

CONCORD FIRE DEPARTMENT

FIRE PREVENTION DIVISION

100 Warren C. Coleman Blvd. N., • Concord, North Carolina 28027
Telephone 704-920-5517 • Fax 704-920-6936

FIRE ALARM Submittal Checklist for QUICK START PERMITS

**This checklist must be completed and submitted along with all
Standard Fire Alarm Permit Applications & Fees**

To qualify for a QUICK START permit the system must have a current UL Certificate or FM Placard, and the proposed changes involve less than 5 devices, and may include a remote power supply.

All plans for review must be submitted through the ACCELA citizens access portal
<http://www.concordnc.gov/Departments/Planning/Zoning-Services/Online-Access>

Any modification to a UL Certificated or an FM Placarded system may require an updated certificate or placard to be issued.

The submittal shall include:

- Copy of UL certificate, **or**
- Copy of FM placard;
- A description, the location, and the scope of the project;
- A list of the contractually responsible parties:
 1. Monitoring, retransmission of signals, associated record keeping, & reporting of signals;
 2. Installation;
 3. Testing and Maintenance; and
 4. Runner service.

I VERIFY THAT I DESIGNED OR DIRECTLY SUPERVISED THE DESIGN OF THIS ALARM SUBMITAAL AND I VERIFY THAT SUBMITTAL REQUIRMENTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

Designer of Record Name: _____ Designer of Record Number: _____

Designer of Record Signature: _____ Date: _____

**PAPER FORMS AND PLAN REVIEW DOCUMENTS WILL NOT BE ACCEPTED UNLESS SUBMITTED
THROUGH THE ACCELA CITIZEN ACCESS PORTAL**
<http://www.concordnc.gov/Departments/Planning/Zoning-Services/Online-Access>