



CONCORD FIRE DEPARTMENT

Fire Prevention Division

35 Cabarrus Ave W., • Concord, North Carolina 28025

Telephone 704-920-5517 • Fax 704-920-6936

TEMPORARY POWER REQUIREMENTS

Purpose

The purpose of this guideline is to provide requirements for the installation of Temporary Power to commercial structures located within the City Limits of Concord.

Temporary Power

A request for temporary power shall be made by and in the name of, the “responsible agent” of the property. Upon submittal, the following requirements shall be considered when a request for “Temporary Power” has been made:

Existing Building – Upfit, Employee Training, Load Merchandise, Etc.

Temporary Power is issued by the City; when power to an existing structure has been turned off by the prior occupant and interior remodeling or an “Upfit”, Employee Training or Load Merchandise permit has been purchased. This type of Temporary Power is restricted to only those functions or appliances necessary to complete the provisions of the permit. Upon issuance of a Certificate of Compliance, the Temporary Power will be considered to be Permanent Power.

1. The request shall be filled out using a City Temporary Power Form;
2. A fire inspection is required prior to approval being given;
3. All items noted during the inspection shall be corrected prior to power being connected to the building;
4. A permit fee shall be accessed and collected with COC fee at final inspection;

Existing Building - Certificate of Compliance (COC)

Temporary Power is issued by the City and County; when power to a structure has been turned off by the prior occupant and a new tenant wishes to occupy a building or tenant space. Upon the approval of Temporary Power, the building or tenant space will be energized. Upon issuance of a Certificate of Compliance, the Temporary Power will be considered to be Permanent Power.

1. The request shall be filled out using a City and County Temporary Power Form;
2. A fire inspection is required prior to approval being given;
3. All items noted during the inspection shall be corrected prior to power being connected to the building;
4. A permit fee shall be accessed and collected with COC fee at final inspection;

New Building - Certificate of Compliance (COC)

Temporary Power is issued by the City and County; when power to a new structure is initially constructed. This type of Temporary Power is restricted to only those functions required to test equipment and/or appliances and any other items necessary to complete the Certificate of Compliance (COC). Upon issuance of a Certificate of Compliance the Temporary Power will be considered to be Permanent Power.

1. The request shall be filled out using City and County Temporary Power Forms;
2. A fire inspection is required prior to approval being given;
3. All items noted during the inspection shall be corrected prior to power being connected to the building;
4. A permit fee shall be assessed and collected with COC fee at final inspection;
- 5.

Temporary Power Inspection Procedure

1. A request for temporary power inspection shall be made by and in the name of the “responsible agent” of the property. The “responsible agent” of the property is responsible for scheduling the time, date, and location for the inspection;
2. The “responsible agent” of the property shall be responsible for providing the Cabarrus County Temporary Power form at the time of inspection;
3. Upon his/her arrival, the “Fire Official” shall initiate an inspection of the building with the “responsible agent” of the property and begin documentation of the inspection on a Concord Department of Fire and Life Safety Fire Inspection form;
4. If any hazards or code violations of the Fire Code are observed during the inspection, the “Fire Official” shall document all hazards, code violations and any other items on a Concord Department of Fire and Life Safety Fire Inspection form. All hazards and code violations observed shall be thoroughly explained and detailed to the “responsible agent” at the time of inspection;
5. All hazards and code violations shall be corrected and/or repaired by the “responsible agent” prior to temporary power being approved;
6. If no hazards and code violations are observed, the “Fire Official” shall sign any appropriate forms as necessary for approval;
7. The “responsible agent” shall provide documentation that the property has been inspected by a licensed electrician and approved by the Cabarrus County Electrical Inspector. Failure to provide adequate documentation constitutes denial of the Temporary Power request;
8. The “Fire Official” shall document the fee for the inspection on the Concord Prevention Division Fire Inspection form;
9. The “Fire Official” shall request the “responsible agent” of the property to sign the Concord Inspection form. A copy of the Concord Inspection form shall be given to the “responsible agent” of the property;
10. The “responsible agent” of the property shall be responsible for returning the Cabarrus County Temporary Power form and any other documents to the Cabarrus County Building Inspection Department at 65 Church Street South,

11. The "Fire Official" shall submit the Concord Inspection form to the Permit Technician upon returning to the station. The form shall be filed in the Occupancy File.

Required Items For Temp Power Approval.

The following items indicated are the minimum requirements for Temporary Power approval:

1. If applicable, all required fire hydrants must be in their approved locations as indicated on the Site Plan for the facility. All hydrants shall be in-service, tested and approved by the Water Resources Department;
2. Adequate access must be provided and maintained to the site. All turning radiuses shall be inspected, maintained and approved;
3. All required "Life Safety" systems including, but not limited too: fire alarms, emergency lights, sprinkler systems, standpipe systems, hood systems and/or other fire detection/suppression systems must be reviewed, permitted and approved. These systems shall also be in the process of being installed at the time of Temporary Power request;
4. All hand-held temporary fire suppression devices including fire extinguishers, hose carts, wheel fire extinguishing units and other types of devices shall be in place.

The Fire Prevention Division reserves the right to implement additional safe guards and requirements on an "as needed" basis. Occupancy types, construction features, site hazards, topographical concerns, and other items shall be employed in the decision to implement additional safe guards and requirements. Justification for additional safeguards shall be documented and filed.

Disconnection of Service Utilities

Violations of this guideline constitute Section [A] 112.1 (Authority to Disconnect Service Utilities) of the NC Fire Code being invoked against the "responsible agent" of the property in question.

Upon inspection, any violations of this guideline, or unsafe conditions are observed; the "Fire Official" shall notify the Division Chief of the conditions. The Cabarrus County Electrical Inspector shall be notified of the violations and/or unsafe conditions.

The decision to disconnect service utilities to a building shall be jointly made by the Division Chief and the Cabarrus County Electrical Inspector. The criteria set forth in Section [A] 112.1 (Authority to Disconnect Service Utilities) of the NC Fire Code shall be instituted in the notification of the "responsible agent" of the decision to disconnect power to the structure or building.

The "responsible agent" shall be notified in writing within the time periods set forth in the Administrative Code of the violations of this guideline or unsafe conditions and the methods, devices or items needed to correct the violations or unsafe conditions.

At the time of electrical power disconnection, all permits for the property in question shall be revoked. The “responsible agent” shall resubmit all permits and additional fee charges shall be applied.

Upon the reissuance of permits, the “Fire Official” shall dictate what requirements shall be followed for the reconnection if warranted, of Temporary Power to the property in question. After all requirements have been met, it shall be at the discretion of the “Fire Official” and the Cabarrus County Electrical Inspector as to when the power shall be reconnected to the property.

The connection of Temporary Power to a structure is considered to be a privilege and is not guaranteed. Continued abuse of this policy by the “responsible agent” constitutes possible denial of Temporary Power for future projects that involve the “responsible agent”.

NC Administrative Code

Authority for the installation and disconnection of electrical power is outlined in the following sections of the North Carolina Administrative Code:

204.9 SERVICE UTILITIES

204.9.1 Connection of Service Utilities. No person shall make connections from a utility, source of energy, fuel or power to any building or system which is regulated by the technical codes until approved by the Inspection Department and a Certificate of Compliance is issued (General Statute 143-143.2).

204.9.2 Temporary Connection. The Inspection Department may authorize the temporary connection of the building or system to the utility source of energy, fuel or power for the purpose of testing building service systems (General Statutes 153A-363 and 160A-423).