general.—Each electric utility shall promote the use of demand-response and demand flexibility practices by commercial, residential, and industrial consumers to reduce electricity consumption during periods of unusually high demand.

(B) Rate Recovery.

(ii) Nonregulated electric utilities.—A nonregulated electric utility may establish rate mechanisms for the timely recovery of the costs of promoting demand-response and demand flexibility practices in accordance with subparagraph (A).”

As amended, PURPA Section 111(d)(21) directs non- regulated electric utilities, like the City of Concord’s Electric Department, to consider for adoption a broad, four-part regulatory policy to promote electric vehicle charging programs in their retail service territories:

“(21) Electric Vehicle Charging Programs.—Each state shall consider measures to promote greater electrification of the transportation sector, including the establishment of rates that-

- Promote affordable and equitable vehicle charging options for residential, commercial, and public electric vehicle charging infrastructure;
- Improve the customer experience associated with electric vehicle charging, including by reducing charging times for light-, medium-, and heavy-duty vehicles;
- Accelerate third -party investment in electric vehicle charging for light-, medium-, and heavy-duty vehicles; and
- Appropriately recover the marginal costs of delivering electricity to electric vehicles and electric vehicle infrastructure.”

Staff recommends its final determinations on the implementation of the Demand-Response Practices standards and the Electric Vehicle Charging Program standards as follows:

- Demand-Response Practices: the City has already adopted programs that promote demand-response and demand flexibility practices by commercial, residential, and industrial customers to reduce electricity consumption during periods of unusually high demand. As the technology is available through advanced metering infrastructure (AMI), the City will consider additional programs that will promote demand-response and demand flexibility practices.
- Electric Vehicle Charging Programs: the City owns and operates five publicly available electric vehicle charging station locations. The City will continue to consider measures to promote greater electrification of the transportation sector as circumstances change and opportunities arise. As the technology is available through advanced metering infrastructure (AMI), the City will consider additional programs that will promote electric vehicle charging programs.

Recommendation: Motion to adopt a Resolution adopting the Regulatory Standards added to the PURPA by the Infrastructure Investment Act and Jobs Act of 2021. **APPROVED**

3. Consider approving clarification of terms for HOME agreement between STC Coleman Mill, LLC and Concord related to the rehabilitation of Coleman Mill.

In April of this year, Council approved to increase the HOME allocation for the rehabilitation of Coleman Mill to \$770,000. After discussions with the developer, clarification is needed to complete the HOME agreement. First, the agreement will be between the City and STC Coleman, LLC, not Strategic TC

Properties as approved by Council in April. This change is at the request of the attorney as STC Coleman, LLC will be the owner of the property.

Second, part of the requirements for the National Parks Service required the number of units to be reduced from 152 to 150. North Carolina Housing Finance Agency just approved this change for the Tax Credit portion at the end of August. This change will not impact the seven (7) floating HOME designated units within the complex.

Lastly, the term of the HOME repayment will need to extend to 20 years as the Tax Credit terms require that no repayment be made within three (3) years post -construction. There will be the same 2% simple interest, but repayment will not begin until year three (3) after the project is complete. The balloon repayment will be made at the end of year 20. This will result in the need to also extend the affordability period to match the same 20 years as the repayment.

These changes will have no impact on Concord's HOME funds earmarked for this project. The current time frame is to close the purchase of the property and the bond is in September. Construction would begin within a few weeks of closing. HOME funds would be requested in late 2023 and 2024.

Recommendation: Motion to approve clarification of terms for HOME agreement between STC Coleman Mills, LLC and Concord related to the rehabilitation of Coleman Mills. **APPROVED**

4. Consider approving construction of an aircraft viewing area for an Eagle Scout project at Fire Station 9.

This request is from John Morrison with Troop 3 from First Presbyterian Church who is working on his Boy Scout Eagle Project. Mr. Morrison would like to construct approximately a 10' x 18' area with picnic tables on the property of Fire Station 9. This area could be a location for aviation enthusiast who would like to view planes at the airport. This also could be an area that users of the community room could sit outside and enjoy the outdoors. Fire department staff have spoken with the Aviation and Building and Grounds departments and have no concerns with the project.

Recommendation: Motion to approve the proposed Eagle Scout project at Fire Station 9 as proposed by John Morrison. **APPROVED**

5. Consider allocating \$1,600,000 from the Affordable Housing Revolving Fund to WeBuild Concord to expand the Naturally Occurring Affordable Housing (NOAH) and community revitalization efforts and approve the attached budget amendment.

As cited in WeBuild's recent newsletter, efforts have begun to purchase, rehab, or repurpose properties to provide affordable housing rapidly to people in danger of homelessness (Newsletter Link: <https://conta.cc/3L21SWa>) All of the participants in NOAH's efforts have household incomes below 50% of the AMI. With infrastructure and sewer at a premium, revitalization of the neighborhoods can be completed without slowing down on housing production.

These efforts are in addition to the nine (9) new single-family builds on properties purchased from the City. Multi-family projects like the Lincoln Street Townhome Project (construction will begin after Labor Day) and the Kerr Street Church Project (proposals will be accepted at the end of September) are scheduled.

Attached is a description of how the funds will be utilized. If approved, 100% of this allocation will be utilized for construction and rehab-related expenses. Also attached is the necessary budget amendment to appropriate these funds to WeBuild from the future projects account.

Recommendation: Motion to allocate \$1,600,000 from the Affordable Housing Revolving Fund to WeBuild Concord to expand the Naturally Occurring Affordable Housing (NOAH) and community revitalization efforts and approve the attached budget amendment. **APPROVED**

6. Consider approving the Concord Co-Sponsorship application for the Atrium Health and the Flywheel Foundations' Converge South event to be held October 5-6, 2023.

The applicant is seeking in-kind services consisting of the following: Overnight Police patrol of their tent area on October 4, 2023 from 5pm-7am; Onsite Police Officer for the entire event site on October 5, 2023 from 7am-7pm; Overnight Police patrol of their tent area on October 5, 2023 from 7pm-7am; Onsite Police Officer for the entire event site on October 6, 2023 from 7am-5pm; and Cardboard waste boxes and removal by Solid Waste.

Recommendation: Motion to approve the Concord Co-Sponsorship application for the Atrium Health and the Flywheel Foundations' Converge South. **APPROVED**

7. Consider approving amending, extending and restating a nonexclusive franchise for operation of the CMS Landfill to BFI Waste Systems of North America, Inc.

After several discussions with Republic Services over the last two (2) years concerning the life cycle of landfill, representatives from BFI have asked that several minor changes be made to the ordinance as the landfill space and timeline projected is diminishing. They are seeking to amend the terms of the life cycle of the landfill and extend the duration of the Franchise.

Recommendation: Motion to approve amending, restating and extending a nonexclusive franchise for operation of the CMS Landfill to BFI Waste Systems of North America, Inc. **APPROVED**

8. Consider authorizing the City Manager to negotiate and execute a contract with Vortex Aquatic Structures International USA for equipment purchase, stamped drawings and associated equipment for the splash pad at Caldwell Park in the amount of \$272,550.15.

City Council adopted the Master Plan for the renovation and redevelopment of the 24-acre Caldwell Park in June of 2020 and approved the design contract with Alfred Benesch & Company in March 2022. Construction drawings for the overall park project are being finalized, and staff requests authorization for the purchase of the splash pad equipment and the associated precise design plans prior to the bidding the park construction services.

The splash pad has been specifically designed for Caldwell Park, featuring accessible and interactive features including an award-winning Twin Splash iconic bucket feature. There are play area zones designed for teen and toddler age groups, with a family zone for all ages. The toddler zone includes an innovative water journey feature and a cascade table designed for sensory and motor skill development critical for that age group. The splash pad is 4,244 square feet, which can accommodate 170 children and adults comfortably at one time with extensive play value.

Vortex Aquatic Structures International USA is a national designer and vendor for aquatic recreational equipment; upon Council's authorization, the company will provide the splash pad features and plans for permitting. Vortex is part of the NPPGov national procurement cooperative and is thus eligible to be selected for sole -source procurement, providing a discounted price from list cost. Once approved, the design plans will be incorporated into the construction documents currently being prepared by the Alfred Benesch Company for the overall park design. Installation of the splash pad will be provided by the park's general contractor.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract with Vortex Aquatic Structures International USA in the amount of \$272,550.15 for equipment purchase, stamped drawings and associated equipment for the splash pad at Caldwell Park. **APPROVED**

9. Consider authorizing the City Manager to negotiate and execute a contract addendum #3 with Talbert Bright & Ellington, Inc (TBE) to provide professional engineering services for modification of the existing pump discharge piping to add new isolation valves, check valves, flow switches and to design an eyewash/hand-wash station.

At the request of the Engineering Team, it was highly recommended to add some additional isolation valves and check valves to our existing fuel farm while designing the additional fuel tank. Since the Jet A tanks are all interconnected these improvement will provide additional safety measures. The funding for the addendum #3 will be from NCDOT-Aviation Improvement Program Grant.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract addendum with TBE in the amount of \$15,997 for the additional modifications to the fuel farm. **APPROVED**

10. Consider authorizing the City Manager to negotiate and execute a contract addendum with Talbert Bright & Ellington, Inc. (TBE) to provide special services for the preparation of documented categorical exclusion (CATX) for the North Apron Access Road and Sediment Trap Sand Filter.

TBE was approved last year to provide professional services for the design and bidding of the North Apron Access Road. In June of this year, FAA issued guidance to all Airport District Offices, pertaining to FAA Section 163. Section 163 cover Land Use and Zoning along with change in use/Non- Aeronautical Land Use Requirements. The Federal Aviation Administration, Memphis ADO has determined a CATX is required for both the North Apron Access Road and Sediment Trap Sand Filter, based on Section 163. The funds for the addendum will be taken from NC-DOT Aviation Airport Improvement Program grants.

Recommendation: Motion to authorize the City Manager to negotiate and execute a contract addendum with TBE in the amount of \$9,998 for special services to conduct a CATX for the North Apron Access Road and Sediment Trap Sand Filter. **APPROVED**

11. Consider authorizing the City Manager to negotiate and execute a Non-Federal Reimbursable agreement with Department of Transportation, Federal Aviation Administration (FAA) for the widen of Runway 2/20 to accommodate the modification of the Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR)

FAA has determined that Runway 2/20 needs to expand from 100' width to 150' width. As result of this determination, the MALSR has to be expanded from 13 lights to 18 lights to meet design standard for the wider runway. The airport will need to include in the project new foundations, light cans, in- pavement lights for expanded threshold bar. The airport will be responsible for the installation of a new duct system and cabling for the in-pavement lights. FAA Tech Ops will be responsible for the design and oversight for this modification. Design work on these improvements will not start until sometime in FY24. The estimated cost for design and oversight is \$141,737.37. FAA Memphis ADO has indicated that these cost are eligible as part of the construction project and can reimbursed as part of the construction cost. Construction for the widening of the runway is tentatively scheduled for Spring of 2025.

Recommendation: Motion to authorize the City Manager to negotiate and execute the Non-Federal Reimbursable agreement with DOT-Federal Aviation Administration for the modifications to the MALSR for the runway widening project. **APPROVED**

12. Consider authorizing the City Manager to negotiate and execute a contract with Talbert, Bright & Ellington, Inc. (TBE) to provide construction administration services for the paving of the North and South Gravel Parking Lot Paving.

Aviation Department staff has been working with Federal Aviation Administration-Airport District Office and NCDOT-Aviation the last several years on necessary improvements to the North and South Gravel parking lots. In June 2023, Council authorized the City Manager to negotiate and execute a contract with JD Goodrum for the construction of those improvements. The proposed work authorization includes the following services: construction administration, quality assurance testing, as-built surveying, and Resident Project Representative. The Aviation Department has received a NCDOT-Aviation Airport Improvement Program grant to offset 100% of the cost.

Recommendation : Motion to authorize the City Manager to negotiate and execute a contract with TBE in the amount of \$202,370 for construction administration oversight for improvements to the North and South Gravel Parking Lots. **APPROVED**

13. Consider authorizing the City Manager to negotiate and execute a contract with Talbert Bright & Ellington, Inc for construction administration for the Hangar Taxilane Rehabilitation project.

The Aviation Department is requesting authorization to proceed with Construction Administration services for the Hangar Taxilane Rehabilitation with Talbert Bright & Ellington, Inc. (TBE). City Council approved the construction contractor in April 2023; Blythe Construction. The services include: construction administration, quality assurance testing, as built surveying and Resident Project Representative. The project is funded by Federal Aviation Administration and NC DOT-Aviation Airport Improvement Program Grants. The project will completely rehab all the taxilanes at Concord-Padgett Regional Airport. It is anticipated the project will take approximately 97 calendar days.

Recommendation: Motion to authorize the City Manager to execute Work Authorization (Construction Administration) for the Hangar Taxilane Rehabilitation with TBE and to adopt a budget amendment. **APPROVED**

14. Consider awarding the total bid for the City of Concord's Spring St S Ph 1 Concrete Road Replacement to Performance Managed Construction, Inc.

This contract consists of the selected Contractor performing all necessary work to remove concrete roadway and repair curb and construct the proposed asphalt roadway from Wilshire to Fryling and performing other associated work as noted in the Spring Street Rehabilitation construction plans.

Three formal bids were received on August 30, 2023 with Performance Managed Construction, Inc. submitting the lowest total bid in the amount of \$2,252,240. Contract final completion date is 270 days from the Notice to Proceed. **APPROVED**

Recommendation: Motion to award the total bid and authorize the City manager to negotiate and execute a contract with Performance Managed Construction, Inc. in the amount of \$2,252,240 for the Spring St S Ph 1 Concrete Road Replacement project.

15. Consider Preliminary Applications from Kapricia Reid.

In accordance with City Code Chapter 62, Kapricia Reid has submitted preliminary applications for water service at three separate parcels outside the City limits. The properties are located at 640 Piney Church Road, 4511 Zion Church Road, and 4735 Rufus Court. The property at 4511 Zion Church Road is currently developed with a single family home and the applicant proposes to development the other two properties with single family homes. All parcels are zoned LDR and City sanitary sewer is not available to the parcels.

Recommendation: Motion to accept the preliminary application and have the owner proceed to the final application phase excluding annexation for all three properties. **APPROVED**

VII. Consent Agenda **APPROVED ALL IN ONE MOTION**

A. Consider authorizing the City Manager to execute the 2022 NCEM State & Local Cybersecurity Grant Program (SLCGP) agreement in the amount of \$96,171.

The City of Concord was awarded the 2022 NCEM State & Local Cybersecurity Grant Program (SLCGP) on August 6, 2023 in the amount of \$96,171. Acceptance of the 2022 NCEM State & Local Cybersecurity Grant Program (SLCGP) agreement will help fund the purchase of cybersecurity switches which will aid in managing several end-of-life vulnerability risks as well as providing network segmentation to reduce

the potential spread of ransomware. The period of performance for the 2022 NCEM State & Local Cybersecurity Grant Program (SLCGP) is December 1, 2022 to February 28, 2026.

Recommendation: Motion to authorize the City Manager to execute the 2022 NCEM State & Local Cybersecurity Grant Program (SLCGP) along with the attached budget ordinance to appropriate the funds.

B. Consider re-adopting a voluntary annexation petition for +/- 42.335 acres at 1085 Copperfield Blvd, part of PIN 5622-65-8770, owned by Copperfield, Inc.

Council approved the voluntary annexation petition at the August meeting, but the ordinance contained an incorrect date for the adoption, which was based on a previous hearing date as the petition had been continued for multiple months at the request of the applicant. The applicant has been advised of the re-adoption. This was a voluntary annexation petition of +/- 42.335 acres of property on Copperfield Blvd. The property is currently zoned C-2 (General Commercial) and I-1 (Light Industrial) in the City of Concord ETJ.

Recommendation: Motion to adopt a revised ordinance to correct the adoption date to September 14, 2023.

C. Consider authorizing the City Manager to negotiate and execute a contract with the Houston Galveston Area Cooperative Purchasing Program for the purchase of an Engine, Ladder and Haz-Mat unit.

By using the government to government purchasing cooperative for the purchase of fire apparatus, the city can purchase apparatus for a total cost of \$3,795,319 while providing a chassis with the latest safety features available. The purchase price, build time and discount for each unit is as follows, Engine (\$929,187 / 3.6 years build time- discount \$156,000) Haz-Mat (\$1,023,910 / 3.2 years build time - discount \$140,000) Ladder TDA (\$1,842,222 / 3.9 years- discount \$330,000). By using the pre-paid method and being a fleet customer, the city will receive a total discount of \$626,000 for the apparatus. The requested amount is in the approved funds in the vehicle capital account approved in the FY 23-24 budget and is within the budgeted amount.

Recommendation: Motion to authorize the City Manager to negotiate and sign a contract for the purchase of the fire department apparatus using the Houston Galveston Area purchasing cooperative.

D. Consider approving a grant submission to the Economic Development Agency, the Southeast Crescent Regional Commission, Golden Leaf, and USDA as grant cycles open for the redevelopment of the McGill Reuse Project.

As efforts begin to redevelop 228, 236, 234, and 240 McGill Avenue NW, staff is exploring grant opportunities through several options. As the grant application submission cycles may not coincide with Council meeting dates, staff is requesting Council to approve submission to the following grants when the applications are opened:

- Economic Development Agency – grant type and amount to be determined with EDA staff assistance after preliminary information submitted. Not to exceed \$1,000,000.
- Southeast Crescent Regional Commission (SEID) – amount not to exceed \$150,000
- Golden Leaf Foundation – amount to be determined as this will be used mostly as match for EDA grant.
- USDA – grant and amount is underway with USDA staff, but amount would not exceed \$1,000,000.

If approved, staff would use the EDA, SEID, and USDA grants to complete the structures and fixtures within the site. The Golden Leaf grant would be used mostly as match, but any excess funds would be used to fill gaps within the business incubator side.

Recommendation: Motion to approve grant submission to the Economic Development Agency, the Southeast Crescent Regional Commission, Golden Leaf, and USDA as grant cycles open for the redevelopment of the McGill Reuse Project.

E. Consider Accepting an Offer of Dedication of utility easements and public rights-of-ways in various subdivisions.

In accordance with CDO Article 5, the following final plats and easements are now ready for approval: Christenbury Townhomes Phase 1 and Cannon Run Phase 2-A. Various utility easements and public rights-of-ways are offered by the owners.

Recommendation: Motion to accept the offer of dedication on the following plat and easements: Christenbury Townhomes Phase 1 and Cannon Run Phase 2-A.

F. Consider accepting an offer of infrastructure at Dalton Woods Subdivision, Springs Business Park Phase 1, Oaklawn Subdivision Phase 2, Eli Lily fire line and Goodson Place water line extension.

In accordance with CDO Article 5, improvements have been constructed in accordance with the City's regulations and specifications. The following are being offered for acceptance. 175 LF of 12-inch water line, 2,010 LF of 8-inch water line, 65 LF of 6-inch water line, 132 LF of 2-inch water line, 13 valves, 3 Fire Hydrants, 1,542 LF of 8-inch sanitary sewer and 7 manholes.

G. Consider approving a \$1,500 donation from the Mayor's Golf Tournament fund to Carolina Christmas Angels and adopt a budget ordinance appropriating the donation.

If approved, the funds will be used to assist with supplying gifts, food and clothing to families and children in need in Concord and Cabarrus County.

Recommendation: Motion to approve a \$1,500 donation from the Mayor's Golf Tournament fund to Carolina Christmas Angels and adopt a budget ordinance appropriating the donation.

H. Consider approving a \$2,400 donation from the Mayor's Golf Tournament fund to the Step Up To Leadership organization and adopt a budget ordinance appropriating the donation.

If approved, the funds will be used to assist with the afterschool program the organization offers.

Recommendation: Motion to approve a \$2,400 donation from the Mayor's Golf Tournament fund to the Step Up To Leadership organization and to adopt a budget ordinance appropriating the donation.

I. Consider adopting two Opioid Settlement Fund budget amendments.

The opioid settlement fund was originally established using a multi-year budget ordinance. Since that time, additional guidance has been released indicating that these funds were not authorized to be budgeted as a multi-year fund and should instead be budgeted as an annual budgeted special revenue fund. The attached budget ordinances correct the adopted budget for this fund to be in compliance with this new guidance and also corrects the amount to the actual amount of opioid settlement funds received prior to allocating future settlement payments to Cabarrus County.

Recommendation: Motion to adopt two Opioid Settlement Fund budget amendments.

J. Consider adopting a Parks and Recreation Capital Reserve Project ordinance to close completed transfers.

Staff is requesting approval to close completed transfers for prior years.

Recommendation: Motion to adopt a Parks and Recreation Capital Reserve Project ordinance to close completed transfers.

K. Consider adopting a Utility Capital Reserve Project ordinance to close completed transfers.

Staff is requesting approval to close completed transfers for prior years.

Recommendation: Motion to adopt a Utility Capital Reserve Project ordinance to close completed transfers.

L. Consider adopting a General Capital Reserve Project ordinance to close completed transfers.

Staff is requesting approval to close completed transfers for prior years.

Recommendation: Motion to adopt a General Capital Reserve Project ordinance to close completed transfers.

M. Consider approving a change to the classification/compensation system to include the following classification: Evidence Custodian.

The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord

Recommendation: Motion to approve the addition of the Evidence Custodian (Grade 209) with a salary range of \$48,641.50 (minimum) - \$64,449.98 (midpoint) - \$80,258.48 (maximum).

N. Consider approving a change to the classification/compensation system to include the following classification: Evidence Custodian Supervisor.

The addition of this new classification will increase the ability to attract and retain employees and provide enhanced expertise for the City of Concord.

Recommendation: Motion to approve the addition of the Evidence Custodian Supervisor (Grade 212) with a salary range of \$62,992.14 (minimum) - \$83,464.60 (midpoint) - \$103,937.04 (maximum).

O. Consider acceptance of the Tax Office reports for the month of July 2023.

The Tax Collector is responsible for periodic reporting of revenue collections for the Tax Collection Office.

Recommendation: Motion to accept the Tax Office collection reports for the month of July 2023.

P. Consider Approval of Tax Releases/Refunds from the Tax Collection Office for the month of July 2023.

G.S. 105-381 allows for the refund and/or release of tax liability due to various reasons by the governing body. A listing of various refund/release requests is presented for your approval, primarily due to overpayments, situs errors and/or valuation changes.

Recommendation: Motion to approve the Tax releases/refunds for the month of July 2023.

Q. Receive monthly report on status of investments as of July 31, 2023.

A resolution adopted by the governing body on 12/9/1991 directs the Finance Director to report on the status of investments each month.

Recommendation: Motion to accept the monthly report on investments.

VIII. Matters not on the Agenda

Transportation Advisory Committee (TAC)
Metropolitan Transit Committee (MTC)
Centralina Regional Council
Concord/Kannapolis Transit Commission
Water Sewer Authority of Cabarrus County (WSACC)
WeBuild Concord
Public Art Commission
Concord United Committee

IX. General Comments by Council of Non-Business Nature

X. Closed Session (If Needed)

XI. Adjournment

*IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE CITY CLERK AT (704) 920-5205 AT LEAST FORTY-EIGHT HOURS PRIOR TO THE MEETING.